**City of Spirit Lake**
**Regular City Council Meeting 5:30 p.m.**
**Tuesday, July 22, 2025**
**City Council Chambers**
**Present: Mayor Bice. Councilmembers: Johnson, Kofoot, Brockmeyer, Chappas, Mensing.**
Meeting called to order by Mayor Bice.

**MINUTES**

Motion by Brockmeyer seconded by Kofoot to approve the minutes of the July 8th regular meeting. Motion carried unanimously.

**BILLS**

Motion by Brockmeyer seconded by Kofoot to approve the bill list for the month of July, 2025. Motion carried unanimously.

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| ACCESS SYSTEMS | COPIER LEASE | $177.29 |
| ADVANTAGE ADMINISTRATORS | CHILD CARE | $536.68 |
| ALLIANT ENERGY/IPL | UTILITIES | $868.70 |
| AMERICAN FAMILY LIFE ASSURANCE | AFLAC ACCIDENT | $517.59 |
| ARNDT MCINTYRE | REIMB PESTICIDE TEST | $100.00 |
| BAKER & TAYLOR, INC. | BOOKS | $1,749.28 |
| BECK EXCAVATING, INC | 23RD ST PAY APP#1 | $91,531.60 |
| BLACKTOP SERVICE CO | HOT MIX | $1,564.65 |
| BOJI PORTABLE TOILETS | CLEAN POT | $140.00 |
| BOJI TOWING & RECOVERY | TOWING | $900.00 |
| BOMGAARS SUPPLY INC | CHARGE ACCOUNT | $5,528.34 |
| CENTER POINT LARGE PRINT | LARGE PRINT | $195.36 |
| CENTURY LINK | TELEMETRY | $148.00 |
| CINTAS CORP (CHICAGO) | RESTROOM SUPPLIES | $143.60 |
| CINTAS CORPORATION | 1ST AID SUPPLIES | $443.88 |
| CITIBUSINESS CARD | CREDIT CARD CHARGES | $1,432.92 |
| CITY LAUNDERING CO | MATS | $116.29 |
| COHRS CONSTRUCTION, INC. | GRAVEL | $555.28 |
| CTRL MARKETING | SAFETY ALLOWANCE | $571.01 |
| D&K REPAIR | TIRES | $987.26 |
| D&K TOOLS | SAFETY ALLOWANCE | $913.45 |
| DAKOTA SUPPLY GROUP | PARTS | $921.71 |
| DIAMOND CONCRETE & CONSTR, INC | MEDIAN IMPROVEMENT PAY APP#2 | $253,213.02 |
| DICKINSON CO NEWS | MINUTES | $327.16 |
| EFTPS | FED/FICA TAX | $25,463.46 |
| FTC | W&R DEF COMP | $100.00 |
| FEAR COMPUTER SOLUTIONS LLC | COMPUTER SET UP | $1,877.00 |
| JASON FEATHER | HEAT HELMET REIMBURSEMENT | $938.00 |
| FERGUSON WATERWORKS #2516 | BELT CLIP REPAIR | $280.00 |
| MICHAEL FREDERICK | BOOKS | $30.00 |
| FREIGHTLINER TRUCK CENTER | HANDLE | $16.26 |
| FULL SOURCE | SAFETY ALLOWANCE | $93.44 |
| GALE GROUP | LARGE PRINT | $81.72 |
| GRAYMONT WI LLC | LIME | $7,310.85 |
| HACH COMPANY | TESTING | $601.63 |
| COLLIN HICKS | CDL | $10.00 |

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| HYDRAULIC SOLUTIONS | PARTS | $68.49 |
| IA LAKES ELECTRIC CO-OP | UTILITIES | $58.60 |
| IA ONE CALL | LOCATES MAY | $166.70 |
| IDALS | PESTICIDE LICENSE | $15.00 |
| IOWA LAKES REGIONAL WATER | METER LEASE | $13.50 |
| IPERS | IPERS - REGULAR | $34,374.72 |
| JACK'S UNIFORMS & EQUIPMENT | UNIFORM - RAMAGE | $1,434.79 |
| JANITOR'S CLOSET | RESTROOM SUPPLIES | $296.64 |
| JENNINGS AUTO PARTS | FILTER | $122.81 |
| JOE D JENNINGS | TIRES | $2,216.25 |
| KAPCO, INC | SHIPPING FEES | $78.38 |
| KUOO | ONE CALL ADS | $501.90 |
| KWIK TRIP INC | FUEL - JUNE | $8,405.53 |
| LAKES MARKETING AND PRINT | ENVELOPES | $316.86 |
| MEDIACOM LLC | PHONE & INTERNET | $1,466.61 |
| MEDICAL REIMBURSEMENT | MEDICAL REIMBURSEMENT | $5,076.38 |
| MIDWEST TAPE LLC | HOOPLA | $700.46 |
| MOTOROLA SOLUTIONS, INC | PORTABLE RADIO BATTERIES | $302.36 |
| MARGIE LYNCH | SPRING PLANTERS | $1,936.80 |
| NEENAH FOUNDRY CO | GRATE | $502.17 |
| NEWMAN SIGNS | SIGNS | $310.96 |
| NORTHWEST IA SPRINKLER | HILL AVE SPRINKLER REPAIR | $1,402.75 |
| NW IA PLANNING & DEVELOP COMM | FY26 SHIELD DRAW #1 | $2,000.00 |
| O'REILLY AUTOMOTIVE INC | OIL & SOCKETS | $143.02 |
| OVERDRIVE INC | ANNUAL FEE | $1,605.36 |
| OXIDATION TECHNOLOGIES | OZONE REPAIR | $1,099.86 |
| PIPER SANDLER | DISSEMINATION AGENT FEE | $1,000.00 |
| PLIC - SBD GRAND ISLAND | LIFE INSURANCE - AUGUST | $2,037.85 |
| PREMIER COMMUNICATIONS | PHONE & INTERNET | $252.36 |
| PRODUCTIVITY PLUS ACCOUNT | SEAL KIT | $34.45 |
| PROQUEST | ANCESTRY | $4,932.00 |
| QUALITY FLOW SYSTEMS INC | REISSUE CHECK - 12TH ST LIFT | $8,250.00 |
| RISE OVERHEAD DOOR | PHOTOEYE | $278.30 |
| SANFORD SHELDON MEDICAL CENTER | TRAINING - OWENS | $40.00 |
| SISCO | BCBS HEALTH | $54,448.42 |
| SPIRIT LAKE READY MIX | 6TH & JACKSON CIRCLE | $1,795.25 |
| STATE HYGIENIC LAB | TESTING | $797.50 |
| STATE OF IOWA - PR TAXES | STATE TAX | $5,389.86 |
| STOREY-KENWORTHY CO. | PAPER | $48.74 |
| TOM'S PLUMBING & HEATING LLC | CLEAN AIR CONDITIONER | $684.18 |
| TREASURER STATE OF IOWA | WATER EXCISE TAX 6/1-6/30 | $15,582.26 |
| FIDELITY PETROLEUM IOWA LLC | PROPANE | $375.35 |
| DON VOS | CLOTHING ALLOWANCE | $134.24 |
| VOYA INSTITUTIONAL TRUST CO | VOYA DEF COMP | $2,200.00 |
| VUGTEVEEN LAWN SERVICE | NUISANCE MOWING | $225.00 |
| WASTE MANAGEMENT OF WI-MN | LANDFILL FEES 6/16-6/30 | $24,705.35 |
| WELLMARK | DENTAL INS. | $2,011.32 |
| WT COX INFORMATION SERV | WALL STREET JOURNAL | $805.00 |
| PAYROLL | PAYROLL | $83,732.02 |
| TOTAL | | $674,761.78 |

**CIGARETTE PERMIT**

Motion by Brockmeyer seconded by Kofoot to approve the cigarette/tobacco permit renewal for Mega Saver. Motion carried unanimously.

**TRANSFER AND MANUAL JOURNEY ENTRIES 2nd QUARTER 2025**

Motion by Brockmeyer seconded by Kofoot to approve the Manual Journal Entries and Transfers for the second quarter of 2025. Motion carried unanimously. EFTPS for 941 deposits $169,691.94; Treasurer State of Iowa w/h tax $18,270.67; IPERS $114,705.52; Treasurer State of Iowa sales tax $9,076.89; Treasurer State of Iowa water excise tax $27,500.13; US Treasury PCORI $124.05; Treasurer State of Iowa unemployment $581.60; VOYA 457 Plan $5,900.00; Direct Deposit payroll $528,982.28; IA Finance Authority (SRF) $121,390.00 principal and interest; UMB Corp Trust $2,032,125.00 bond principal and interest; Transfer to Partial Self Fund Ins $27,310.19; Write Off Uncollectible/NSF fees $154.00. Transfers between funds per budget: from LOST to General Fund $400,312.52; From Water to Water Rev Sinking Fund for Revenue Bond Requirements $34,194.99; From Employee Benefit, water, sewer, sanitation to PSF Ins $18,990.03; From LOST, TIF, Water & Sewer to Debt Service for Bond payments $1,945,997.00; From Sewer to Sewer Lining $160,000.00; From Electric Franchise to Water Plant Upgrade $367,726.31; General to Economic Development $375,041.95.

**$2,045,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2025**
**RESOLUTION NO. 2025-35**
**RESOLUTION APPOINTING PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT; NOTE REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT**

Kofoot introduced and caused to be read Resolution No. 2025-35 and moved for its adoption, which was seconded by Johnson. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

**$2,045,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2025**
**RESOLUTION NO. 2025-36**
**RESOLUTION APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE, AND LEVYING A TAX TO PAY THE NOTES; APPROVAL OF THE TAX EXEMPTION CERTIFICATE AND CONTINUING DISCLOSURE CERTIFICATE**

Kofoot introduced and caused to be read Resolution No. 2025-36 and moved for its adoption, which was seconded by Chappas. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

**GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2025**
**RESOLUTION NO. 2025-37**
**RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE CITY FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS**

Brockmeyer introduced and caused to be read Resolution No. 2025-37 and moved for its adoption, which was seconded by Johnson. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

**RESOLUTION NO. 2025-38**
**RESOLUTION SETTING PUBLIC HEARING ON PROPOSED ANNEXATION AND APPROVING PUBLICATION**

Kofoot introduced and caused to be read Resolution No. 2025-38 and moved for its adoption, which was seconded by Johnson. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

**COMMENTS BY PUBLIC**

Vickie Larsen addressed the council.

**ADJOURNMENT**

Motion by Chappas seconded by Brockmeyer to adjourn the meeting. Motion carried unanimously.

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Kevin Bice, Mayor

ATTEST:

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Gregg L. Owens, City Administrator