

City of Spirit Lake

Regular City Council Meeting 5:30 p.m.

Tuesday, June 13, 2023

City Council Chambers

Present: Councilmembers: Harbst, Bice, Brockmeyer, Chappas, Kofoot.

Meeting called to order by Mayor Keenan.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Bice seconded by Chappas to approve the minutes of the May 23rd regular meeting. Motion carried unanimously.

BILLS

Motion by Bice seconded by Chappas to approve the bill list for the month of June, 2023. Motion carried unanimously.

3 D BUILDERS	REPAIR WINDOW & DRYWALL	\$565.97
ACCESS SYSTEMS	COPIER CONTRACT	\$156.75
ALLIANT ENERGY/IPL	UTILITIES	\$19,857.62
AT & T MOBILITY	PHONES	\$819.26
AXON ENTERPRISE INC	BODY CAMS	\$10,620.94
BAKER & TAYLOR, INC.	BOOKS	\$826.64
BANKCARD SERVICES	CREDIT CARD CHARGES	\$382.04
BECK ENGINEERING, INC	ENGINEERING	\$17,303.75
BECK EXCAVATING, INC	PAY APP#1,CO#1-MEMORIAL PARK	\$56,760.79
BLACK HILLS ENERGY	UTILITIES	\$2,629.53
BLACKSTONE PUBLISHING	AUDIOBOOKS	\$304.08
BLUE LAKE WEBSITES	ANNUAL MAINTENANCE RENEWAL	\$99.00
BOJI PORTABLE TOILETS	CLEAN POT	\$140.00
BOMGAARS SUPPLY INC	CHARGE ACCOUNT	\$2,005.10
BREW OIL LLC	FUEL - APRIL	\$587.07
BUSINESS TODAY	SERVICE CALL	\$65.00
CENTER POINT LARGE PRINT	LARGE PRINT	\$189.96
CENTURY LINK	TELEMETRY	\$148.00
CERTIFIED LABORATORIES	PREMALUBE	\$425.90
CERTIFIED TESTING SERVICE INC	MEMORIAL PARK	\$322.50
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$197.70
CINTAS CORPORATION	1ST AID SUPPLIES	\$168.84
CITIBUSINESS CARD	CREDIT CARD CHARGES	\$637.99
CITY CLERK	UTILITIES	\$344.56
CITY LAUNDERING CO	MATS	\$188.75
COHRS CONSTRUCTION, INC.	GRAVEL	\$1,497.61
CORE & MAIN LP	METER COUPLINGS	\$3,541.39
CORY JUERGENS CONSTRUCTION	PAY APP#3,CO#1,FINAL-36TH/HILL	\$747.00
CUTTING EDGE SALES & SERVICE	FUEL PUMP	\$474.50
D&K REPAIR	RETREAD	\$1,310.47
CINDY DAVIS	BOOK CARTS & COFFEE CUPS	\$42.00
DEL'S GARDEN CENTER	SOD	\$1,358.66
DICKINSON CO AIRPORT AUTHORITY	FY23 SUPPORT JUNE	\$500.00
DICKINSON CO CONSERV. BOARD	TV'S	\$1,400.00
DICKINSON CO GIS	REPORT	\$28.09
DICKINSON CO NEWS	MINUTES	\$515.39

DICKINSON CO SHERIFF'S OFFICE	NUISANCE	\$34.00
DISCOVERY HOUSE	FY23 SUPPORT JUNE	\$291.67
EFTPS	FED/FICA TAX	\$43,083.28
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE JULY	\$274.91
FTC	W&R DEF COMP	\$100.00
FERGUSON'S GARDENT CENTER	WEED BARRIER	\$473.98
FICK'S ACE HARDWARE	CHARGE ACCOUNT	\$84.01
FRIENDS OF THE MILFORD LIBRARY	AUTHOR VISIT	\$25.00
GALE GROUP	LARGE PRINT BOOKS	\$206.02
GRAHAM TIRE SPENCER	TIRES	\$605.00
GRAYMONT WI LLC	LIME	\$6,044.92
HACH COMPANY	TESTING	\$460.02
HAWKINS, INC	CHEMICALS	\$5,218.57
HEARTLAND PAINT & GLASS	WINDOW REPLACEMENT	\$759.56
HR GREEN INC	ENG - CONTROL SYSTEM UPGRADES	\$23,000.00
HULSTEIN EXCAVATING INC	PAY APP#3 CENTER LAKE LIFT ST	\$119,884.40
IA ONE CALL	LOCATES APRIL	\$134.10
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$411.00
INTERACTIVE SCIENCES INC	WOWBRARY	\$499.80
IOWA LAKES REGIONAL WATER	UTILITIES	\$71.99
IPERS	IPERS - REGULAR	\$43,408.70
JENNINGS AUTO PARTS	BATTERIES	\$523.05
JOE D JENNINGS	TOW	\$745.95
KAPCO, INC	SHIPPING FEES	\$41.25
KARL CHEVROLET	TAHOE - UPFIT PARTS	\$12,098.15
KWIK TRIP INC	FUEL - MAY	\$193.66
L & C TIRE SERVICE	TIRES & OIL CHANGE	\$610.09
LAKES MARKETING AND PRINT	FOLD & STUFF BILLS	\$221.83
LAKES NEWS SHOPPER	WATER QUALITY REPORT	\$902.80
LAST TOUCH	CUSTODIAL	\$1,050.00
MARCO	COPIES	\$74.12
MC&R POOLS INC	CHEMICALS	\$373.55
MEDIACOM LLC	PHONE & INTERNET	\$1,454.83
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$6,546.35
MICHAEL TODD & COMPANY	CANTILEVER ARM SUPPORT	\$318.55
MIDWEST TURF IRRIGATION	SOLENOIDS & NOZZLE	\$444.54
MLS LANDSCAPE & DESIGN	HILL AVE MONUMENT REPAIR	\$19,918.55
MARGIE LYNCH	SPRING PLANTERS	\$695.44
MUESKE ELECTRIC INC.	REPLACE BULBS & BALLAST	\$886.70
NETTIE'S	DRAIN CLEANING	\$400.00
NEWMAN SIGNS	SIGNS	\$222.54
NORTH CENTRAL INTERNATIONAL	PART	\$79.98
OKOBOJI MOTOR COMPANY	REPLACED RADIATOR	\$1,001.68
OKOBOJI TOURISM	FY23 2ND HALF SUPPORT	\$7,500.00
PEDERSON ELECTRIC	MOVING ELECTRICAL PANEL	\$8,903.34
PERFECTION LEARNING CORP	CHILDREN'S CHOICE BOOK SET	\$211.71
PIPER SANDLER	DISSEMINATION AGENT FEE	\$1,000.00
PLAYAWAY PRODUCTS LLC	PLAYAWAY AUDIOBOOKS	\$470.94
PLUMB SUPPLY CO.	VALVE	\$530.90
PLUNKETT'S PEST CONTROL	PEST CONTROL	\$89.02
PRODUCTIVITY PLUS ACCOUNT	BULK HYTRAN & DEF	\$2,870.60
REHAB SYSTEMS, INC	TELEVISING	\$3,197.50
RELIABLE GLASS SOLUTIONS	ROLL BACK KIT	\$617.06
SAM WEDEKING EXCAVATING INC	CONCRETE	\$277.86

SANITATION PRODUCTS	3 YD DUMPSTERS	\$8,280.00
SECURE BENEFITS SYSTEMS	ADMIN FEE	\$50.50
SEWAH STUDIOS	MEMORIAL MARKERS	\$2,660.00
SHARE CORP.	INSECTICIDE & TOWELS	\$785.75
SMART APPLE MEDIA	CHILDREN'S BOOKS	\$84.80
SPIRIT LAKE READY MIX	CONCRETE	\$836.00
STATE OF IOWA - PR TAXES	STATE TAX	\$9,761.39
STATE REVOLVING FUND	BOND PAYMENT & INTEREST	\$120,460.00
TC HAULING LLC	APPLIANCE DISPOSAL	\$1,200.00
TOM'S PLUMBING & HEATING LLC	HVAC ISSUE	\$192.00
TREASURER STATE OF IOWA	WATER EXCISE TAX 5/1-5/31/23	\$11,901.71
TRI-STATE LITHO, LTD.	DOG SIGNS	\$98.85
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,700.00
UMB CORP TRUST	BOND PRINCIPAL - SERIES 2020	\$3,337,600.00
VERIZON WIRELESS	CELL PHONES	\$242.60
VOYA INSTITUTIONAL TRUST CO	VOYA DEF COMP	\$1,905.00
CAPITAL ONE	OFFICE SUPPLIES	\$111.78
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 5/16-5/31	\$41,940.88
WERTS WINDOW&AWNG CLEANING INC	WINDOW CLEANING 6/2023	\$95.00
WEX BANK	FUEL - MAY	\$218.18
WILLIAM KENT KRUEGER	AUTHOR VISIT	\$750.00
UTILITY REFUNDS	UTILITY REFUNDS	\$255.78
PAYROLL	PAYROLL	\$141,758.49
TOTAL		\$4,129,595.03

TREASURER'S REPORT

Motion by Bice seconded by Chappas to approve the Treasurer's Report for May, 2023. Motion carried unanimously. Revenue included: General Fund \$314,464.48; American Rescue Plan \$359.93; Canine \$4.66; Local Option Sales Tax \$145,523.09; Park Development Reserve \$23.13; Building Reserve \$4.97; Economic Development \$2,232.78; Road Use \$67,509.88; Trust & Agency \$31,857.49; TIF \$106,282.47; Friends of the Library \$1,782.18; Debt Service \$3,254,785.07; Non-TIF Capital Projects \$.77; Southern Hills Phase \$85.41; Point of Pines \$31.73; Water \$191,278.91; Water T&A -\$240.00; Water Rev Sinking 2017 \$11,493.00; Sanitary Sewer \$32,168.34; Solid Waste Collection \$94,948.05; Equipment Revolving \$60.66; Partial Self-funding \$6,348.00. Expenditures included: General Fund \$410,883.23; Local Option Sales Tax \$297,327.00; Economic Development \$200,500.00; Road Use \$94,236.87; Trust & Agency \$60,652.31; TIF \$2,313,411.00; Friends of the Library \$306.13; Debt Service \$3,337,600.00; Water \$819,440.65; Water T&A \$856.05; Water Plant Upgrade \$24,604.83; Sanitary Sewer \$103,662.38; San. Sewer Impr/Liner \$852.50; Solid Waste Collection \$95,300.13; Partial Self-funding \$15,730.66.

LIQUOR LICENSES

Motion by Bice seconded by Chappas to approve a Class C Retail Alcohol License for Dickinson County Agricultural Society and a Class E Retail Alcohol License for Wal-Mart Supercenter #1415 and an ownership change for Wal-Mart Supercenter #1415. Motion carried unanimously.

CIGARETTE PERMITS

Motion by Bice seconded by Chappas to approve the cigarette/tobacco permit renewals for the following businesses: Aqua Vape Lounge, Brew Oil #30, Casey's General Store #2487, Fareway, Hy-Vee Food Store, Hy-Vee Wine & Spirits, Jiffy #926, Wal-Mart Super Store #1415, Kum & Go #117, Kwik Star. Motion carried unanimously.

LIQUOR LICENSE

Motion by Brockmeyer seconded by Kofoot to approve a Class C Retail Alcohol License with outdoor service for V.F.W. Service Club. Abstained: Chappas. Motion carried.

RESOLUTION NO. 2023-19

RESOLUTION APPROVING PAY APPLICATION #3 AND CHANGE ORDER #1 AND CLOSING OUT THE 2022 CITY OF SPIRIT LAKE 36TH STREET & HILL AVENUE IMPROVEMENT

Bice introduced and caused to be read Resolution No. 2023-19 and moved for its adoption, which was seconded by Kofoot. Aye: Harbst, Bice, Brockmeyer, Chappas, Kofoot. Resolution duly adopted.

RESOLUTION NO. 2023-20

RESOLUTION APPROVING PAY APPLICATION #1 AND CHANGE ORDER #1 FOR THE 2023 CITY OF SPIRIT LAKE MEMORIAL PARK NORTH PARKING LOT PROJECT

Brockmeyer introduced and caused to be read Resolution No. 2023-20 and moved for its adoption, which was seconded by Bice. Aye: Harbst, Bice, Brockmeyer, Chappas, Kofoot. Resolution duly adopted.

RESOLUTION NO. 2023-21

RESOLUTION RE NONPROFIT GRANTS

Bice introduced and caused to be read Resolution No. 2023-21 and moved for its adoption, which was seconded by Kofoot. Aye: Harbst, Bice, Brockmeyer, Chappas, Kofoot. Resolution duly adopted.

RESOLUTION NO. 2023-22

RESOLUTION RE NONPROFIT GRANT FOR MEALS ON WHEELS

Chappas introduced and caused to be read Resolution No. 2023-22 and moved for its adoption, which was seconded by Brockmeyer. Aye: Harbst, Bice, Brockmeyer, Chappas. Abstained: Kofoot. Resolution duly adopted.

CONSIDER SHIELD AGREEMENT FOR FY24

Motion by Harbst seconded by Chappas to approve the SHIELD agreement for FY24. Motion carried unanimously.

ORDINANCE NO. 1-2023

AN ORDINANCE DESIGNATING LOCAL LANDMARK FIRST AND SECOND CONSIDERATION

Motion by Chappas seconded by Brockmeyer to waive the first and second consideration of Ordinance No. 1-2023. Aye: Harbst, Bice, Brockmeyer, Chappas, Kofoot. Motion carried unanimously.

ADOPT ORDINANCE NO. 1-2023

Motion by Bice seconded by Chappas to adopt Ordinance No. 1-2023. Aye: Harbst, Bice, Brockmeyer, Chappas, Kofoot. Motion carried unanimously. Ordinance adopted.

DISCUSSION AND POSSIBLE ACTION RE ASPEN SEEMANN MEMORIAL PARK

John Hight, Mike Cedar and Curt Petersen gave a brief presentation on the Aspen Seemann Memorial Park on behalf of the Spirit Lake Kiwanis. No action taken.

ADJOURNMENT

Motion by Bice seconded by Kofoot to adjourn the meeting. Motion carried unanimously.

Bruce Keenan, Mayor

ATTEST:

Gregg L. Owens, City Administrator