

City of Spirit Lake

Regular City Council Meeting 5:30 p.m.

Tuesday, July 11, 2023

City Council Chambers

Present: Councilmembers: Harbst, Bice, Brockmeyer, Chappas, Kofoot.

Meeting called to order by Mayor Keenan.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Kofoot seconded by Bice to approve the minutes of the June 27th regular meeting. Motion carried unanimously.

BILLS

Motion by Kofoot seconded by Bice to approve the bill list for the month of July, 2023. Motion carried unanimously.

ACCESS SYSTEMS	COPIER CONTRACT	\$156.75
ALLIANT ENERGY/IPL	UTILITIES	\$23,944.72
ATLAS COPCO COMPRESSORS, LLC	COMPRESSOR & FILTER	\$3,998.91
BAKER & TAYLOR, INC.	BOOKS	\$1,169.14
BANKCARD SERVICES	CREDIT CARD CHARGES	\$2,853.95
BECK ENGINEERING, INC	ENGINEERING	\$19,302.50
BEDELL FAMILY YMCA	FY24 SUPPORT	\$20,000.00
BLACK HILLS ENERGY	UTILITIES	\$591.58
BOMGAARS SUPPLY INC	PICTURE MOUNTING HOOKS	\$21.97
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
CENTER POINT LARGE PRINT	LARGE PRINT	\$189.96
CERTIFIED TESTING SERVICE INC	TESTING - MEMORIAL PARK	\$1,381.00
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$135.33
CITIBUSINESS CARD	CREDIT CARD CHARGES	\$2,577.37
CITY CLERK	UTILITIES	\$1,358.43
CITY LAUNDERING CO	MATS	\$159.65
CITY OF ORLEANS	METER SURCHARGE APRIL-JUNE	\$4,849.92
CORE & MAIN LP	COUPLINGS & PAINT	\$1,454.40
CTRL MARKETING	CLOTHING ALLOWANCE	\$418.23
DICKINSON CO AIRPORT AUTHORITY	FY24 SUPPORT JULY	\$500.00
DICKINSON CO AUDITOR	FERGUSON MFG TIF	\$5,147.21
DICKINSON CO COMMUNITY GARDENS	2023 GROW SEASON SUPPORT	\$1,000.00
DICKINSON CO RECYCLING COMM	FY24 ASSESSMENT	\$25,254.00
DICKINSON CO NEWS	MINUTES	\$572.88
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
EFTPS	FED/FICA TAX	\$23,696.73
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE AUGUST	\$274.91
JASON FEATHER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
FERGUSON WATERWORKS #2516	METERS	\$5,010.35
FICK'S ACE HARDWARE	SAW	\$145.48
GALE GROUP	LARGE PRINT MEMORIALS	\$52.48
H.E.A.T. TACTICAL TEAM	DUES 23-24	\$2,260.85
HAWKINS, INC	CHEMICALS	\$7,818.48
HELLICKSON MATT	QUARTERLY CLOTHING ALLOWANCE	\$200.00
HISTORIC ARNOLDS PARK INC	FY24 RESTRICTED OBWF SUPPORT	\$5,000.00
IA DEPT OF NATURAL RESOURCES	FY24 ANNUAL WATER SUPPLY	\$655.78

IA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS 7/22-6/23	\$1,200.00
IMWCA	FY24 PREMIUM 25% 1 OF 8	\$13,383.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$76.02
IOWA LAKES CORRIDOR DEV. CORP	FY24 SUPPORT	\$15,000.00
IOWA LAKES REGIONAL WATER	UTILITIES	\$91.74
JENNINGS AUTO PARTS	BATTERY	\$212.49
JOE D JENNINGS	TIRE REPAIR	\$30.00
KAPCO, INC	SHIPPING FEES	\$20.46
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KUOO	PROTECT OUR LAKES	\$105.00
KWIK TRIP INC	FUEL - JUNE	\$10,080.16
L & C TIRE SERVICE	OIL CHANGE & BRAKE PADS	\$335.01
LAKES AREA DOG PARK	FY24 FUNDING	\$1,500.00
LAKES AREA HOCKEY ASSOCIATION	FY24 SUPPORT	\$6,000.00
LAKES AREA SENIOR CITIZENS	FY24 SUPPORT	\$5,000.00
LAKES MARKETING AND PRINT	ENVELOPES	\$1,038.13
LAKES NEWS SHOPPER	FIREWORKS AD	\$148.00
LEXIPOL LLC	POLICY MANUAL & TRAINING	\$6,404.28
MARCO	COPIES	\$74.12
MC&R POOLS INC	CHEMICALS	\$68.65
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$387.93
MARGIE LYNCH	SPRING PLANTERS	\$55.00
NORTHWEST IOWA REVIEW	NEWSPAPERS	\$55.00
NW IA PLANNING & DEVELOP COMM	FY24 DUES	\$5,535.35
OKOBOJI MOTOR COMPANY	OIL CHANGE	\$89.54
OVERDRIVE INC	EBOOK CONSORTIUM	\$1,442.19
OVERHEAD DOOR SALES & SERVICE	DOOR OPENERS	\$114.03
JEFF PARDY	TREE REMOVAL 12TH LIFT STATION	\$1,000.00
PEARSON LAKES ART CENTER	FY24 SUPPORT	\$2,500.00
PETTY CASH	POSTAGE	\$53.31
PLAYAWAY PRODUCTS LLC	AUDIOBOOKS	\$143.98
PLUNKETT'S PEST CONTROL	PEST CONTROL	\$85.00
PRODUCTIVITY PLUS ACCOUNT	SWITCH BLADE	\$29.11
QUADIANT LEASING USA INC	INK, SEALING, TAPE	\$200.45
RON'S REPAIR INC	FUEL CAP	\$32.29
SECURE BENEFITS SYSTEMS	ADMIN FEE	\$50.50
SPENCER REPORTER	NEWSPAPER	\$99.00
SPIRIT LAKE COMM FIRE DEPT	1ST HALF FY24 SUPPORT	\$41,359.30
SPIRIT LAKE PROTECTIVE	FY24 SUPPORT	\$2,500.00
SPIRIT LAKE YOUTH ATHLETIC BD	FY24 SUPPORT	\$7,500.00
TALL GIRL PUBLISHING	CHILDREN'S BOOKS	\$50.97
THE WATER CONNECTION	WATER	\$30.00
TREASURER STATE OF IOWA	WATER EXCISE TAX 6/1-6/30	\$15,139.75
TRIPLE S SERVICE LLC	TREE REMOVAL	\$650.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,763.00
UPPER DES MOINES OPPORTUNITY	FY24 SUPPORT	\$3,000.00
FIDELITY PETROLEUM IOWA LLC	PROPANE	\$294.03
VOLUNTARY ACTION CENTER OF THE	FY24 SUPPORT - MEALS ON WHEELS	\$5,000.00
RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
VUGTEVEEN LAWN SERVICE	MEMORIAL PARK SOD	\$5,120.00
CAPITAL ONE	CREDIT CARD CHARGES	\$233.94
SAM WEBER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
UTILITY REFUNDS	UTILITY REFUNDS	\$291.00
PAYROLL	PAYROLL	\$77,446.10

TOTAL

\$396,370.79

TREASURER'S REPORT

Motion by Kofoot seconded by Bice to approve the Treasurer's Report for June, 2023. Motion carried unanimously. Revenue included: General Fund \$386,908.60; American Rescue Plan \$14.49; Canine \$3.61; Local Option Sales Tax \$137,186.12; Park Development Reserve \$17.93; Building Reserve \$3.86; Road Use \$83,966.68; Trust & Agency \$9,097.94; TIF \$25,251.12; Friends of the Library \$675.07; Debt Service \$1,360.42; Non-TIF Capital Projects \$.60; Point of Pines \$24.60; Water \$188,825.15; Water T&A \$900.00; Water Plant Upgrade \$77,804.83; Water Rev Sinking 2017 \$11,493.00; Sanitary Sewer \$30,647.67; San. Sewer Impr/Liner \$30,640.50; Solid Waste Collection \$89,614.01; Equipment Revolving \$47.03; Partial Self-funding \$6,354.47. Expenditures included: General Fund \$421,270.02; American Rescue Plan \$456,679.99; Local Option Sales Tax \$202,881.31; Economic Development \$500.00; Road Use \$17,585.79; Trust & Agency \$69,477.10; TIF \$147,050.81; Friends of the Library \$1,583.53; Debt Service \$250.00; Southern Hills Phase \$114,296.16; Water \$109,735.70; Water T&A \$864.78; Water Plant Upgrade \$53,200.00; Water Rev Sinking 2017 \$120,460.00; Sanitary Sewer \$79,233.91; San. Sewer Impr/Liner \$1,940.00; Solid Waste Collection \$103,269.88; Partial Self-funding \$3,799.89.

TRANSFER AND MANUAL JOURNEY ENTRIES 2nd QUARTER 2023

Motion by Kofoot seconded by Bice to approve the Manual Journal Entries and Transfers for the second quarter of 2023. Motion carried unanimously. EFTPS for 941 deposits \$145,264.28; Treasurer State of Iowa w/h tax \$22,764.40; IPERS \$103,055.76; Treasurer State of Iowa sales tax \$9,067.75; Treasurer State of Iowa water excise tax \$26,208.39; US Treasury federal excise tax \$111.00; Treasurer State of Iowa unemployment \$549.43; VOYA 457 Plan \$4,445.00; Direct Deposit payroll \$446,340.80; IA Finance Authority (SRF) \$120,460.00 principal and interest; UMB Corp Trust \$3,337,850.00 bond principal and interest; Transfer to Partial Self Fund Ins \$25,943.67; Write Off Uncollectible/NSF fees \$42.00. Transfers between funds per budget: from LOST to General Fund \$322,881.31; From Water to Water Rev Sinking Fund for Revenue Bond Requirements \$34,479.00; From Employee Benefit, water, sewer, sanitation to PSF Ins \$18,270.00; From LOST, TIF, Water & Sewer to Debt Service for Bond payments \$3,250,750.50; From Sewer to Sewer Lining \$30,640.50; From Southern Hills to General \$114,296.16; From Electric Franchise to Water Plant Upgrade \$77,804.83.

RESOLUTION NO. 2023-28

RESOLUTION APPROVING PLAN AND SPECIFICATIONS, SETTING PUBLIC HEARING AND BID LETTING FOR 2023 CITY OF SPIRIT LAKE SOUTHERN HILLS STREET LIGHTS PROJECT

Brockmeyer introduced and caused to be read Resolution No. 2023-28 and moved for its adoption, which was seconded by Kofoot. Aye: Harbst, Bice, Brockmeyer, Chappas, Kofoot. Resolution duly adopted.

APPOINTMENT TO LOW RENT HOUSING AUTHORITY

Motion by Chappas seconded by Harbst to approve the appointment of Terry Yarns to the Board of Low Rent Housing Agency. Motion carried unanimously.

RESOLUTION NO. 2023-29

RESOLUTION SETTING PUBLIC HEARING AND BID LETTING FOR 2023 CITY OF SPIRIT LAKE SEAL COATING PROJECT

Bice introduced and caused to be read Resolution No. 2023-29 and moved for its adoption, which was seconded by Kofoot. Aye: Harbst, Bice, Brockmeyer, Chappas, Kofoot. Resolution duly adopted.

DISCUSSION AND POSSIBLE ACTION RE ASPEN SEEMANN MEMORIAL PARK

John Hight & Brett Johnson spoke in favor of the Aspen Seemann Memorial Park. Motion by Harbst seconded by Bice to provide city support for the Community Attraction and Tourism (CAT) Grant for the Aspen Seeman Memorial Park project in the amount of \$10,000.00. Brockmeyer and Kofoot indicated reasons for support for a higher level of commitment by the city and Chappas, Bice and Harbst spoke in favor of the motion and their reasons for doing so. The Mayor called for the vote. Aye: Harbst, Bice, Chappas. Nay: Brockmeyer, Kofoot. Motion carried.

ADJOURNMENT

Motion by Brockmeyer seconded by Chappas to adjourn the meeting. Motion carried unanimously.

Bruce Keenan, Mayor

ATTEST:

Gregg L. Owens, City Administrator