

City of Spirit Lake

Regular City Council Meeting 5:30 p.m.

Tuesday, January 9, 2024

City Council Chambers

Present: Mayor Bice. Councilmembers: Johnson, Kofoot, Brockmeyer, Chappas, Mensing.

Meeting called to order by Mayor Bice.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Kofoot seconded by Chappas to approve the minutes of the December 19th special meeting.

Motion carried unanimously.

BILLS

Motion by Kofoot seconded by Chappas to approve the bill list for the month of January, 2024. Motion carried unanimously.

ACCESS SYSTEMS	COPIER CONTRACT 9/29-12/28	\$603.89
AHLERS & COONEY, PC	LEGAL FEES	\$246.00
ALLIANT ENERGY/IPL	UTILITIES	\$20,591.03
AMERICAN FAMILY LIFE ASSURANCE	AFLAC ACCIDENT	\$699.48
ARNOLDS PARK POLICE DEPT	CELL HAWK SUBSCRIPTION	\$1,665.00
BLACK HILLS ENERGY	UTILITIES	\$2,372.92
BOMGAARS SUPPLY INC	CHARGE ACCOUNT	\$1,866.34
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
CALLYO 2009 CORP	CALLYO	\$2,220.00
CENTRAL BANK	CREDIT CARD CHARGES	\$3,752.05
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$102.47
CINTAS CORPORATION	1ST AID SUPPLIES	\$211.98
CITY CLERK	UTILITIES	\$195.38
CITY LAUNDERING CO	MATS	\$99.45
CITY OF ORLEANS	METER SURCHARGE OCT-DEC	\$4,874.22
CITY OF SPENCER	HIRING COOP	\$336.68
CORNELL ABSTRACT COMPANY	REPORTER SUBSCRIPTION 2024	\$150.00
CUTTING EDGE SALES & SERVICE	EXHAUST KIT	\$75.96
D&K REPAIR	LIGHT KIT	\$201.89
D&K TOOLS	DRILL BIT SET & EXTRACTOR SET	\$889.85
DICKINSON CO AIRPORT AUTHORITY	FY24 SUPPORT JAN	\$500.00
DICKINSON CO NEWS	1 YR SUBSCRIPTION	\$55.00
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
EFTPS	FED/FICA TAX	\$45,425.66
EMC NATIONAL LIFE	POLICE LIFE INS - JANUARY	\$229.50
FTC	W&R DEF COMP	\$100.00
JASON FEATHER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
FICK'S ACE HARDWARE	CHARGE ACCOUNT	\$56.88
HACH COMPANY	DR1900 SPECTRO	\$5,379.13
HAWKINS, INC	CHEMICALS	\$4,887.83
HELLICKSON MATT	QUARTERLY CLOTHING ALLOWANCE	\$200.00
IA COMMUNITIES ASSURANCE POOL	INSURANCE 2024	\$220,600.00
IA POLICE CHIEF ASSN	MEMBERSHIP	\$125.00
IA STATE UNIVERSITY EXTENSION	CIC - CLASS MULDER	\$60.00
IA WORKFORCE DEVELOPMENT	4TH QRT 2023 UNEMPLOYMENT	\$64.59

IMWCA	FY24 PREMIUM 8 OF 8	\$4,014.00
IOWA LAKES REGIONAL WATER	UTILITIES	\$65.74
IPERS	IPERS - REGULAR	\$30,536.53
JENNINGS AUTO PARTS	COUPLINGS & OIL	\$268.59
JOE D JENNINGS	TIRE	\$78.00
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KUHLMAN LAKE SERV&WELDING INC	WELD	\$140.00
LAKES MARKETING AND PRINT	SANITATION WORK ORDERS	\$770.66
LAKES NEWS SHOPPER	HELP WANTED - PARKS	\$59.20
LAWSON PRODUCTS INC.	GLOVES	\$180.43
MARCO	COPIES	\$85.23
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$220.58
MUESKE ELECTRIC INC.	MOTOR REPAIR	\$222.50
NORTH CENTRAL INTERNATIONAL	REPLACE SOLENOID	\$1,271.27
OKOBOJI GRAPHICS	DECALS	\$864.00
OKOBOJI TOURISM	FY24 1ST HALF SUPPORT	\$5,000.00
OXIDATION TECHNOLOGIES	REPLACE SIEVE BED SCREENS	\$1,152.50
PUBLIC AGENCY TRAINING	TRAINING - KILPATRICK	\$425.00
SAFELITE AUTO GLASS	WINDSHIELD REPAIR	\$455.10
SAM WEDEKING EXCAVATING INC	MAIN BREAK - CASEYS	\$7,149.87
SECURE BENEFITS SYSTEMS	CHILD CARE	\$692.64
SPIRIT LAKE COMM FIRE DEPT	2ND HALF FY24 SUPPORT	\$41,359.30
STATE OF IOWA - PR TAXES	STATE TAXES	\$8,199.34
STEIN LAW OFFICE	LEGAL FEES - DD#48	\$1,365.00
TRIPLE S SERVICE LLC	TREE REMOVAL	\$3,950.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,700.00
UMB CORP TRUST	BOND FEE	\$250.00
VERIZON WIRELESS	CELL PHONES	\$200.40
RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
VOYA INSTITUTIONAL TRUST CO	VOYA DEF COMP	\$1,270.00
CAPITAL ONE	INK & OFFICE SUPPLIES	\$476.44
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 12/1-12/15	\$16,856.72
SAM WEBER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
WELLMARK	BCBS HEALTH	\$45,902.18
UTILITY REFUNDS	UTILITY REFUNDS	\$250.10
PAYROLL	PAYROLL	\$143,576.57
TOTAL		\$639,046.07

TREASURER'S REPORT

Motion by Kofoot seconded by Chappas to approve the Treasurer's Report for December, 2023. Motion carried unanimously. Revenue included: General Fund \$150,187.00; Canine \$14.00; Local Option Sales Tax \$133,185.19; Park Development Reserve \$69.45; Building Reserve \$14.93; Road Use \$65,509.11; Trust & Agency \$15,189.00; TIF \$53,503.48; Friends of the Library \$2,171.32; Debt Service \$2,222.36; Non-TIF Capital Projects \$2.32; Point of Pines \$95.28; Water \$185,829.14; Water T&A \$-160.00; Water Rev Sinking 2017 \$11,405.00; Sanitary Sewer \$32,077.71; Solid Waste Collection \$99,363.58; Equipment Revolving \$197.36; Partial Self-funding \$6,495.25. Expenditures included: General Fund \$304,163.36; Local Option Sales Tax \$60,000.00; Economic Development \$500.00; Road Use \$23,512.59; Trust & Agency \$51,616.39; TIF \$250.00; Friends of the Library \$1,883.68; Debt Service \$250.00; Water \$242,754.67; Water T&A \$364.05; Water Plant Upgrade \$155,205.00; Water Rev Sinking 2017 \$16,430.00 Sanitary Sewer \$16,733.91; San. Sewer Impr/Liner \$20,181.25; Solid Waste Collection \$83,067.11; Partial Self-funding \$1,113.46.

TRANSFER AND MANUAL JOURNAL ENTRIES 4th QUARTER 2023

Motion by Kofoot seconded by Chappas to approve the Manual Journal Entries and Transfers for the fourth quarter of 2023. Motion carried unanimously. EFTPS for 941 deposits \$171,269.03; Treasurer State of Iowa w/h tax \$27,115.68; IPERS \$110,635.36; Treasurer State of Iowa sales tax \$8,897.28; Treasurer State of Iowa water excise tax \$33,747.21; Treasurer State of Iowa unemployment \$64.59; ING/VOYA 457 Plan \$4,445.00; Direct Deposit payroll \$490,863.37; IA Finance Authority SRF \$16,430.00; UMB Corp Trust \$55,475.00; Transfer to Partial Self fund Ins \$10,231.87; Write Off Uncollectible/NSF fees \$42.00. Transfers between funds per budget: from LOST to General Fund \$180,000.00; From Water to Water Rev Sinking Fund for Revenue Bond Requirements \$34,215.00; From Employee Benefit, Water, Sewer, Sanitation to PSF Ins \$18,630.06; From LOST, TIF, Water & Sewer to Debt Service \$55,197.00.

MAYORAL APPOINTMENT

Motion by Chappas seconded by Johnson to appoint Keith Brockmeyer Mayor Pro-Tem in the absence of Mayor Bice. Motion carried unanimously.

ADJOURNMENT

Motion by Brockmeyer seconded by Chappas to adjourn the meeting. Motion carried unanimously.

Kevin Bice, Mayor

ATTEST:

Gregg L. Owens, City Administrator