City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, September 9, 2025
City Council Chambers
Present: Mayor Bice. Councilmembers: Johnson, Kofoot, Brockmeyer, Chappas, Mensing.
Meeting called to order by Mayor Bice.

MINUTES

Motion by Kofoot seconded by Brockmeyer to approve the minutes of the August 26th regular meeting. Motion carried unanimously.

BILLS

Motion by Kofoot seconded by Brockmeyer to approve the bill list for the month of September, 2025. Motion carried unanimously.

ACCESS SYSTEMS	COPIER	$177.29
ADVANTAGE ADMINISTRATORS	ADMIN FEE	$32.50
AHLERS & COONEY, PC	LEGAL FEES - SOUTHERN HILLS 4	$2,821.00
ALLIANT ENERGY/IPL	UTILITIES	$31,965.63
AT & T MOBILITY	PHONES	$798.89
BECK ENGINEERING, INC	ENGINEERING	$82,910.00
BECK EXCAVATING, INC	23RD ST - PAY APP#2	$605,873.71
BLACK HILLS ENERGY	UTILITIES	$478.81
BOJI PORTABLE TOILETS	CLEAN POT	$140.00
BURKE ENGINEERING SALES CO	DOOR LOCK	$355.00
C & A PORK INC	TRUCKING FOR LIME PIT	$26,358.75
CEMSTONE CONCRETE MATERIALS	STREET PATCH	$2,832.00
CENTRAL BANK	CREDIT CARD CHARGES	$1,005.35
CERTIFIED TESTING SERVICE INC	TESTING - 23RD STREET	$5,090.50
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	$100.75
CITIBUSINESS CARD	CREDIT CARD CHARGES	$1,999.88
CITY CLERK	UTILITIES	$5,181.96
CITY LAUNDERING CO	MATS	$156.74
CORE & MAIN LP	PARTS	$907.35
D&K REPAIR	TIRES	$3,017.08
DAKOTA SUPPLY GROUP	MARKING FLAGS	$363.55
DETECTACHEM	TESTING	$190.67
DIAMOND CONCRETE & CONSTR, INC	MEDIAN IMPROVEMENT PAY APP#3	$129,438.66
DICKINSON CO AIRPORT AUTHORITY	FY26 SUPPORT SEPT	$500.00
DICKINSON CO NEWS	MINUTES	$173.32
EFTPS	FED/FICA TAX	$25,870.57
FEAR COMPUTER SOLUTIONS LLC	FIREWALL & ROUTER	$2,380.00
FICK'S ACE HARDWARE	BULBS	$191.72
GRAYMONT WI LLC	LIME	$7,121.65
H.E.A.T. TACTICAL TEAM	HEADSET & MIC	$725.00
HAWKINS, INC	CHEMICALS	$6,643.10
IA GREAT LAKES SANITARY DIST.	UTILITIES	$67.99
IA ONE CALL	LOCATES JULY	$191.90
IMFOA	IMFOA FALL REGISTRATION	$225.00
IMWCA	FY26 PREMIUM 4 OF 8	$2,710.00
IOWA LAKES REGIONAL WATER	UTILITIES	$71.99

JENNINGS AUTO PARTS	OIL & FILTER	$93.52
JOE D JENNINGS	REPLACE CONVERTER	$4,470.63
JOHNSON CONTROLS	SPRINKLER ANNUAL TEST	$436.94
KAPCO, INC	SHIPPING FEES	$64.72
KUOO	ONE CALL ADS	$501.90
KWIK TRIP INC	FUEL - AUGUST	$9,955.07
L-TRON CORPORATION	VEHICLE PRINTER PAPER	$205.00
LAKES MARKETING AND PRINT	FOLD & STUFF BILLS	$269.04
LAWSON PRODUCTS INC.	PARTS	$1,019.00
MARCO	COPIES	$109.02
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	$6,947.78
MICHAEL TODD & COMPANY	PARTS	$869.04
MIDWEST TECHNOLOGY	PHONE	$262.62
MUESKE ELECTRIC INC.	REPAIR LIGHT POLE	$1,204.75
NORTHWEST IA SPRINKLER	REPAIR SPRINKLER	$816.44
OKOBOJI GRAPHICS	DECALS	$432.00
BLAKE PETER	TRAVEL - PETER	$139.30
PREMIER COMMUNICATIONS	INTERNET & PHONES	$252.73
PRODUCTIVITY PLUS ACCOUNT	TIRE ASSEMBLY	$375.91
RELIANT GASES LTD	BULK CO2	$4,092.73
RENT-ALL	PARTS	$611.94
RUGGED MOBILE TECHNOLOGY	SCANNER	$481.13
U.S. POSTAL SERVICE	REFILL POSTAGE METER	$1,500.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	$2,500.00
ULINE	GLOVES	$206.81
FIDELITY PETROLEUM IOWA LLC	PROPANE	$661.56
VOGEL TRAFFIC SERVICE	PAVEMENT MARKING	$4,475.00
CAPITAL ONE	SUPPLIES & INK	$292.14
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 8/1-8/15	$23,866.51
UTILITY REFUNDS	UTILITY REFUNDS	$411.59
PAYROLL	PAYROLL	$82,917.05
TOTAL		$1,099,510.18

TREASURER'S REPORT

Motion by Kofoot seconded by Brockmeyer to approve the Treasurer's Report for August, 2025. Motion carried unanimously. Revenue included: General Fund $229,867.57; Canine $16.16; Local Option Sales Tax $178,099.43; Park Development Reserve $69.59; Building Reserve $14.96; Road Use $62,200.18; Trust & Agency $2,961.97; TIF $3,967.44; Friends of the Library $838.33; Non-TIF Capital Projects $2.32; 23rd St Reconstruction $2,023,991.21; Point of Pines $95.46; Water $244,885.83; Water T&A $600.00; Water Plant Upgrade $6,652.43; Water Rev Sinking 2017 $11,388.33; Sanitary Sewer $34,330.23; Solid Waste Collection $94,975.05; Equipment Revolving $270.17; Partial Self-funding $9,572.26. Expenditures included: General Fund $289,901.05; Local Option Sales Tax $75,000.00; Economic Development $500.00; Road Use $16,798.00; Trust & Agency $62,120.97; Friends of the Library $825.10; Debt Service $42,072.92; 23rd St Reconstruction $20,896.00; Pointe of Pines 3rd Add $2,660.00; Water $222,511.47; Water T&A $786.10; Water Plant Upgrade $18,168.75; Sanitary Sewer $9,329.82; San. Sewer Impr/Liner $2,077.50; Solid Waste Collection $397,352.91; Partial Self-funding $12,307.15.

LIQUOR LICENSES

Motion by Kofoot seconded by Brockmeyer to approve a Class C Retail Alcohol License for El Mariachi Bar & Grill, a Class C Retail Alcohol License for Toast on Hill and a Class C Retail Alcohol License for El Caporal Mexican Restaurant. Motion carried unanimously.

RESOLUTION NO. 2025-46
RESOLUTION APPROVING PRELIMINARY PLAT OF SOUTHERN HILLS FOURTH ADDITION SUBDIVISION

Ben Groen with Beck Engineering gave a brief presentation.
Mensing introduced and caused to be read Resolution No. 2025-46 and moved for its adoption, which was seconded by Kofoot. Aye: Kofoot, Brockmeyer, Chappas, Mensing. Abstain: Johnson. Resolution duly adopted.

PRESENTATION BY IOWA LAKES CORRIDOR DEVELOPMENT CORPORATION

The representatives of the Iowa Lakes Corridor Development Corporation gave an update on the work of the Iowa Lakes Corridor Development Corporation.

RESOLUTION NO. 2025-47
RESOLUTION ACCEPTING COMPETITIVE QUOTE AND MAKING AWARD OF 2025 CITY OF SPIRIT LAKE LIME PIT DISCHARGE IMPROVEMENT PROJECT

Brockmeyer introduced and caused to be read Resolution No. 2025-47 and moved for its adoption, which was seconded by Mensing. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

DISCUSSION AND POSSIBLE ACTION RE URBAN RENEWAL GENERAL ENGAGEMENT AGREEMENT WITH AHLERS COONEY

Motion by Johnson seconded by Kofoot to approve the Urban Renewal General Engagement Agreement with Ahlers Cooney. Motion carried unanimously.

APPOINTMENTS TO AIRPORT AUTHORITY BOARD

Motion by Mensing seconded by Johnson to approve the reappointments of Dennis Struck, Brian Bright and Bruce Smith to the Airport Authority Board. Motion carried unanimously.

COMMENTS BY PUBLIC

Vickie Larsen addressed the council. Gretchen Hinn addressed the council regarding downtown suggestions.

ADJOURNMENT

Motion by Chappas seconded by Johnson to adjourn the meeting. Motion carried unanimously.

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Kevin Bice, Mayor

ATTEST:

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Gregg L. Owens, City Administrator