

City of Spirit Lake

Regular City Council Meeting 5:30 p.m.

Tuesday, June 25, 2024

City Council Chambers

Present: Mayor Bice. Councilmembers: Johnson, Kofoot, Brockmeyer, Chappas, Mensing.

Meeting called to order by Mayor Bice.

MINUTES

Motion by Kofoot seconded by Mensing to approve the minutes of the June 11th regular meeting.

Motion carried unanimously.

BILLS

Motion by Kofoot seconded by Mensing to approve the bill list for the month of June, 2024. Motion carried unanimously.

3 D BUILDERS	NEW FRONT DOOR	\$4,853.00
4 EVERGREEN LANDSCAPE	TREES	\$1,199.50
ADVANTAGE ADMINISTRATORS	CHILD CARE	\$2,006.64
ALLIANT ENERGY/IPL	UTILITIES	\$788.92
AMERICAN FAMILY LIFE ASSURANCE	AFLAC ACCIDENT	\$699.48
BECK EXCAVATING, INC	SEWER MANHOLE SECTIONS	\$680.00
BOMGAARS SUPPLY INC	CHARGE ACCOUNT	\$1,023.59
CENTURY LINK	TELEMETRY	\$148.00
CITY LAUNDERING CO	MATS	\$49.50
CONTRACTOR SOLUTIONS	PUMPS	\$5,592.42
D&K REPAIR	PART	\$31.05
DICKINSON CO NEWS	MINUTES	\$555.11
NOLAND DUHN	MEALS	\$11.76
EFTPS	FED/FICA TAX	\$23,054.02
ELAN CITY INC	RADAR SPEED SIGNS	\$9,350.00
ELLIOTT EQUIPMENT CO	BLUE CONTAINERS	\$6,467.50
EMC NATIONAL LIFE	POLICE LIFE INS - JULY	\$229.50
FTC	W&R DEF COMP	\$100.00
FERGUSON WATERWORKS #2516	METER & PARTS	\$1,169.64
FULL SOURCE	SAFETY ALLOWANCE	\$55.96
GJERDE COLLISION CENTER	2018 TAHOE REPAIR	\$3,723.65
HACH COMPANY	TESTING	\$695.84
IA LAKES ELECTRIC CO-OP	UTILITIES	\$683.88
IA WORKFORCE DEVELOPMENT	2ND QRT 2024 UNEMPLOYMENT	\$575.17
IDALS	PESTICIDE LICENSES	\$30.00
INTERSTATE POWER SYSTEMS	REPLACE BLOCK HEATER - 39TH ST	\$268.44
IPERS	IPERS - REGULAR	\$32,692.65
JENNINGS AUTO PARTS	BELT	\$267.10
KAPCO, INC	SHIPPING FEES	\$43.80
MARTIN'S FLAG CO	PARTS	\$250.63
MIDWEST ALARM COMPANY	REPAIR DOOR LOCK	\$430.00
MR DRAIN MAN LLC	VIDEO INSPECTION	\$235.00
OKOBOJI MOTOR COMPANY	REPLACE BATTERY	\$824.19
OKOBOJI TOURISM	FY24 2ND HALF SUPPORT	\$5,000.00
PLIC - SBD GRAND ISLAND	LIFE INS - JULY	\$1,431.54
SECTOR	LAPTOP	\$1,766.99

SEEMANN DEVELOPMENT	TIF REBATE FY24 - PHASE 1	\$169,134.73
SPIRIT LAKE FORD	OIL CHANGE	\$69.47
SPIRIT LAKE TOWN & COUNTRY VET	ANIMAL CONTROL	\$246.00
STATE HYGIENIC LAB	TESTING	\$209.50
STATE OF IOWA - PR TAXES	STATE TAX	\$6,899.54
STIVERS FORD	2024 FORD F150	\$43,500.00
STACY & LARA TEGTMEIER	BLUE CONTAINER	\$69.25
UMB CORP TRUST	BOND FEE	\$250.00
UTILITY EQUIPMENT CO	PARTS	\$937.74
FIDELITY PETROLEUM IOWA LLC	PROPANE	\$514.26
VERIZON WIRELESS	CELL PHONES	\$337.83
VOYA INSTITUTIONAL TRUST CO	VOYA DEF COMP	\$1,270.00
WASTE MANAGEMENT OF WI-MN	LANDFILL CHARGES 5/16-5/31	\$25,204.84
WELLMARK	BCBS HEALTH	\$47,820.60
PAYROLL	PAYROLL	\$79,498.39
TOTAL		\$482,946.62

LIQUOR LICENSE

Motion by Kofoot seconded by Mensing to approve a Class B Retail Alcohol License for Kwik Star #1012. Motion carried unanimously.

NOT TO EXCEED \$3,800,000 GENERAL OBLIGATION CAPITAL LOAN NOTES PUBLIC HEARING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOTES TO EVIDENCE THE OBLIGATION OF THE CITY THEREUNDER PUBLIC HEARING

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed \$3,800,000 General Obligation Capital Loan Notes, in order to provide funds to pay the costs of the acquisition, improvement and equipping of waterworks, water mains, and extensions, and real and personal property, useful for providing potable water including the Water Plant Automation and Control Upgrades project and related improvements and equipment, for essential corporate purposes, and that notice of the proposed action by the Council to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes had been published as provided by Sections 384.24A and 384.25 of the Code of Iowa.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City to the issuance of the Notes. The Clerk advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections to the issuance of the Notes and none were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

Whereupon, the Mayor declared the hearing on the authorization of entering into a Loan Agreement and the issuance of the Notes to be closed.

RESOLUTION NO. 2024-21

RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION

Brockmeyer introduced and caused to be read Resolution No. 2024-21 and moved for its adoption, which was seconded by Johnson. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

**NOT TO EXCEED \$3,800,000 (DOLLAR AMOUNT SUBJECT TO CHANGE) GENERAL OBLIGATION CAPITAL
LOAN NOTES**

RESOLUTION NO. 2024-22

RESOLUTION APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT

Mensing introduced and caused to be read Resolution No. 2024-22 and moved for its adoption, which was seconded by Johnson. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

**DISCUSSION AND POSSIBLE ACTION RE DEVELOPER AGREEMENT FOR STEVENS BLOCK RESTORATION
PROJECT AT 802 LAKE STREET**

Motion by Mensing seconded by Chappas for approval of expenses to submit for reimbursement and approval of the Developer Agreement for Stevens Block Restoration Project at 802 Lake Street. Motion carried unanimously.

RESOLUTION NO. 2024-23

RESOLUTION RE NONPROFIT GRANTS

Brockmeyer introduced and caused to be read Resolution No. 2024-23 and moved for its adoption, which was seconded by Kofoot. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

RESOLUTION NO. 2024-24

RESOLUTION RE NONPROFIT GRANT FOR MEALS ON WHEELS

Johnson introduced and caused to be read Resolution No. 2024-24 and moved for its adoption, which was seconded by Chappas. Aye: Johnson, Brockmeyer, Chappas, Mensing. Abstained: Kofoot. Resolution duly adopted.

CONSIDER SHIELD AGREEMENT FOR FY25

Motion by Kofoot seconded by Johnson to approve the SHIELD agreement for FY25. Motion carried unanimously.

RESOLUTION NO. 2024-25

RESOLUTION APPROVING THE TRANSFER OF FUNDS

Brockmeyer introduced and caused to be read Resolution No. 2024-25 and moved for its adoption, which was seconded by Kofoot. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

APPOINTMENT TO BOARDS & COMMISSIONS

Motion by Johnson seconded by Kofoot to approve the appointments of Brad Fullmer to the Board of Adjustment, Seth Vogel, Sheryl Paul and Pat Butler to the Planning & Zoning Commission, Heather Kalkhoff to the Library Board and Jason Eygabroad to the Airport Authority. Motion carried unanimously.

COMMENTS BY PUBLIC

Matthew Bichel expressed concerns regarding the recent sewer backup and water main break in his neighborhood.

ADJOURNMENT

Motion by Chappas seconded by Mensing to adjourn the meeting. Motion carried unanimously.

Kevin Bice, Mayor

ATTEST:

Gregg L. Owens, City Administrator