City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, August 12, 2025
City Council Chambers
Present: Mayor Bice. Councilmembers: Johnson, Kofoot, Brockmeyer, Chappas, Mensing.
Meeting called to order by Mayor Bice.

MINUTES

Motion by Mensing seconded by Kofoot to approve the minutes of the July 22nd regular meeting. Motion carried unanimously.

BILLS

Motion by Mensing seconded by Kofoot to approve the bill list for the month of August, 2025. Motion carried unanimously.

4 EVERGREEN LANDSCAPE	TREE	$329.99
ACCESS SYSTEMS	COPIER CONTRACT 8/14-11/13	$461.68
ADVANTAGE ADMINISTRATORS	ADMIN FEE	$32.50
ADVANTAGE ARCHIVES	DIGITIZATION	$180.00
ALLIANT ENERGY/IPL	UTILITIES	$29,942.63
AT & T MOBILITY	PHONES	$501.93
BAKER & TAYLOR, INC.	BOOKS	$198.80
BECK ENGINEERING, INC	ENGINEERING	$56,987.50
BECK EXCAVATING, INC	PAY APP#1 32ND ST SIDEWALK	$46,957.12
BLACK HILLS ENERGY	UTILITIES	$487.04
BLUE LAKE WEBSITES	HOSTING FEE	$120.00
BOJI PORTABLE TOILETS	CLEAN POT	$140.00
BOJI TOWING & RECOVERY	TOWING	$383.00
BUSINESS TODAY	PAPER	$353.94
C & B OPERATIONS LLC	PART	$66.39
CENTER POINT LARGE PRINT	LARGE PRINT	$200.16
CENTRAL BANK	CREDIT CARD CHARGES	$1,146.74
CERTIFIED TESTING SERVICE INC	TESTING - 23RD STREET	$2,103.00
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	$72.85
CINTAS CORPORATION	1ST AID SUPPLIES	$101.40
CITIBUSINESS CARD	CREDIT CARD CHARGES	$2,100.89
CITY CLERK	UTILITIES	$3,658.19
CITY LAUNDERING CO	MATS	$331.73
CREATIVE FORMS & CONCEPTS	CHECKS	$847.06
CTRL MARKETING	SAFETY ALLOWANCE	$122.49
D&K REPAIR	REPLACED OIL COOLER GASKETS	$932.21
D&K TOOLS	TOOL	$359.95
DAKOTA SUPPLY GROUP	PARTS	$303.08
DIAMOND BLADE WAREHOUSE	BLADES	$311.67
DICKINSON CO AIRPORT AUTHORITY	FY26 SUPPORT AUG	$500.00
DICKINSON CO CLEANING	JANITOR - JULY	$1,150.00
DICKINSON CO CONSERV BOA	TV'S	$405.00
DICKINSON CO NEWS	MINUTES	$556.85
DIESEL MACHINERY INC	PARTS	$231.06
DOCUMENT DEPOT INC	SHREDDING	$98.00
DUININCK	1/2' MIX	$774.30

EFTPS	FED/FICA TAX	$25,323.38
ELLIOTT EQUIPMENT CO	PARTS	$167.17
FEDERAL EXPRESS	SHIPPING FEES - AHLERS	$115.60
FERGUSON WATERWORKS #2516	BELT CLIP REPAIR	$294.00
FICK'S ACE HARDWARE	CHARGE ACCOUNT	$178.75
GALE GROUP	LARGE PRINT	$26.24
GRAVES CONSTRUCTION	WATER/SEWER CONNECTION REFUND	$540.00
HAWKINS, INC	CHEMICALS	$16,038.06
HYDRAULIC SOLUTIONS	PARTS	$69.94
IA LAW ENFORCEMENT ACADEMY	MMPI TESTING	$150.00
IA ONE CALL	LOCATES JUNE	$222.40
IA RURAL WATER ASSOCIATION	TRAINING - ANDERA,DUHN,SHANG	$675.00
IMWCA	FY26 PREMIUM 3 OF 8	$2,710.00
IOWA LAKES REGIONAL WATER	UTILITIES	$71.99
J&B AUTO SERVICES	TIRES	$337.49
JACK'S UNIFORMS & EQUIPMENT	UNIFORM - RAMAGE	$1,801.78
JANITOR'S CLOSET	RESTROOM SUPPLIES	$104.76
JENNINGS AUTO PARTS	BATTERY	$509.29
JOE D JENNINGS	TIRES	$1,430.15
KAPCO, INC	SHIPPING FEES	$117.34
KAPP'S FIRE EXTINGUISHER SALES	FIRE EXTINGUISHERS	$200.00
KIESLERS POLICE SUPPLY	RIFLE AIMPOINT	$1,424.61
KUOO	ONE CALL ADS	$539.70
KWIK TRIP INC	FUEL - JULY	$10,734.88
LAKES MARKETING AND PRINT	ENVELOPES	$747.84
LAKES NEWS SHOPPER	FIREWORK AD	$64.80
LAKES REGIONAL HEALTHCARE	EXAM - RAMAGE	$252.00
LAWSON PRODUCTS INC.	HOSE & PAINT	$706.81
LEXIPOL LLC	POLICY MANUAL & TRAINING	$7,229.80
MARCO	COPIES	$213.06
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	$7,607.72
MELLEN & ASSOCIATES, INC	PARTS	$7,097.00
MICHAEL TODD & COMPANY	POSTS & ANCHORS	$1,145.49
MID-AMERICAN RESEARCH CHEMICAL	CLEANERS	$430.36
MIDWEST TAPE LLC	HOOPLA	$441.77
MIDWEST TECHNOLOGY	PHONE	$252.80
MUESKE ELECTRIC INC.	PHOTOEYE	$127.33
KRIS MULDER	REIMB EXAM FEE	$115.83
NATO CORP	HANDGUN	$484.00
NEW TEC	LOW PRESSURE VALVE	$921.13
O'REILLY AUTOMOTIVE INC	BRAKES, ROTORS & FILTERS	$752.22
OKOBOJI GRAPHICS	DECALS	$35.00
OVERDRIVE INC	BOOKS	$254.98
PETTY CASH	POSTAGE	$146.03
PLUNKETT'S PEST CONTROL	PEST CONTROL	$93.47
PRODUCTIVITY PLUS ACCOUNT	MOWER REPAIR	$3,507.29
QUALITY FLOW SYSTEMS LLC	INSTALL PUMP PARTS	$13,820.00
RADCLIFFE DIRECTIONAL	DIRECTIONAL BORING-IRRIGATION	$4,140.00
RISE OVERHEAD DOOR	GARAGE DOORS	$15,490.76
SANITATION PRODUCTS	20YD & 30YD ROLL OFFS	$37,242.00
SCI COMMUNICATIONS INC	PHONE	$566.08
SIOUXLAND DISTRICT HEALTH DEPT	INSPECTION FEE	$90.00
SISCO	AUGUST FEES	$30.00
SPIRIT LAKE READY MIX	23RD STREET	$2,911.75

SPIRIT LAKE TOWN & COUNTRY VET	ANIMAL CONTROL	$511.00
SUNSET LAW ENFORCEMENT	AMMO	$2,006.50
TOM'S PLUMBING & HEATING LLC	REPAIR AIR CONDITIONER	$268.85
TRI-STATE LITHO, LTD.	BUSINESS CARDS - RAMAGE	$45.00
U.S. POSTMASTER	POSTAGE PERMIT #18	$2,712.90
FIDELITY PETROLEUM IOWA LLC	PROPANE	$868.82
VERIZON WIRELESS	CELL PHONES	$219.19
VUGTEVEEN LAWN SERVICE	NUISANCE MOWING	$500.00
CAPITAL ONE	OFFICE SUPPLIES	$489.21
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 7/16-7/31	$49,038.06
WERTS ENTERPRISES LLC	WINDOWS	$25.00
UTILITY REFUNDS	UTILITY REFUNDS	$397.69
PAYROLL	PAYROLL	$82,003.39
TOTAL		$463,234.61

TREASURER'S REPORT

Motion by Mensing seconded by Kofoot to approve the Treasurer's Report for July, 2025. Motion carried unanimously. Revenue included: General Fund $196,537.68; Canine $17.07; Local Option Sales Tax $219,775.02; Park Development Reserve $73.49; Building Reserve $15.80; Road Use $59,418.05; Trust & Agency $7,911.51; TIF $15,957.81; Friends of the Library $2,668.25; Debt Service $681.75; Non-TIF Capital Projects $2.45; 23rd St Reconstruction $20,650.00; Point of Pines $100.81; Water $246,482.03; Water T&A $1,100.00; Water Plant Upgrade $7,066.21; Water Rev Sinking 2017 $11,388.37; Sanitary Sewer $35,962.97; Solid Waste Collection $95,287.71; Equipment Revolving $285.31; Partial Self-funding $7,754.07. Expenditures included: General Fund $1,078,213.30; Local Option Sales Tax $75,000.00; Economic Development $30,500.00; Road Use $15,417.44; Trust & Agency $61,838.93; TIF $10,482.16; Friends of the Library $3,734.64; Debt Service $14,487.00; 23rd St Reconstruction $108,926.89; Pointe of Pines 3rd Add $5,376.59; Water $127,970.94; Water T&A $1,048.33; Water Plant Upgrade $14,242.50; Sanitary Sewer $16,230.57; San. Sewer Impr/Liner $2,396.22; Solid Waste Collection $116,794.90; Partial Self-funding $14,291.78.

LIQUOR LICENSES

Motion by Mensing seconded by Kofoot to approve a Class E Retail Alcohol License for Forbes Meat and a Class E Retail Alcohol License for Mega Saver. Motion carried unanimously.

CIGARETTE PERMIT

No action taken.

DEVICE RETAILER LICENSE

No action taken.

RESOLUTION NO. 2025-39

RESOLUTION CERTIFYING DELINQUENT CHARGES TO THE DICKINSON COUNTY TREASURER

Brockmeyer introduced and caused to be read Resolution No. 2025-39 and moved for its adoption, which was seconded by Johnson. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

RESOLUTION NO. 2025-40

RESOLUTION CERTIFYING DELINQUENT CHARGES TO THE DICKINSON COUNTY TREASURER

Mensing introduced and caused to be read Resolution No. 2025-40 and moved for its adoption, which was seconded by Kofoot. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

RESOLUTION NO. 2025-41

RESOLUTION APPROVING PLANS AND COMPETITIVE QUOTE DOCUMENTS FOR THE 2025 CITY OF SPIRIT LAKE LIME PIT DISCHARGE IMPROVEMENT PROJECT

Johnson introduced and caused to be read Resolution No. 2025-41 and moved for its adoption, which was seconded by Mensing. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

ADJOURNMENT

Motion by Chappas seconded by Kofoot to adjourn the meeting. Motion carried unanimously.

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Kevin Bice, Mayor

ATTEST:

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Gregg L. Owens, City Administrator