City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, July 8, 2025
City Council Chambers
Present: Mayor Bice. Councilmembers: Johnson, Kofoot, Brockmeyer, Chappas, Mensing.
Meeting called to order by Mayor Bice.

MINUTES

Motion by Kofoot seconded by Brockmeyer to approve the minutes of the June 24th regular meeting. Motion carried unanimously.

BILLS

Motion by Kofoot seconded by Brockmeyer to approve the bill list for the month of July, 2025. Motion carried unanimously.

4 EVERGREEN LANDSCAPE	TREES	$999.96
ADVANTAGE ADMINISTRATORS	ADMIN FEE	$32.50
AHLERS & COONEY, PC	LEGAL FEES - URBAN RENEWAL	$105.00
STACEY AKIN	CDL	$47.50
ALL PRO DOOR COMPANY INC	REPAIR DAMAGED GARAGE DOOR	$1,725.00
ALLIANT ENERGY/IPL	UTILITIES	$24,558.86
AT & T MOBILITY	PHONES	$501.93
AXON ENTERPRISE INC	EQUIPMENT	$100.00
BECK ENGINEERING, INC	ENGINEERING	$54,745.55
BEDELL FAMILY YMCA	FY26 SUPPORT	$20,000.00
BIG STATE INDUSTRIAL SUPP	SAFETY GLASSES & EAR PLUGS	$583.50
BLACK HILLS ENERGY	UTILITIES	$746.94
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	$200.00
CENTRAL BANK	CREDIT CARD CHARGES	$1,868.22
CERTIFIED TESTING SERVICE INC	TESTING - HILL AVE BOULEVARDS	$1,871.00
CINTAS CORPORATION	1ST AID SUPPLIES	$62.40
CITY CLERK	UTILITIES	$1,374.23
CITY LAUNDERING CO	MATS	$255.89
CITY OF ORLEANS	METER SURCHARGE APRIL-JUNE	$4,888.80
COLEMAN AUTOMOTIVE	2025 FORD F-150	$48,043.60
CONTINENTAL RESEARCH CORP.	XTRA MUSCLE & FREE FLOW	$838.68
CORE & MAIN LP	PARTS	$667.50
CTRL MARKETING	SAFETY ALLOWANCE	$47.58
D&K REPAIR	REPAIR TIRES & WIPER BLADES	$626.84
DAKOTA SUPPLY GROUP	PARTS	$608.41
DEWEY'S UPHOLSTERY & REPAIR	FIX FLAG	$60.00
DICKINSON CO AIRPORT AUTHORITY	FY26 SUPPORT JULY	$500.00
DICKINSON CO AUDITOR	FERGUSON MFG TIF	$10,482.16
DICKINSON CO CLEANING	JANITOR - JUNE	$1,250.00
DICKINSON CO COMMUNITY GARDENS	2025 GROW SEASON SUPPORT	$1,500.00
DICKINSON CO EM MGMT	FY26 CONTRIBUTION	$29,988.86
DICKINSON CO RECYCLING COMM	FY26 ASSESSMENT	$25,254.00
DICKINSON COUNTY MUSEUM	FY26 SUPPORT	$5,000.00
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	$200.00
DISCOVERY HOUSE	FY26 SUPPORT	$1,000.00
EFTPS	FED/FICA TAX	$25,030.62

JASON FEATHER	QUARTERLY CLOTHING ALLOWANCE	$200.00
FICK'S ACE HARDWARE	PLANT FOOD	$17.29
H.E.A.T. TACTICAL TEAM	DUES 25-26	$2,826.06
HAWKINS, INC	CHEMICALS	$4,482.71
HELLICKSON MATT	QUARTERLY CLOTHING ALLOWANCE	$200.00
HISTORIC ARNOLDS PARK INC	FY26 RESTRICTED OBWF SUPPORT	$5,000.00
HYDRAULIC SOLUTIONS	PARTS	$69.94
IA DEPT OF NATURAL RESOURCES	FY26 ANNUAL WATER SUPPLY	$670.46
IMWCA	FY26 PREMIUM 25% 1 OF 8	$9,037.00
IOWA LAKES CORRIDOR DEV. CORP	FY26 SUPPORT	$30,000.00
IOWA LAKES REGIONAL WATER	UTILITIES	$78.24
JENNINGS AUTO PARTS	AIR FILTER	$54.57
JOE D JENNINGS	BATTERY REPAIR	$350.00
KAPCO, INC	SHIPPING FEES	$68.56
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	$200.00
LAKES AREA DOG PARK	FY26 FUNDING	$1,500.00
LAKES AREA HOCKEY ASSOCIATION	FY26 SUPPORT	$5,000.00
LAKES AREA SENIOR CITIZENS	FY26 SUPPORT	$15,000.00
LAKES MARKETING AND PRINT	BILLING ENVELOPES	$3,882.63
LAKES NEWS SHOPPER	HILL AVE & 23RD ST	$129.60
LAWSON PRODUCTS INC.	WASHER, PAINT, CONNECTORS	$1,152.08
MARCO	COPIES	$109.02
MC&R POOLS INC	CHEMICALS	$86.27
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	$1,177.61
MICHAEL TODD & COMPANY	BROOM WIRE	$697.12
MIDSTATES EQUIPMENT	IGNITOR BOARDS	$709.78
MIDWEST TECHNOLOGY	PHONE INSTALL	$1,379.30
NEW TEC	KUBOTA TRACTOR & MOWER	$77,913.69
NORSOLV SYSTEMS ENVIRON. SERV	SERVICE	$271.95
NW IA LEAGUE OF CITIES	FY26 DUES	$50.00
NW IA PLANNING & DEVELOP COMM	FY26 DUES	$3,535.35
O'REILLY AUTOMOTIVE INC	FILTER	$428.39
OKOBOJI MOTOR COMPANY	REPLACE TUBE & SENSOR	$234.31
PEARSON LAKES ART CENTER	FY26 SUPPORT	$2,500.00
BLAKE PETER	QUARTERLY CLOTHING ALLOWANCE	$200.00
PLUNKETT'S PEST CONTROL	PEST CONTROL	$92.82
ZACH POELAERT	CDL	$51.50
QUALITY FLOW SYSTEMS INC	12TH ST LIFT STATION REPAIR	$8,250.00
SHELDON POWER & EQUIPMENT	TRAILER	$13,585.00
SPIRIT LAKE CHAMBER COMMERCE	FY26 SUPPORT JULY-SEPT	$10,000.00
SPIRIT LAKE COMM FIRE DEPT	1ST HALF FY26 SUPPORT	$45,611.95
SPIRIT LAKE PROTECTIVE	FY26 SUPPORT	$2,500.00
SPIRIT LAKE TOWN & COUNTRY VET	ANIMAL CONTROL	$147.00
SPIRIT LAKE YOUTH ATHLETIC BD	LITTLE LEAGUE	$215,000.00
STANARD & ASSOCIATES	TESTING	$46.50
S & P GLOBAL MARKET INTELLIGEN	2025 PROF SERVICES	$14,487.00
STIVERS FORD	2025 FORD EXPLORER	$46,900.00
TITAN MACHINERY	DROP HAMMER SKIDSTEER ATCH	$21,218.49
TRIPLE S SERVICE LLC	TREE REMOVAL	$1,250.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	$2,000.00
ULINE	GLOVES	$205.38
UMB CORP TRUST	BOND FEES - SERIES 2017	$250.00
UPPER DES MOINES OPPORTUNITY	FY26 SUPPORT	$3,000.00
VERIZON WIRELESS	CELL PHONES	$348.25

VOLUNTARY ACTION CENTER OF THE	FY26 SUPPORT - MEALS ON WHEELS	$5,500.00
RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	$200.00
VUGTEVEEN LAWN SERVICE	NUISANCE MOWING	$1,675.00
CAPITAL ONE	INK & SCREEN PROTECTOR	$143.01
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 6/1-6/15	$22,295.35
SAM WEBER	QUARTERLY CLOTHING ALLOWANCE	$200.00
UTILITY REFUNDS	UTILITY REFUNDS	$246.02
PAYROLL	PAYROLL	$80,083.10
TOTAL		$930,263.83

TREASURER'S REPORT

Motion by Kofoot seconded by Brockmeyer to approve the Treasurer's Report for June, 2025. Motion carried unanimously. Revenue included: General Fund $349,636.24; Canine $1,016.79; Local Option Sales Tax $121,605.38; Park Development Reserve $72.30; Building Reserve $15.55; Economic Development $8,041.95; Road Use $85,061.28; Trust & Agency $7,677.29; TIF $11,113.81; Friends of the Library $3,372.77; Debt Service $102,696.75; Non-TIF Capital Projects $2.41; Point of Pines $99.19; Water $186,262.33; Water T&A $1,300.00; Water Plant Upgrade $374,710.28; Water Rev Sinking 2017 $11,398.33; Sanitary Sewer $28,868.29; Solid Waste Collection $92,234.37; Equipment Revolving $280.72; Partial Self-funding $10,186.75. Expenditures included: General Fund $785,873.72; Local Option Sales Tax $260,312.52; Economic Development $500.00; Road Use $15,682.42; Trust & Agency $59,268.46; TIF $275,060.27; Friends of the Library $1,431.30; Debt Service $250.00; 23rd St Reconstruction $9,351.25; Water $235,520.78; Water T&A $950.72; Water Plant Upgrade $262,056.14; Water Rev Sinking 2017 $121,390.00; Sanitary Sewer $49,306.24; San. Sewer Impr/Liner $1,291.75; Solid Waste Collection $70,429.12; Partial Self-funding $8,390.53.

LIQUOR LICENSE

Motion by Kofoot seconded by Brockmeyer to approve a Class C Retail Alcohol License with Outdoor Service for Dickinson County Agricultural Society. Motion carried unanimously.

$2,065,000 (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2025

RECEIPT OF BIDS

Tim Oswald stated all of the bids are now done electronically. Bids were accepted until 12:00 pm. Oswald provided the bid summary to the Mayor and Council.

RESOLUTION NO. 2025-34
RESOLUTION DIRECTING SALE

Mensing introduced and caused to be read Resolution No. 2025-34 and moved for its adoption, which was seconded by Kofoot. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

CHAMBER OF COMMERCE STREET CLOSURE REQUESTS

Motion by Mensing seconded by Johnson to approve the request of the use of the Downtown area for the annual Cruise-In on July 19th, request that Hill Avenue public parking lot (next to Toast) be closed to parking from 2:00 pm until 7:15 pm on July 11th, request that Hill Avenue from 16th Street south to Lake Street, and the public parking lot be closed to parking from 3:15 pm until 7:15 pm on August 8th, request

that Hill Avenue from 16th Street south to 18th Street be closed to parking from 6:00 am until 9:15 am on Saturday July 12th for BRASL. Motion carried unanimously.

COMMENTS BY PUBLIC

Vickie Larsen addressed the council.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Chief Brevik introduced our new police officer Joshua Ramage.

ADJOURNMENT

Motion by Chappas seconded by Brockmeyer to adjourn the meeting. Motion carried unanimously.

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Kevin Bice, Mayor

ATTEST:

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Gregg L. Owens, City Administrator