City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, October 13, 2026
City Council Chambers
Present: Mayor Bice. Councilmembers: Johnson, Kofoot, Tifft, Chappas, Mensing.
Meeting called to order by Mayor Bice.

MINUTES

Motion by Kofoot seconded by Mensing to approve the minutes of the September 22nd regular meeting. Motion carried unanimously.

BILLS

Motion by Kofoot seconded by Mensing to approve the bill list for the month of October, 2026. Motion carried unanimously.

MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	$8,228.65
ALLIANT ENERGY/IPL	UTILITIES	$3,168.51
CENTRAL BANK	CREDIT CARD CHARGES	$5,963.92
IOWA LAKES REGIONAL WATER	UTILITIES	$2,836.40
VERIZON WIRELESS	CELL PHONES	$259.42
ALLIANT ENERGY/IPL	UTILITIES	$25,691.33
BLACK HILLS ENERGY	UTILITIES	$483.13
MEDIACOM LLC	PHONE & INTERNET	$647.93
MIDWEST TECHNOLOGY	PHONES	$270.14
PREMIER COMMUNICATIONS	INTERNET	$154.18
ADVANTAGE ADMINISTRATORS	ADMIN FEE	$41.50
AHLERS & COONEY, PC	LEGAL FEES - CYPRESS RIDGE	$180.00
ALPHA WIRELESS COMMUNICATIONS	INSTALL RADIO	$768.48
AT & T MOBILITY	PHONES	$1,073.79
BECK ENGINEERING, INC	ENGINEERING	$41,578.75
BECK EXCAVATING, INC	23RD ST PAY #7, CO#3 - FINAL	$154,656.50
BLACKTOP SERVICE CO	HOT MIX	$1,978.85
BLAKE PETER	QUARTERLY CLOTHING ALLOWANCE	$200.00
BOJI PORTABLE TOILETS	CLEAN POT	$143.00
BUSINESS TODAY	SANITATION STICKERS	$95.00
C & B OPERATIONS LLC	FUEL FILTERS	$226.70
CERTIFIED TESTING SERVICE INC	TESTING - 23RD STREET	$257.50
CHRIS DEVARY	SAFETY ALLOWANCE	$54.99
CINTAS CORPORATION	1ST AID SUPPLIES	$123.02
CITY CLERK	UTILITIES	$636.70
CITY LAUNDERING CO	MATS	$197.85
COHRS CONSTRUCTION, INC.	GRAVEL	$270.82
COMMUNITY FIRST BROADCASTING	HELP WANTED SANITATION	$1,087.80
CORE & MAIN LP	MANHOLE COVER HOOK	$836.03
CTRL MARKETING	SAFETY ALLOWANCE	$102.00
CUTTING EDGE SALES & SERVICE	SPOOL	$159.38
D&K TOOLS	TOOLS	$530.00
DAKOTA SUPPLY GROUP	PVC	$514.11
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	$200.00
DIAMOND CONCRETE & CONSTR, INC	TREE REMOVAL	$4,975.00
DICKINSON CO AIRPORT AUTHORITY	FY27 SUPPORT OCT	$500.00

DICKINSON CO CLEANING	JANITOR - SEPTEMBER	$1,150.00
DICKINSON CO CONSERV BOA	TV'S	$158.00
DICKINSON CO ENGINEER	ST MAINT AGREEMENT	$1,920.00
DICKINSON CO NEWS	MINUTES	$294.12
FICK'S ACE HARDWARE	PART	$58.67
FIDELITY PETROLEUM IOWA LLC	PROPANE	$258.39
FIVE STAR ROOFING	WATER PLANT ROOF	$41,076.30
FREIGHTLINER TRUCK CENTER	BACKUP CAMERA	$155.32
GRAYMONT WI LLC	LIME	$7,957.00
HACH COMPANY	CHEMICALS	$1,338.96
HAWKINS, INC	CHEMICALS	$658.88
IA DEPT OF NATURAL RESOURCES	2027 WATER USE FEE	$120.00
IA GREAT LAKES AREA CHAMBER	DUES	$295.00
IA ONE CALL	LOCATES AUGUST	$89.30
IMWCA	FY27 PREMIUM 5 OF 8	$2,321.00
JASON FEATHER	QUARTERLY CLOTHING ALLOWANCE	$200.00
JENNINGS AUTO PARTS	FILTERS	$273.35
JENNINGS TOW & REPAIR LLC	BATTERIES	$1,856.50
KAPCO, INC	SHIPPING FEES	$89.19
KUHLMAN LAKE SERV&WELDING INC	WELD LIGHT POLES	$137.50
KWIK TRIP INC	FUEL - SEPTEMBER	$16,751.66
LAGNIAPPE TEA ROOM	BOOK CLUB	$180.00
LAKES MARKETING AND PRINT	UTILITY BILLING	$3,361.95
LAKES NEWS SHOPPER	CLEAN UP AD	$255.00
MACQUEEN EQUIPMENT LLC	VACTOR TRUCK	$640,884.27
MARCO	COPIES	$105.15
MARK JOHNSON	CREDIT REFUND	$64.67
MATT HELLICKSON	QUARTERLY CLOTHING ALLOWANCE	$200.00
MICHAEL TODD & COMPANY	PARTS	$823.49
MIDWEST TECHNOLOGY	CAMERA	$702.45
NW IA PLANNING & DEVELOP COMM	FY27 SHIELD DRAW #2	$3,500.00
PLUMB SUPPLY CO.	PRESS TOOL KIT	$3,771.99
PLUNKETT'S PEST CONTROL	PEST CONTROL	$96.53
PREMIER COMMUNICATIONS	INTERNET & PHONES	$307.78
PRODUCTIVITY PLUS ACCOUNT	THROTTLE	$328.43
QUALITY FLOW SYSTEMS LLC	SERVICE CALL	$1,550.40
RACHEL MALY	MILEAGE	$113.85
RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	$200.00
SAM WEBER	QUARTERLY CLOTHING ALLOWANCE	$200.00
SAM WEDEKING EXCAVATING INC	WATER MAIN BREAK - HOSPITAL	$455.00
SANITATION PRODUCTS	CAMERA KIT	$529.90
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	$200.00
SPIRIT LAKE CHAMBER COMMERCE	FY27 SUPPORT OCT-DEC	$11,250.00
THE WATERFRONT	EMPLOYEE RECOGNITION DINNER	$450.00
TIGER PRIDE LAWN CARE	SPRAYING	$9,836.07
TRAVIN ARNOLD	QUARTERLY CLOTHING ALLOWANCE	$200.00
TRIPLE S SERVICE LLC	TREE REMOVAL	$1,925.00
TRUE NORTH READY MIX LLC	HILL & 6TH ST	$6,670.00
ULINE	ICE TRACTION CLEATS & ARMOR ALL WIPES	$199.21
UTILITY EQUIPMENT CO	LOCATOR	$2,950.00
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 9/16-9/30	$47,383.72
WINTHER, STAVE & CO.,LLP	FY26 AUDIT PROGRESS	$15,000.00
UMB CORP TRUST	BOND FEES - SERIES 2024	$600.00
TREASURER STATE OF IOWA	WATER EXCISE TAX 9/1-9/30	$9,310.08

TREASURER STATE OF IOWA	SALES TAX 9/1-9/30	$2,979.66
EFTPS	FED/FICA TAX	$28,779.30
PAYROLL	PAYROLL	$91,422.29
SISCO	INSURANCE	$47,430.12
WELLMARK	INSURANCE	$2,116.98
POLK COUNTY SHERIFF'S OFFICE	PAYROLL	$425.01
TOTAL		$1,273,008.82

TREASURER'S REPORT

Motion by Kofoot seconded by Mensing to approve the Treasurer's Report for September, 2026. Motion carried unanimously. Revenue included: General Fund $817,942.45; Canine $.03; Local Option Sales Tax $255,185.29; Park Development Reserve $67.32; Building Reserve $14.47; Road Use $63,760.19; Trust & Agency $114,457.43; Police Forfeiture $1,305.00; TIF $101,616.07; Friends of the Library $1,643.67; Debt Service $73,027.82; Non-TIF Capital Projects $2.25; 23rd St Reconstruction $2,475.94; Pointe of Pines 3rd add $167.26; Seemann Dev $2,122.91; Future Sewer $1,161.99; Point of Pines II $92.35; Water $253,321.76; Water T&A $900.00; Water Plant Upgrade $2,526.69; Water Rev Sinking 2017 $11,375.00; Sanitary Sewer $39,989.36; Solid Waste Collection $88,834.22; Equipment Revolving $8,254.10; Partial Self-funding $10,179.07. Expenditures included: General Fund $359,562.70; Local Option Sales Tax $80,000.00; Economic Development $500.00; Road Use $155,906.13; Trust & Agency $65,986.49; Police Forfeiture $261.00; Friends of the Library $3,348.19; Debt Service $600.00; 23rd St Reconstruction $127,562.57; Pointe of Pines 3rd Add $1,765.00; Seemann Dev $8,355.68; Water $197,151.91; Water T&A $700.00; Water Plant Upgrade $44,329.05; Sanitary Sewer $27,237.24; Solid Waste Collection $108,555.04; Partial Self-funding $3,389.00.

TRANSFER AND MANUAL JOURNAL ENTRIES 3rd QUARTER 2026

Motion by Kofoot seconded by Mensing to approve the Manual Journal Entries and Transfers for the third quarter of 2026. Motion carried unanimously. EFTPS for 941 deposits $158,095.60; Treasurer State of Iowa w/h tax $16,664.11; IPERS $109,644.06; Treasurer State of Iowa sales tax $9,053.32; Treasurer State of Iowa water excise tax $31,364.73; US Treasury PCORI $126.66; Treasurer State of Iowa unemployment $71.95; ING 457 Plan VOYA $3,600.00; Iowa Collection Service Center $850.60; Direct Deposit payroll $493,010.27; UMB Corp Trust $1,800.00 bond fees; Transfer to Partial Self Fund Ins $16,626.22; Write Off Uncollectible/NSF fees $212.50. Transfers between funds per budget: from LOST to General Fund $240,000.00; From Water to Water Rev Sinking Fund for Revenue Bond Requirements $34,125.00; From Employee Benefit, water, sewer, sanitation to PSF Ins $24,975.00.

LIQUOR LICENSE

Motion by Kofoot seconded by Mensing to approve a Class C Retail Alcohol License for El Caporal Mexican Restaurant. Motion carried unanimously.

OLDE TOWN BETTERMENT INCENTIVE PROGRAM APPLICATION FOR 918 LAKE STREET

Motion by Mensing seconded by Johnson to approve the Olde Town Betterment Incentive Program Application for 918 Lake Street. Abstain: Chappas. Motion carried.

ORDINANCE NO. 4-2026

AN ORDINANCE TO AMEND CHAPTER 76, SPIRIT LAKE MUNICIPAL CODE, BICYCLE REGULATIONS, TO RENAME CHAPTER 76 AS PERSONAL TRANSPORTATION DEVICE REGULATIONS AND TO UPDATE THE ORDINANCE AND INCLUDE THE REGULATION OF PERSONAL TRANSPORTATION DEVICES AND UPON THE EFFECTIVE DATE REPEALING CHAPTER 78, SPIRIT LAKE MUNICIPAL CODE, SKATEBOARDS

FIRST AND SECOND CONSIDERATION

Motion by Chappas seconded by Kofoot to waive the first and second consideration of Ordinance No. 4-2026. Aye: Johnson, Kofoot, Tifft, Chappas, Mensing. Motion carried.

ADOPT ORDINANCE NO. 4-2026

Motion by Mensing seconded by Johnson to adopt Ordinance No. 4-2026. Aye: Johnson, Kofoot, Tifft, Chappas, Mensing. Motion carried unanimously. Ordinance adopted.

RESOLUTION NO. 2026-44

RESOLUTION APPROVING PAY APPLICATION #7, CHANGE ORDER #3 AND CLOSING OUT THE 2025 CITY OF SPIRIT LAKE 23RD STREET RECONSTRUCTION PROJECT

Tifft introduced and caused to be read Resolution No. 2026-44 and moved for its adoption, which was seconded by Johnson. Aye: Johnson, Kofoot, Tifft, Chappas, Mensing. Resolution duly adopted.

RESOLUTION NO. 2026-45

RESOLUTION APPROVING FY2026 CITY STREET FINANCIAL REPORT

Johnson introduced and caused to be read Resolution No. 2026-45 and moved for its adoption, which was seconded by Kofoot. Aye: Johnson, Kofoot, Tifft, Chappas, Mensing. Resolution duly adopted.

ADJOURNMENT

Motion by Chappas seconded by Tifft to adjourn the meeting. Motion carried unanimously.

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Kevin Bice, Mayor

ATTEST:

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Gregg L. Owens, City Administrator