City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, June 24, 2025
City Council Chambers
Present: Mayor Bice. Councilmembers: Johnson, Kofoot, Brockmeyer, Chappas, Mensing.
Meeting called to order by Mayor Bice.

MINUTES

Motion by Brockmeyer seconded by Kofoot to approve the minutes of the June 10th regular meeting. Motion carried unanimously.

BILLS

Motion by Brockmeyer seconded by Kofoot to approve the bill list for the month of June, 2025. Motion carried unanimously.

ADVANTAGE ADMINISTRATORS	CHILD CARE	$569.18
ADVANTAGE ARCHIVES	MICROFILMING	$330.00
ALLIANT ENERGY/IPL	UTILITIES	$799.39
AMERICAN FAMILY LIFE ASSURANCE	AFLAC ACCIDENT	$517.59
BOJI PORTABLE TOILETS	CLEAN POT	$140.00
BOMGAARS SUPPLY INC	CHARGE ACCOUNT	$961.90
CEDAR VALLEY CORP	PAY#5,CO#3-FINAL	$7,198.69
CENTURY LINK	TELEMETRY	$148.00
CITY LAUNDERING CO	MATS	$116.29
CIVIC SYSTEMS LLC	CONVERSION & TRAINING FEES	$26,190.00
CKC PROPERTY SERVICES	NUISANCE ABATEMENT	$800.00
CORE & MAIN LP	PARTS	$989.52
CUSIP GLOBAL SERVICES	2025 CUSIP SERVICES	$857.00
D&K REPAIR	RETREAD	$989.27
DAKOTA SUPPLY GROUP	BATTERIES	$199.00
DAVE'S REPAIR, INC	PARTS	$59.00
DIAMOND CONCRETE & CONSTR, INC	MEDIAN IMPROVEMENT PAY APP#1	$155,986.87
DIAMOND VOGEL	PAINT	$1,990.90
DICKINSON CO CONSERV BOA	MULCH	$30.00
EFTPS	FED/FICA TAX	$23,837.07
ELLIOTT EQUIPMENT CO	LATCH KIT	$279.70
FTC	W&R DEF COMP	$100.00
FEAR COMPUTER SOLUTIONS LLC	NEW COMPUTER & SETUP	$1,728.05
FERGUSON WATERWORKS #2516	METERS	$4,800.00
FULL SOURCE	SAFETY ALLOWANCE	$154.03
GALEN'S PRO-MOW	REPLACE START RELAY	$441.05
GRAYMONT WI LLC	LIME	$6,930.74
HR GREEN INC	ENG - CONTROL SYSTEM UPGRADES	$460.50
IA LAKES ELECTRIC CO-OP	UTILITIES	$690.93
IA WORKFORCE DEVELOPMENT	2ND QRT 2025 UNEMPLOYMENT	$581.60
IPERS	IPERS - REGULAR	$33,253.15
JENNINGS AUTO PARTS	AIR FILTER	$277.11
JOE D JENNINGS	NUISANCE ABATEMENT	$200.00
KUOO	SUPPORTING OUR LAW ENFORCEMENT	$914.66
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	$6,199.61
MIDWEST TECHNOLOGY	TELEPHONE	$100.00

MUESKE ELECTRIC INC.	REPAIR OUTLET	$335.12
O'REILLY AUTOMOTIVE INC	FILTERS	$181.78
PLIC - SBD GRAND ISLAND	LIFE INSURANCE - JULY	$1,911.43
SJ ELECTRO SYSTEMS LLC	WTP PHASE 1 - PAY APP#3	$245,595.88
REGIONAL TRANSIT AUTHORITY	4TH QRT FY25 SUPPORT	$5,000.00
SAM WEDEKING EXCAVATING INC	13TH & GARY SEWER REPAIR	$8,842.50
SEEMANN DEVELOPMENT	TIF REBATE FY25-PHASE 1	$208,184.36
SISCO	BCBS HEALTH	$48,341.01
STATE HYGIENIC LAB	TESTING	$520.00
STATE OF IOWA - PR TAXES	STATE TAXES	$5,328.02
THE DWELLINGS AT INDIAN HILLS	TIF REBATE - THE DWELLINGS	$66,625.91
TREASURER STATE OF IOWA	WATER EXCISE TAX 5/1-5/31	$12,120.48
TRIPLE S SERVICE LLC	TREE REMOVAL	$450.00
VOYA INSTITUTIONAL TRUST CO	VOYA DEF COMP	$2,200.00
WASTE MANAGEMENT OF WI-MN	LANDFILL FEE 5/16-5/31	$22,583.21
WELLMARK	DENTAL INS.	$1,983.06
WOODRUFF CONSTRUCTION, LLC	WTP PHASE 2 - PAY APP#2	$6,680.26
PAYROLL	PAYROLL	$78,124.22
TOTAL		$994,828.04

LIQUOR LICENSE

Motion by Brockmeyer seconded by Kofoot to approve a Class B Retail Alcohol License for Kwik Star #1012. Motion carried unanimously.

CIGARETTE PERMIT

Motion by Brockmeyer seconded by Kofoot to approve the cigarette/tobacco permit renewal for Forbes Liquor Locker. Motion carried unanimously.

2025 CITY OF SPIRIT LAKE POINTE OF PINES 3RD ADDITION INFRASTRUCTURE IMPROVEMENTS PROJECT

PUBLIC HEARING

The Mayor announced that this is the time and place to consider the 2025 City of Spirit Lake Pointe of Pines 3rd Addition Infrastructure Improvements project and opened the public hearing. Joel Venteicher and Jim Venteicher addressed the council regarding the development, the Mayor closed the public hearing.

RESOLUTION NO. 2025-27

RESOLUTION ACCEPTING BID AND MAKING AWARD OF 2025 CITY OF SPIRIT LAKE POINTE OF PINES 3RD ADDITION INFRASTRUCTURE IMPROVEMENTS PROJECT

Mensing introduced and caused to be read Resolution No. 2025-27 and moved for its adoption, which was seconded by Johnson. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

$2,065,000 (DOLLAR AMOUNT SUBJECT TO CHANGE) GENERAL OBLIGATION CAPITAL LOAN NOTES

RESOLUTION NO. 2025-28

RESOLUTION APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT

Chappas introduced and caused to be read Resolution No. 2025-28 and moved for its adoption, which was seconded by Brockmeyer. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

OLDE TOWN BETTERMENT INCENTIVE PROGRAM APPLICATION FOR 710 LAKE STREET

Motion by Kofoot seconded by Johnson to approve the Olde Town Betterment Incentive Program Application for 710 Lake Street. Motion carried unanimously.

RESOLUTION NO. 2025-29

RESOLUTION APPROVING PAY APPLICATION #4 AND CLOSING OUT THE WTP AUTOMATION AND CONTROL UPGRADES PHASE 1 PROJECT

Mensing introduced and caused to be read Resolution No. 2025-29 and moved for its adoption, which was seconded by Brockmeyer. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

RESOLUTION NO. 2025-30

RESOLUTION APPROVING PAY APPLICATION #5, CHANGE ORDER #3 AND CLOSING OUT THE 2024 CITY OF SPIRIT LAKE PINEWOOD DRIVE AND 35TH STREET RECONSTRUCTION PROJECT

Kofoot introduced and caused to be read Resolution No. 2025-30 and moved for its adoption, which was seconded by Mensing. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

RESOLUTION NO. 2025-31

RESOLUTION RE NONPROFIT GRANTS

Brockmeyer introduced and caused to be read Resolution No. 2025-31 and moved for its adoption, which was seconded by Chappas. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

RESOLUTION NO. 2025-32

RESOLUTION RE NONPROFIT GRANT FOR MEALS ON WHEELS

Mensing introduced and caused to be read Resolution No. 2025-32 and moved for its adoption, which was seconded by Chappas. Aye: Johnson, Brockmeyer, Chappas, Mensing. Abstained: Kofoot. Resolution duly adopted.

RESOLUTION NO. 2025-33

RESOLUTION APPROVING THE TRANSFER OF FUNDS

Johnson introduced and caused to be read Resolution No. 2025-33 and moved for its adoption, which was seconded by Kofoot. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

APPOINTMENT TO BOARDS & COMMISSIONS

Motion by Brockmeyer seconded by Chappas to approve the appointment of Frank Christenson to the Library Board. Motion carried unanimously.

COMMENTS BY PUBLIC

Vickie Larsen addressed the council.

ADJOURNMENT

Meeting adjourned.

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Kevin Bice, Mayor

ATTEST:

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Gregg L. Owens, City Administrator