City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, March 10, 2026
City Council Chambers
Present: Mayor Bice. Councilmembers: Johnson, Kofoot, Tifft, Chappas, Mensing.
Meeting called to order by Mayor Bice.

MINUTES

Motion by Mensing seconded by Kofoot to approve the minutes of the February 24th regular meeting and March 4th special meeting. Motion carried unanimously.

BILLS

Motion by Mensing seconded by Kofoot to approve the bill list for the month of March, 2026. Motion carried unanimously.

MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	$3,702.41
ALLIANT ENERGY/IPL	UTILITIES	$21,991.93
AT & T MOBILITY	PHONES	$1,047.14
BLACK HILLS ENERGY	UTILITIES	$9,915.18
CENTRAL BANK	BADGES	$3,072.14
MEDIACOM LLC	PHONE & INTERNET	$351.48
MIDWEST TECHNOLOGY	PHONES	$268.66
PREMIER COMMUNICATIONS	INTERNET	$754.15
ADVANTAGE ADMINISTRATORS	ADMIN FEE	$37.00
AHLERS & COONEY, PC	LEGAL FEES	$1,292.00
ATLAS STAMP&SEAL CO	NOTARY STAMP	$23.50
BECK ENGINEERING, INC	ENGINEERING	$31,217.39
C & B OPERATIONS LLC	CHEMICALS	$91.20
CERTIFIED TESTING SERVICE INC	TESTING - WTP	$171.00
CINTAS CORPORATION	1ST AID SUPPLIES	$1,333.22
CITY CLERK	UTILITIES	$195.61
CITY LAUNDERING CO	MATS	$180.99
CITY OF ORLEANS	METER SURCHARGE OCT-JAN	$6,528.93
CORE & MAIN LP	POLES	$315.20
CTRL MARKETING	SAFETY ALLOWANCE	$17.00
D&K TOOLS	PART	$34.95
DICKINSON CO AIRPORT AUTHORITY	FY26 SUPPORT MARCH	$500.00
DICKINSON CO CLEANING	JANITOR - FEBRUARY	$1,075.00
DICKINSON CO NEWS	COUNCIL VACANCY	$396.72
FERGUSON WATERWORKS #2516	PARTS	$81.51
FICK'S ACE HARDWARE	STRAINER, LED, PIPE	$208.53
GRAYMONT WI LLC	LIME	$7,415.09
GREENFIELD CONTRACTORS LLC	PAY APP #2, CO#1, FINAL SALT STORAGE	$43,411.17
HACH COMPANY	TESTING	$464.62
HAWKINS, INC	CHEMICALS	$14,348.51
IA GREAT LAKES SANITARY DIST.	UTILITIES	$61.80
IA LAW ENFORCEMENT ACADEMY	MMPI TESTING	$150.00
IMFOA	IMFOA SPRING REGISTRATION	$200.00
IOWA LAKES REGIONAL WATER	UTILITIES	$67.40
JACK'S UNIFORMS & EQUIPMENT	UNIFORM - VILLA	$882.92
JANITOR'S CLOSET	RESTROOM SUPPLIES	$306.90

JENNINGS AUTO PARTS	OIL	$126.91
JENNINGS TOW & REPAIR LLC	TIRE SENSORS	$997.14
KAPCO, INC	SHIPPING FEE	$45.91
KAPP'S FIRE EXTINGUISHER SALES	SIGN	$25.00
KRIS MULDER	REIMB CDL	$16.50
KWIK TRIP INC	FUEL - FEBRUARY	$7,035.88
LAKES MARKETING AND PRINT	FOLD & STUFF BILLS	$1,845.40
LAKES NEWS SHOPPER	HELP WANTED - WATER	$162.00
LAWSON PRODUCTS INC.	PARTS	$417.76
MARCO	COPIES	$123.72
MARTIN'S FLAG CO	FLAGS	$643.41
MATHESON TRI-GAS, INC	PARTS	$109.69
MID-AMERICAN TECHNOLOGY	CLIPS	$305.00
NEW TEC	FILTER & ELEMENT	$97.56
NW IA PLANNING & DEVELOP COMM	FY26 SHIELD DRAW #4	$3,500.00
O'REILLY AUTOMOTIVE INC	MIRROR	$223.09
RISE OVERHEAD DOOR	FIXED HINGE	$89.21
SANITATION PRODUCTS	LIGHT	$52.65
SCI COMMUNICATIONS INC	PHONE REPAIR	$130.00
STATE INDUSTRIAL PRODUCTS	CHEMICALS	$950.38
TAIT ZIEMS	BRICK PAVERS	$450.00
THE WATER CONNECTION	WATER	$24.00
TRI-STATE LITHO, LTD.	BUSINESS CARDS - VILLA	$45.00
ULINE	GLOVES	$207.27
USPS-POC	MARCH WATER BILL POSTAGE	$2,800.00
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 2/1-2/15	$23,138.03
EFTPS	FED/FICA TAX	$23,620.54
PAYROLL	PAYROLL	$77,077.26
UTILITY REFUNDS	UTILITY REFUNDS	$3,257.67
TOTAL		$299,628.23

TREASURER'S REPORT

Motion by Mensing seconded by Kofoot to approve the Treasurer's Report for February, 2026. Motion carried unanimously. Revenue included: General Fund $377,083.22; Canine $13.83; Local Option Sales Tax $122,340.76; Park Development Reserve $59.54; Building Reserve $12.80; Road Use $49,535.83; Trust & Agency $5,875.90; TIF $8,128.79; Friends of the Library $10,495.97; Debt Service $55,695.10; Non-TIF Capital Projects $1.99; Point of Pines $81.68; Water $209,668.43; Water T&A $400.00; Water Plant Upgrade $2,822.72; Water Rev Sinking 2017 $11,388.33; Sanitary Sewer $20,502.35; Solid Waste Collection $97,414.70; Equipment Revolving $247.74; Partial Self-funding $5,682.28. Expenditures included: General Fund $303,028.07; Local Option Sales Tax $75,000.00; Economic Development $500.00; Road Use $16,883.08; Trust & Agency $76,780.19; Friends of the Library $1,466.53; 23rd St Reconstruction $71,343.67; Pointe of Pines 3rd Add $92,467.50; Water $125,885.47; Water T&A $600.00; Water Plant Upgrade $522,922.53; Sanitary Sewer $17,811.93; San. Sewer Impr/Liner $582.50; Solid Waste Collection $71,367.84; Partial Self-funding $16,820.41.

LIQUOR LICENSES

Motion by Mensing seconded by Kofoot to approve a Retail Alcohol License ownership changes for Wal-Mart Inc and The Barn Bar and Grill. Motion carried unanimously.

RESOLUTION NO. 2026-09

RESOLUTION SUPPORTING THE SUBMISSION OF AN IOWA ECONOMIC DEVELOPMENT AUTHORITY (IEDA) APPLICATION TO THE WORKFORCE HOUSING TAX CREDIT PROGRAM BY THE SHORES AT SPIRIT LAKE, LLC

Robert Smith with Talon Development gave a brief presentation about the project.
Chappas introduced and caused to be read Resolution No. 2026-09 and moved for its adoption, which was seconded by Johnson. Aye: Johnson, Kofoot, Tifft, Chappas, Mensing. Resolution duly adopted.

NOT TO EXCEED $5,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES
PUBLIC HEARING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOTES TO EVIDENCE THE OBLIGATION OF THE CITY THEREUNDER
PUBLIC HEARING

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed $5,000,000 General Obligation Capital Loan Notes, in order to provide funds to pay the costs of (i) the opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys, and public grounds, and market places, and the removal and replacement of dead or diseased trees thereon; the construction, reconstruction, and repairing of any street improvements, bridges, grade crossing separations and approaches; the acquisition, installation, and repair of sidewalks, culverts, retaining walls, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices; and the acquisition of any real estate needed for any of the foregoing purposes including the reconstruction of 23rd St.; (ii) the acquisition, construction, reconstruction, extension, improvement, and equipping of works and facilities useful for the collection, treatment, and disposal of sewage in a sanitary manner and for the collection and disposal of surface waters and streams including the sewer collection utility improvements; and (iii) the acquisition, construction, reconstruction, improvement, repair, and equipping of waterworks, water mains, and extensions, and real and personal property, useful for providing potable water to the residents of the city including the water plant project, for essential corporate purposes, and that notice of the proposed action by the Council to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes had been published as provided by Sections 384.24A and 384.25 of the Code of Iowa.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City to the issuance of the Notes. The Clerk advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections to the issuance of the Notes and none were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

Whereupon, the Mayor declared the hearing on the authorization of entering into a Loan Agreement and the issuance of the Notes to be closed.

RESOLUTION NO. 2026-10
RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION

Kofoot introduced and caused to be read Resolution No. 2026-10 and moved for its adoption, which was seconded by Mensing. Aye: Johnson, Kofoot, Tifft, Chappas, Mensing. Resolution duly adopted.

$5,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2026
RESOLUTION NO. 2026-11
RESOLUTION AUTHORIZING THE ISSUANCE AND LEVYING A TAX FOR THE PAYMENT THEREOF

Johnson introduced and caused to be read Resolution No. 2026-11 and moved for its adoption, which was seconded by Chappas. Aye: Johnson, Kofoot, Tifft, Chappas, Mensing. Resolution duly adopted.

PRESENTATION BY OKOBOJI TOURISM

Kiley Zankowski gave an update on the work of the Okoboji Tourism Committee.

RESOLUTION NO. 2026-12
RESOLUTION APPROVING PAY APPLICATION #2, CHANGE ORDER #1 AND CLOSING OUT THE 2025 CITY OF SPIRIT LAKE SALT STORAGE BUILDING PROJECT

Kofoot introduced and caused to be read Resolution No. 2026-12 and moved for its adoption, which was seconded by Mensing. Aye: Johnson, Kofoot, Tifft, Chappas, Mensing. Resolution duly adopted.

ADJOURNMENT

Motion by Mensing seconded by Chappas to adjourn the meeting. Motion carried unanimously.

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Kevin Bice, Mayor

ATTEST:

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Gregg L. Owens, City Administrator