

City of Spirit Lake

Regular City Council Meeting 5:30 p.m.

Tuesday, November 14, 2023

City Council Chambers

Present: Councilmembers: Harbst, Bice, Brockmeyer, Chappas, Kofoot.

Meeting called to order by Mayor Keenan.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Bice seconded by Kofoot to approve the minutes of the October 24th regular meeting.

Motion carried unanimously.

BILLS

Motion by Bice seconded by Kofoot to approve the bill list for the month of November, 2023. Motion carried unanimously.

ACCESS SYSTEMS	COPIER CONTRACT	\$166.67
ALLIANT ENERGY/IPL	UTILITIES	\$21,509.48
ALPHA WIRELESS COMMUNICATIONS	RADIO INSTALLATION	\$348.17
AMERICAN FAMILY LIFE ASSURANCE	AFLAC ACCIDENT	\$796.59
AT & T MOBILITY	PHONES	\$622.97
BAKER & TAYLOR, INC.	BOOKS	\$1,312.51
BECK ENGINEERING, INC	ENGINEERING	\$13,835.00
BECK EXCAVATING, INC	PAY APP#2,CO#2,FINAL-SIDEWALK	\$4,252.20
BENCHMARK CONSTRUCTION	REPAIR 12TH ST	\$1,192.50
BEST WAY INC	FLAGS	\$270.29
DAVE BJORK	REIMB EXAM FEE	\$32.29
BLACK HILLS ENERGY	UTILITIES	\$497.98
BOJI PORTABLE TOILETS	CLEAN POT	\$140.00
SAM BOSMA	REISSUE UNCASHED CHECK	\$100.00
BUSINESS TODAY	PAPER	\$551.24
CENTER POINT LARGE PRINT	MEMORIALS	\$237.90
CENTRAL BANK	CREDIT CARD CHARGES	\$2,267.59
CENTURY LINK	TELEMETRY	\$148.00
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$93.22
CINTAS CORPORATION	1ST AID SUPPLIES	\$175.72
CITIBUSINESS CARD	CREDIT CARD CHARGES	\$2,279.92
CITY CLERK	UTILITIES	\$2,221.60
CITY LAUNDERING CO	MATS	\$159.65
COHRS CONSTRUCTION, INC.	DE-ICING SAND	\$2,095.00
CONSUMER'S LUMBER	LUMBER & MATERIALS	\$999.20
COPPER COTTAGE	REPAIR A/C	\$360.00
CORE & MAIN LP	SAFETY ALLOWANCE	\$299.26
CTRL MARKETING	SAFETY ALLOWANCE	\$39.65
D&K REPAIR	5TH WHEEL ASSEMBLY	\$3,586.91
CINDY DAVIS	MILEAGE	\$262.00
DICKINSON CO AIRPORT AUTHORITY	FY24 SUPPORT NOV	\$500.00
DICKINSON CO CLEANING	JANITOR - OCTOBER	\$1,000.00
DICKINSON CO ENGINEER	ST MAINT AGREEMENT	\$1,140.00
DICKINSON CO NEWS	MINUTES	\$259.53
DICKINSON CO RECORDER	RECORDING FEES	\$12.00
DICKINSON CO TRAILS ASSOC.	REAP GRANT REIMBURSEMENT	\$7,500.00

EFTPS	FED/FICA TAX	\$45,205.87
ELLIOTT EQUIPMENT CO	PARTS	\$1,220.62
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE DECEMBER	\$267.48
FERGUSON WATERWORKS #2516	METERS	\$38,160.00
FICK'S ACE HARDWARE	FILM POLY	\$43.98
GABE FLYNN	CHILDREN'S NONFICTION	\$110.00
MICHAEL FREDERICK	BOOKS	\$50.00
FREIGHTLINER TRUCK CENTER	MIRROR	\$233.61
GALE GROUP	EBOOK PLATFORM	\$313.24
GENERAL TRAFFIC CONTROLS,INC.	TRAFFIC SIGNAL 23RD & HWY 71	\$675.00
HACH COMPANY	TESTING	\$624.00
HAWKINS, INC	CHEMICALS	\$7,069.49
HULSTEIN EXCAVATING INC	PAY APP#2,CO#1,FINAL HILL AVE	\$24,203.00
IA LAW ENFORCEMENT ACADEMY	TRAINING - HELICKSON	\$675.00
IA LEAGUE OF CITIES	DUES FY24	\$3,095.00
IA ONE CALL	LOCATES SEPTEMBER	\$219.70
CLYDE IHRKE	NW IA INSPECTORS MEETING	\$12.00
IMWCA	FY24 PREMIUM 6 OF 8	\$4,014.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$650.75
INSITUFORM TECHNOLOGIES	PAY APP#1,CO#1 SEWER LINING	\$153,020.06
IOWA ASSOC OF MUNICIPAL	TRAINING - ORTHEL	\$265.00
IOWA LAKES REGIONAL WATER	UTILITIES	\$110.84
IOWA POETRY ASSOCIATION	BOOK	\$12.75
JENNINGS AUTO PARTS	FILTERS	\$1,824.79
JOE D JENNINGS	REISSUE UNCASHED CHECK	\$745.95
KUOO	ONE CALL ADS	\$52.50
KWIK TRIP INC	FUEL - OCTOBER	\$12,134.17
L & C TIRE SERVICE	TIRES	\$1,519.46
LAKES MARKETING AND PRINT	NEWSLETTER	\$4,145.96
LAWSON PRODUCTS INC.	SAFETY GLASSES & WASHERS	\$220.60
MARCO	COPIES	\$141.75
MEDIACOM LLC	PHONE & INTERNET	\$1,504.48
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$3,850.76
MICHAEL TODD & COMPANY	GUTTER BROOM	\$701.80
MICRO MARKETING LLC	REPLACEMENT DISC	\$12.00
MR DRAIN MAN LLC	DRAIN CLEANING	\$100.00
MUESKE ELECTRIC INC.	PART	\$41.00
NORTHERN LEAK DETECTION	LEAK DETECTION	\$1,125.00
O'REILLY AUTOMOTIVE INC	PART	\$83.76
OKOBOJI MOTOR COMPANY	REPLACE COOLANT TANK	\$508.37
OVERALL BUDDIES	PROGRAM	\$350.00
OXIDATION TECHNOLOGIES	OZONE REPAIR	\$1,432.38
PEDERSON ELECTRIC	ADDED CIRCUIT	\$865.28
PHILLIPS ELECTRIC INC	PAY APP#2,CO#1 STREET LIGHTS	\$53,783.94
PIZZA RANCH	FALL CLEAN UP	\$71.96
PLUNKETT'S PEST CONTROL	PEST CONTROL	\$89.25
RELIANT GASES LTD	BULK CO2	\$3,375.94
RON'S REPAIR INC	FILTERS	\$195.60
SAM WEDEKING EXCAVATING INC	CONCRETE	\$386.00
SCHAEFFER'S MFG CO	DRUM OIL	\$2,024.00
SECURE BENEFITS SYSTEMS	CHILD CARE	\$707.14
SPIRIT LAKE TOWN & COUNTRY VET	ANIMAL CONTROL	\$700.00
STATE HYGIENIC LAB	TESTING	\$251.50
STEIN LAW OFFICE	LEGAL FEES - DD#48	\$1,018.18

TOM'S PLUMBING & HEATING LLC	REPAIR RADIANT TUBE HEAT	\$6,510.40
TREASURER STATE OF IOWA	WATER EXCISE TAX 10/1-10/31/23	\$14,702.49
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,700.00
UMB CORP TRUST	BOND FEE	\$600.00
UNITY POINT CLINIC	RANDOM TESTING	\$42.00
VUGTEVEEN LAWN SERVICE	PARK LAKESHORE	\$325.00
CAPITAL ONE	CREDIT CARD CHARGES	\$204.38
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 10/16-10/31	\$46,854.10
WELLMARK	BCBS HEALTH	\$49,188.49
KATHY WILSON	PROGRAMS	\$300.00
UTILITY REFUNDS	UTILITY REFUNDS	\$7,393.39
PAYROLL	PAYROLL	\$144,061.31
TOTAL		\$717,361.51

TREASURER'S REPORT

Motion by Bice seconded by Kofoot to approve the Treasurer's Report for October, 2023. Motion carried unanimously. Revenue included: General Fund \$1,126,984.56; American Rescue Plan \$29.69; Canine \$13.64; Local Option Sales Tax \$154,059.25; Park Development Reserve \$67.66; Building Reserve \$14.55; Economic Development \$4,228.20; Road Use \$61,064.05; Trust & Agency \$239,027.62; TIF \$971,012.54; Friends of the Library \$3,778.08; Debt Service \$32,304.92; Non-TIF Capital Projects \$2.26; Point of Pines \$92.82; Water \$286,646.95; Water T&A \$680.00; Water Rev Sinking 2017 \$11,405.00; Sanitary Sewer \$39,235.18; Solid Waste Collection \$88,757.39; Equipment Revolving \$192.27; Partial Self-funding \$6,483.52. Expenditures included: General Fund \$223,590.41; Local Option Sales Tax \$60,000.00; Economic Development \$500.00; Road Use \$75,629.53; Trust & Agency \$50,152.66; Friends of the Library \$893.16; Debt Service \$600.00; Water \$133,778.86; Water T&A \$196.04; Water Plant Upgrade \$81,000.00; Sanitary Sewer \$7,857.38; San. Sewer Impr/Liner \$2,365.00; Solid Waste Collection \$96,209.64; Partial Self-funding \$621.24.

LIQUOR LICENSE

Motion by Bice seconded by Kofoot to approve a Special Class C Retail Alcohol License with outdoor service for Boji Craft Beer and an ownership update for Boji Craft Beer. Motion carried unanimously.

RESOLUTION NO. 2023-40

RESOLUTION SUPPORTING THE DEVELOPMENT OF THE DICKINSON COUNTY RECREATIONAL TRAILS SYSTEM

Bice introduced and caused to be read Resolution No. 2023-40 and moved for its adoption with a contribution of \$15,000 to the project, which was seconded by Chappas. Aye: Harbst, Bice, Brockmeyer, Chappas, Kofoot. Resolution duly adopted.

RESOLUTION NO. 2023-41

RESOLUTION APPROVING PAY APPLICATION #2 AND CHANGE ORDER #2 AND CLOSING OUT THE 2022 CITY OF SPIRIT LAKE SOUTHERN HILLS SECOND ADDITION SIDEWALK IMPROVEMENTS PROJECT

Brockmeyer introduced and caused to be read Resolution No. 2023-41 and moved for its adoption, which was seconded by Kofoot. Aye: Harbst, Bice, Brockmeyer, Chappas, Kofoot. Resolution duly adopted.

RESOLUTION NO. 2023-42

RESOLUTION APPROVING PAY APPLICATION #2 AND CHANGE ORDER #1 AND CLOSING OUT THE 2023 CITY OF SPIRIT LAKE HILL AVENUE LIFT STATION PROJECT

Chappas introduced and caused to be read Resolution No. 2023-42 and moved for its adoption, which was seconded by Harbst. Aye: Harbst, Bice, Brockmeyer, Chappas, Kofoot. Resolution duly adopted.

RESOLUTION NO. 2023-43

RESOLUTION APPROVING PAY APPLICATION #2 AND CHANGE ORDER #1 OF THE 2023 CITY OF SPIRIT LAKE SOUTHERN HILLS STREET LIGHTS PROJECT

Bice introduced and caused to be read Resolution No. 2023-43 and moved for its adoption, which was seconded by Brockmeyer. Aye: Harbst, Bice, Brockmeyer, Chappas, Kofoot. Resolution duly adopted.

RESOLUTION NO. 2023-44

RESOLUTION APPROVING PAY APPLICATION #1 AND CHANGE ORDER #1 OF THE 2023 CITY OF SPIRIT LAKE SANITARY SEWER REHABILITATION PROJECT

Harbst introduced and caused to be read Resolution No. 2023-44 and moved for its adoption, which was seconded by Chappas. Aye: Harbst, Bice, Brockmeyer, Chappas, Kofoot. Resolution duly adopted.

RESOLUTION CERTIFYING DELINQUENT CHARGES TO THE DICKINSON COUNTY TREASURER

No action taken.

APPROVING URBAN RENEWAL ANNUAL REPORT

Motion by Bice seconded by Kofoot to approve the Urban Renewal Annual Report. Motion carried unanimously.

ADJOURNMENT

Motion by Chappas seconded by Harbst to adjourn the meeting. Motion carried unanimously.

Bruce Keenan, Mayor

ATTEST:

Gregg L. Owens, City Administrator