City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, December 10, 2024
City Council Chambers
Present: Mayor Bice. Councilmembers: Johnson, Kofoot, Brockmeyer, Chappas, Mensing.
Meeting called to order by Mayor Bice.

MINUTES

Motion by Mensing seconded by Kofoot to approve the minutes of the November 26th regular meeting. Motion carried unanimously.

BILLS

Motion by Mensing seconded by Kofoot to approve the bill list for the month of December, 2024. Motion carried unanimously.

ACCESS SYSTEMS	COPIER	$177.29
ACCUJET, LLC	PAY APP#2	$36,049.00
ADVANTAGE ADMINISTRATORS	ADMIN FEE	$46.00
ALLIANT ENERGY/IPL	UTILITIES	$1,063.14
ALPHA WIRELESS COMMUNICATIONS	RADIO	$1,280.00
ARNOLDS PARK LIBRARY	CHILDREN'S SRP	$200.00
BAKER & TAYLOR, INC.	BOOKS	$1,070.14
BECK ENGINEERING, INC	ENGINEERING	$76,883.50
BLACK HILLS ENERGY	UTILITIES	$1,121.14
BOJI PORTABLE TOILETS	CLEAN POT	$140.00
BUSINESS FURNITURE WAREHOUSE	OFFICE CHAIR	$610.00
BUSINESS TODAY	CALENDAR	$33.98
CEDAR VALLEY CORP	PAY APP#3 & CO#2	$2,007.10
CENTER POINT LARGE PRINT	LARGE PRINT	$225.32
CENTRAL BANK	CREDIT CARD CHARGES	$2,791.61
CERTIFIED TESTING SERVICE INC	TESTING - PINEWOOD & 35TH	$204.00
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	$34.77
CITIBUSINESS CARD	CREDIT CARD CHARGES	$1,602.36
CITY CLERK	UTILITIES	$428.59
CITY LAUNDERING CO	MATS	$193.60
CTRL MARKETING	SAFETY ALLOWANCE	$48.30
D&K REPAIR	TIRE REPAIR	$220.00
D&K TOOLS	SOCKET SET	$468.10
DAKOTA SUPPLY GROUP	BLADES	$6,649.00
DICKINSON CO AIRPORT AUTHORITY	FY25 SUPPORT DEC	$500.00
DICKINSON CO CLEANING	JANITOR - NOVEMBER	$850.00
DICKINSON CO NEWS	MINUTES	$733.84
EFTPS	FED/FICA TAX	$28,521.08
ELLIOTT EQUIPMENT CO	CONTROLLER	$662.67
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEES	$795.90
FICK'S ACE HARDWARE	SPRAY PAINT	$86.22
FREIGHTLINER TRUCK CENTER	MIRROR	$436.42
FRIENDS OF THE MILFORD LIBRARY	AUTHOR VISIT	$66.67
FULL SOURCE	SAFETY ALLOWANCE	$209.12
GALE GROUP	BOOKS	$55.48
GRAYMONT WI LLC	LIME	$6,466.66

GWORKS	2025 LICENSE & SUPPORT	$18,000.00
HR GREEN INC	ENG - CONTROL SYSTEM UPGRADES	$5,699.00
HULSTEIN EXCAVATING INC	PAY APP#2 WATER MAIN	$147,884.12
IA COMMUNITIES ASSURANCE POOL	INSURANCE	$18,736.00
IA ONE CALL	LOCATES OCTOBER	$201.80
IA POLICE CHIEF ASSN	MEMBERSHIP	$125.00
IMFOA	CERTIFICATION RENEWAL	$50.00
IMWCA	FY25 PREMIUM 7 OF 8	$2,680.00
INGRAM LIBRARY SERVICES	BOOKS	$642.48
IOWA LAKES REGIONAL WATER	UTILITIES	$65.74
JANITOR'S CLOSET	JANITOR - NOVEMBER	$325.00
JENNINGS AUTO PARTS	BATTERY	$224.04
JOE D JENNINGS	PLUGS, WIRES, COIL	$839.35
KAPCO, INC	SHIPPING FEES	$21.15
KUHLMAN LAKE SERV&WELDING INC	STREET POLE REPAIR	$440.00
KWIK TRIP INC	FUEL - NOVEMBER	$7,491.78
LAKES MARKETING AND PRINT	MAILING	$2,801.90
LAKES NEWS SHOPPER	HELP WANTED - STREET	$374.40
LAWSON PRODUCTS INC.	HOSE, PAINT, WIPERS	$1,169.75
LISA'S BAKE SHOP	EMPLOYEE RECOGNITION	$245.00
MARCO	COPIES	$98.02
MATHESON TRI-GAS, INC	FILLER METAL & ALLOY	$446.46
MIDAMERICA BOOKS	CHILDREN'S BOOKS	$277.40
TOM TOURVILLE	BOOK	$17.99
MUESKE ELECTRIC INC.	SET POLES & FIXTURES	$4,133.96
O'REILLY AUTOMOTIVE INC	MEGACRIMP	$82.06
OKOBOJI MOTOR COMPANY	OIL CHANGE & TIRE ROTATION	$111.68
OVERALL BUDDIES	PERFORMER	$350.00
OVERHEAD DOOR SALES & SERVICE	ANTENNA	$850.50
PERF	ANNUAL MEMBERSHIP	$250.00
PLUNKETT'S PEST CONTROL	PEST CONTROL	$93.47
PREMIER COMMUNICATIONS	PHONE & INTERNET	$248.71
PRODUCTIVITY PLUS ACCOUNT	PANEL	$924.14
SAM WEDEKING EXCAVATING INC	WATER MAIN 30TH STREET	$26,537.50
SPIRIT LAKE READY MIX	CONCRETE	$130.50
STATE REVOLVING FUND	BOND INTEREST & FEES	$15,390.00
STOREY-KENWORTHY CO.	FOLDERS	$26.25
TOM'S PLUMBING & HEATING LLC	FILTER	$65.24
TREASURER STATE OF IOWA	ACCOUNTS PAYABLE	$7,615.17
TRIPLE S SERVICE LLC	TREE REMOVAL	$7,350.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	$2,000.00
UMB CORP TRUST	BOND INTEREST - SERIES 2017	$30,375.00
UNITY POINT CLINIC	RANDOM TESTING	$42.00
UTILITY EQUIPMENT CO	SLEEVES & ADAPTER	$31,124.02
CAPITAL ONE	CREDIT CARD CHARGES	$942.23
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 11/1-11/15	$20,351.46
WERTS WINDOW&AWNG CLEANING INC	WINDOW WASHING	$25.00
WESTECH ENGINEERING	GEAR MOTOR	$3,936.96
WINTHER, STAVE & CO.,LLP	FY24 AUDIT	$2,500.00
UTILITY REFUNDS	UTILITY REFUNDS	$151.79
PAYROLL	PAYROLL	$81,985.12
TOTAL		$619,380.14

TREASURER'S REPORT

Motion by Mensing seconded by Kofoot to approve the Treasurer's Report for November, 2024. Motion carried unanimously. Revenue included: General Fund $358,940.62; Canine $13.67; Local Option Sales Tax $134,546.15; Park Development Reserve $67.81; Building Reserve $14.58; Road Use $64,848.28; Trust & Agency $54,255.58; TIF $103,949.09; Friends of the Library $1,621.78; Debt Service $5,960.92; Non-TIF Capital Projects $2.26; Point of Pines $93.03; Water $232,392.52; Water T&A $-2,060.00; Water Plant Upgrade $7,636.84; Water Rev Sinking 2017 $11,398.33; Sanitary Sewer $34,740.51; Solid Waste Collection $93,822.57; Equipment Revolving $240.68; Partial Self-funding $6,573.89. Expenditures included: General Fund $448,118.21; Local Option Sales Tax $70,000.00; Economic Development $20,500.00; Road Use $45,886.87; Trust & Agency $57,631.84; Friends of the Library $1,085.96; Debt Service $30,375.00; Water $210,602.26; Water T&A $657.34; Water Plant Upgrade $15,250.00; Sanitary Sewer $17,206.08; San Sewer Impr/Liner $6,436.75; Solid Waste Collection $102,256.75; Partial Self-funding $3,127.26.

RESOLUTION NO. 2024-47

RESOLUTION APPROVING SPIRIT LAKE COMMUNITY FIRE DEPARTMENT MERGER AGREEMENT WITH THE SUPERIOR COMMUNITY FIRE DEPARTMENT

Brockmeyer introduced and caused to be read Resolution No. 2024-47 and moved for its adoption, which was seconded by Johnson. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

RESOLUTION NO. 2024-48

RESOLUTION APPROVING PAY APPLICATION #3 AND CHANGE ORDER #2 FOR THE 2024 CITY OF SPIRIT LAKE PINEWOOD DRIVE AND 35TH STREET PROJECT

Mensing introduced and caused to be read Resolution No. 2024-48 and moved for its adoption, which was seconded by Johnson. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

RESOLUTION NO. 2024-49

RESOLUTION CERTIFYING DELINQUENT CHARGES TO THE DICKINSON COUNTY TREASURER

Johnson introduced and caused to be read Resolution No. 2024-49 and moved for its adoption, which was seconded by Kofoot. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

CANCELLATION OF SECOND REGULAR MEETING OF DECEMBER

Motion by Brockmeyer seconded by Chappas to approve cancellation of the second regular council meeting on December 24th. Motion carried unanimously.

ADJOURNMENT

Motion by Chappas seconded by Kofoot to adjourn the meeting. Motion carried unanimously.

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Kevin Bice, Mayor

ATTEST:

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Gregg L. Owens, City Administrator