

City of Spirit Lake

Regular City Council Meeting 5:30 p.m.

Tuesday, June 11, 2024

City Council Chambers

Present: Mayor Bice. Councilmembers: Johnson, Kofoot, Brockmeyer, Chappas, Mensing.

Meeting called to order by Mayor Bice.

MINUTES

Motion by Kofoot seconded by Johnson to approve the minutes of the May 28th regular meeting.

Motion carried unanimously.

BILLS

Motion by Kofoot seconded by Johnson to approve the bill list for the month of June, 2024. Motion carried unanimously.

911 INSTALLS	EQUIP INSTALLS	\$590.00
ACCESS SYSTEMS	COPIER CONTRACT	\$166.67
ADVANTAGE ADMINISTRATORS	ADMIN FEE	\$46.00
ALLIANT ENERGY/IPL	UTILITIES	\$17,440.69
ARNOLD MOTOR SUPPLY	PART	\$35.24
AT & T MOBILITY	PHONES	\$460.60
AXON ENTERPRISE INC	BODY CAMS	\$10,620.89
BAKER & TAYLOR, INC.	BOOKS	\$1,711.94
BARCO MUNICIPAL PRODUCTS, INC	SIGNS	\$367.71
BECK ENGINEERING, INC	ENG - HILL AVE	\$27,641.54
BLACK HILLS ENERGY	UTILITIES	\$2,297.80
BLUE LAKE WEBSITES	ANNUAL MAINTENANCE RENEWAL	\$99.00
BOJI PORTABLE TOILETS	CLEAN POT	\$140.00
CENTER POINT LARGE PRINT	LARGE PRINT MEMORIALS	\$189.96
CENTRAL BANK	CREDIT CARD CHARGES	\$1,087.09
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$145.65
CINTAS CORPORATION	1ST AID SUPPLIES	\$208.78
CITIBUSINESS CARD	CREDIT CARD CHARGES	\$1,494.62
CITY CLERK	UTILITIES	\$328.31
CITY LAUNDERING CO	MATS	\$184.65
COHRS CONSTRUCTION, INC.	GRAVEL	\$338.59
CTRL MARKETING	SAFETY ALLOWANCE	\$173.32
DAKOTA SUPPLY GROUP	PIPE	\$1,025.42
DAVE'S REPAIR, INC	PARTS	\$443.71
DICKINSON CO AIRPORT AUTHORITY	FY24 SUPPORT JUNE	\$500.00
DICKINSON CO CLEANING	JANITOR - MAY	\$1,150.00
DICKINSON CO CLERK OF COURT	COURT COSTS	\$55.00
DICKINSON CO NEWS	MINUTES	\$545.51
EFTPS	FED/FICA TAX	\$22,228.05
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE AUGUST	\$272.88
FEAR COMPUTER SOLUTIONS LLC	COMPUTER SETUP	\$165.00
FICK'S ACE HARDWARE	MINERAL SPIRITS	\$61.78
FREIGHTLINER TRUCK CENTER	2025 FREIGHTLINER	\$97,925.00
FULL SOURCE	GLOVES	\$196.17
GALE GROUP	MEMORIALS	\$234.78
HAWKINS, INC	CHEMICALS	\$1,399.80

HR GREEN INC	ENG - CONTROL SYSTEM UPGRADES	\$22,000.00
IA ONE CALL	LOCATES APRIL	\$285.50
INTERACTIVE SCIENCES INC	BOOK APP	\$498.52
JANITOR'S CLOSET	RESTROOM SUPPLIES	\$231.83
JENNINGS AUTO PARTS	COUPLINGS & PART	\$326.94
JOE D JENNINGS	REPLACE OIL PUMP & GASKETS	\$2,871.84
JT EXCAVATION LLC	WATER MAIN - 15TH ST	\$3,637.50
KAPCO, INC	SHIPPING FEES	\$42.15
KUOO	SUPPORTING OUR LAW ENFORCEMENT	\$913.61
KWIK TRIP INC	FUEL - MAY	\$8,590.45
L & C TIRE SERVICE	TIRES	\$372.74
LAKES MARKETING AND PRINT	FOLD & STUFF BILLS	\$244.55
LAKES REGIONAL HEALTHCARE	VACCINE	\$50.00
LAWSON PRODUCTS INC.	PAINT & SAFETY GLASSES	\$310.28
MACQUEEN EQUIPMENT LLC	VECTOR REPAIR	\$2,540.11
MARCO	COPIES	\$85.23
MEDIACOM LLC	PHONE & INTERNET	\$1,226.26
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$1,716.90
MARGIE LYNCH	SPRING PLANTERS	\$1,871.90
NORTH CENTRAL INTERNATIONAL	PARTS	\$90.61
NW IA PLANNING & DEVELOP COMM	FY24 SHIELD DRAW - FINAL	\$1,900.00
O'REILLY AUTOMOTIVE INC	FILTERS	\$35.20
PLUMB SUPPLY CO.	WATER COOLER	\$1,532.57
PLUNKETT'S PEST CONTROL	PEST CONTROL	\$93.47
PREMIER COMMUNICATIONS	PHONE & INTERNET	\$247.56
PRODUCTIVITY PLUS ACCOUNT	BULK OIL	\$1,055.78
RON'S REPAIR INC	FILTERS	\$58.94
SANITATION PRODUCTS	3YD & 6YD DUMPSTERS	\$12,700.00
SPIRIT LAKE READY MIX	STORAGE AREA	\$3,225.00
STATE REVOLVING FUND	BOND PAYMENT & INTEREST	\$120,430.00
THRASHER INC	BUILDING PERMIT REFUND	\$50.00
TREASURER STATE OF IOWA	WATER EXCISE TAX 5/1-5/31/24	\$13,119.53
TRU GREEN	SPRAYING	\$8,346.75
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$2,000.00
UMB CORP TRUST	BOND PRINCIPAL - SERIES 2020	\$2,604,625.00
FIDELITY PETROLEUM IOWA LLC	PROPANE	\$365.31
CAPITAL ONE	CREDIT CARD CHARGES	\$504.41
WERTS WINDOW&AWNG CLEANING INC	WINDOW WASHING	\$25.00
WINTHER, STAVE & CO.,LLP	FY23 AUDIT - FINAL	\$3,243.00
UTILITY REFUNDS	UTILITY REFUNDS	\$169.51
PAYROLL	PAYROLL	\$73,769.18
TOTAL		\$3,087,375.28

TREASURER'S REPORT

Motion by Kofoot seconded by Johnson to approve the Treasurer's Report for May, 2024. Motion carried unanimously. Revenue included: General Fund \$346,464.24; Canine \$16.15; Local Option Sales Tax \$136,025.01; Park Development Reserve \$80.11; Building Reserve \$17.23; Road Use \$61,939.77; Trust & Agency \$44,794.70; TIF \$171,478.47; Friends of the Library \$1,948.96; Debt Service \$2,520,479.87; Non-TIF Capital Projects \$2.67; Southern Hill Phase \$-91.40; Point of Pines \$201.31; Water \$189,437.04; Water T&A \$460.00; Water Rev Sinking 2017 \$11,405.00; Sanitary Sewer \$32,566.26; San. Sewer Impr/Liner \$160,000.00 Solid Waste Collection \$92,933.49; Equipment Revolving \$256.19; Partial Self-funding

\$6,462.83. Expenditures included: General Fund \$242,545.06; Local Option Sales Tax \$251,738.00; Economic Development \$100,500.00; Road Use \$23,220.40; Trust & Agency \$62,969.49; TIF \$1,888,063.00 Friends of the Library \$1,772.04; Debt Service \$2,604,625.00; Water \$569,982.17; Water T&A \$619.36; Sanitary Sewer \$210,048.53; San. Sewer Impr/Liner \$2,181.50; Solid Waste Collection \$121,126.98; Partial Self-funding \$8,771.86.

LIQUOR LICENSES

Motion by Kofoot seconded by Johnson to approve a Class C Retail Alcohol License for Dickinson County Agricultural Society, Class E Retail Alcohol License for Wal-Mart #1415 and ownership change for Kum & Go #117 and Wal-Mart #1415 and a retail alcohol amendment to unlicense Okoboji's Blue Water Java & Pancake House. Motion carried unanimously.

CIGARETTE PERMITS

Motion by Kofoot seconded by Johnson to approve the cigarette/tobacco permit renewals for the following businesses: Brew Oil #30, Casey's General Store #2487, Fareway, Hy-Vee Food Store, Hy-Vee Wine & Spirits, Jiffy #926, Wal-Mart Super Store #1415, Kum & Go #117, Kwik Star, Nash Nash Vape & Edies and Carroll's Tobacco Outlet Plus LLC dba R Smoke Plus LLC. Motion carried unanimously.

LIQUOR LICENSE

Motion by Brockmeyer seconded by Mensing to approve a Class C Retail Alcohol License with outdoor service for V.F.W. Service Club. Abstained: Chappas. Motion carried.

RESOLUTION NO. 2024-18

RESOLUTION FIXING DATE FOR A MEETING ON THE PROPOSITION TO AUTHORIZE A LOAN AGREEMENT AND THE ISSUANCE OF NOTES TO EVIDENCE THE OBLIGATIONS OF THE CITY THEREUNDER NOT TO EXCEED \$3,800,000 GENERAL OBLIGATION CAPITAL LOAN NOTES

Chappas introduced and caused to be read Resolution No. 2024-18 and moved for its adoption, which was seconded by Mensing. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

CONSIDERATION OF PRELIMINARY PLAT OF POINTE OF PINES 3RD ADDITION

Motion by Mensing seconded by Kofoot to approve the preliminary plat of Pointe of Pines 3rd Addition. Motion carried unanimously.

RESOLUTION NO. 2024-19

RESOLUTION APPROVING THE HR GREEN INC ENGINEERING SERVICES AGREEMENT AMENDMENT #1 OF THE WTP AUTOMATION AND CONTROL UPGRADES PROJECT

Brockmeyer introduced and caused to be read Resolution No. 2024-19 and moved for its adoption, which was seconded by Kofoot. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

RESOLUTION NO. 2024-20

RESOLUTION APPROVING CHANGE ORDER #1 OF THE WTP AUTOMATION AND CONTROL UPGRADES PHASE 1 PROJECT

Johnson introduced and caused to be read Resolution No. 2024-20 and moved for its adoption, which was seconded by Kofoot. Aye: Johnson, Kofoot, Brockmeyer, Chappas, Mensing. Resolution duly adopted.

ADJOURNMENT

Motion by Chappas seconded by Johnson to adjourn the meeting. Motion carried unanimously.

Kevin Bice, Mayor

ATTEST:

Gregg L. Owens, City Administrator