

City of Spirit Lake

Regular City Council Meeting 5:30 p.m.

Tuesday, January 10, 2023

City Council Chambers

Present: Mayor Keenan. Councilmembers: Harbst, Bice, Brockmeyer, Chappas.

Meeting called to order by Mayor Keenan.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Bice seconded by Brockmeyer to approve the minutes of the December 13th regular meeting. Motion carried unanimously.

BILLS

Motion by Bice seconded by Brockmeyer to approve the bill list for the month of January, 2023. Motion carried unanimously.

ACCESS SYSTEMS	COPIER CONTRACT 12/29-3/28	\$278.12
AHLERS & COONEY, PC	URBAN RENEWAL	\$160.00
ALLIANT ENERGY/IPL	UTILITIES	\$21,515.61
AMERICA'S TEST KITCHEN	BOOK	\$24.95
AMERICAN FAMILY LIFE ASSURANCE	AFLAC ACCIDENT	\$941.67
ARROWWOOD OKOBOJI	EMPLOYEE RECOGNITION DINNER	\$2,178.70
AT & T MOBILITY	CELL PHONES	\$619.08
BAKER & TAYLOR, INC.	BOOKS	\$815.28
BANKCARD SERVICES	CREDIT CARD CHARGES	\$1,714.17
BECK ENGINEERING, INC	ENGINEERING	\$10,346.25
BLACK HILLS ENERGY	UTILITIES	\$10,768.05
BOJI PORTABLE TOILETS	CLEAN POT - FINAL	\$35.00
BOMGAARS SUPPLY INC	CHARGE ACCOUNT	\$2,104.65
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BRODART COMPANY	LABELS	\$54.91
BROWN SUPPLY	BUMPER GUARD	\$480.00
BUSINESS TODAY	COMPUTER & SERVICE	\$791.52
CENTER POINT LARGE PRINT	LARGE PRINT MEMORIALS	\$189.96
CERTIFIED TESTING SERVICE INC	SOUTHERN HILLS SIDEWALKS	\$102.00
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$99.60
CINTAS CORPORATION	1ST AID SUPPLIES	\$96.48
CITIBUSINESS CARD	CREDIT CARD CHARGES	\$2,291.98
CITY CLERK	UTILITIES	\$293.38
CITY LAUNDERING CO	MATS & TOWELS	\$149.30
CITY OF ORLEANS	METER SURCHARGE OCT-DEC	\$4,859.64
COOPERATIVE ENERGY COMPAN	PROPANE	\$464.00
CORNELL ABSTRACT COMPANY	MISC FEES	\$100.00
CORY JUERGENS CONSTRUCTION	PAY APP#1 36TH/HILL SIDEWALK	\$13,718.00
DICKINSON COUNTY	SHIELD SUPPORT	\$2,025.00
DICKINSON CO AIRPORT AUTHORITY	FY23 SUPPORT JAN	\$500.00
DICKINSON CO RECORDER	RECORDING FEES	\$22.00
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY23 SUPPORT JAN	\$291.67
EFTPS	FED/FICA TAX	\$43,889.26
EMC NATIONAL LIFE	POLICE LIFE INS - JANUARY	\$204.00

EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE FEBRUARY	\$267.48
FTC	W&R DEF COMP	\$100.00
JASON FEATHER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
FERGUSON WATERWORKS #2516	KIT SET	\$790.68
FICK'S ACE HARDWARE	LP FILL	\$73.40
GALE GROUP	LARGE PRINT	\$310.90
GRAYMONT WI LLC	LIME	\$5,849.83
GREY HOUSE PUBLISHING	MEDICAL REFERENCE BOOK	\$177.50
HACH COMPANY	TESTING	\$473.85
HAWKINS, INC	CHEMICALS	\$4,595.71
HELLICKSON MATT	QUARTERLY CLOTHING ALLOWANCE	\$200.00
HR GREEN INC	WATER PLANT ANALYSIS	\$3,872.44
IA LAKES ELECTRIC CO-OP	UTILITIES	\$876.91
IA ONE CALL	LOCATES NOVEMBER	\$161.40
IA WORKFORCE DEVELOPMENT	4TH QRT 2022 UNEMPLOYMENT	\$126.76
IMWCA	FY23 PREMIUM 8 OF 8	\$2,976.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$375.55
IOWA LAKES REGIONAL WATER	UTILITIES	\$65.74
IPERS	IPERS - REGULAR	\$28,696.36
JONATHAN BRUNSVOLD	REMOVE DOCKS	\$1,240.00
JENNINGS AUTO PARTS	MUFFLER & CLAMP	\$1,176.81
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KUHLMAN LAKE SERV&WELDING INC	BRACKETS	\$103.93
LAKES MARKETING AND PRINT	ENVELOPES	\$505.57
MARCO	COPIES	\$74.12
MATHESON TRI-GAS, INC	ARGON	\$117.93
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$5,766.04
MICRO MARKETING LLC	AUDIOBOOKS	\$268.94
MIDWEST GARAGE DOORS, INC	REPLACED KEYED SHAFT	\$623.76
MODERN MARKETING	STICKERS	\$350.91
NEW TEC	BOLT & CUTTING EDGE	\$109.92
NORTH CENTRAL INTERNATIONAL	SWITCH	\$139.34
NORTHWEST IA COMM COLLEGE	CDL TRAINING - BJORK	\$750.00
O'REILLY AUTOMOTIVE INC	MEGACRIMP & HOSE	\$81.83
OKOBOJI TOURISM	FY23 1ST HALF SUPPORT	\$7,500.00
PETTY CASH	POSTAGE	\$59.73
PLIC - SBD GRAND ISLAND	LIFE INS - JANUARY	\$1,067.65
RELIANT GASES LTD	BULK CO2	\$1,704.08
SECURE BENEFITS SYSTEMS	CHILD CARE	\$690.48
SPIRIT LAKE CHAMBER COMMERCE	FY23 SUPPORT JAN-MAR	\$8,750.00
SPIRIT LAKE COMM FIRE DEPT	2ND HALF FY23 SUPPORT	\$40,968.92
STATE HYGIENIC LAB	TESTING	\$476.50
STATE OF IOWA - PR TAXES	STATE TAX	\$7,649.00
STEIN LAW OFFICE	LEGAL FEES - DD#48	\$86.25
THE WATER CONNECTION	WATER	\$28.00
TREASURER STATE OF IOWA	WATER EXCISE TAX 12/1-12/31	\$11,799.62
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,700.00
UMB CORP TRUST	BOND FEE	\$250.00
MATT VAHLSING	JANITOR - DECEMBER	\$931.00
VANDER HAAG'S, INC.	PART	\$55.00
VERIZON WIRELESS	CELL PHONES	\$287.64
VISU-SEWER, INC	LINER	\$30,640.50
RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
VOYA INSTITUTIONAL TRUST CO	VOYA DEF COMP	\$1,270.00

CAPITAL ONE	CREDIT CARD CHARGES	\$413.32
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 12/1-12/15	\$17,256.27
SAM WEBER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
WELLMARK	BCBS HEALTH	\$47,310.41
WESTRUM LEAK DETECTION, INC	LEAK DETECTION - JACKSON AVE	\$890.00
WEX BANK	FUEL - DECEMBER	\$17,889.89
UTILITY REFUNDS	UTILITY REFUNDS	\$209.79
PAYROLL	PAYROLL	\$151,077.08
TOTAL		\$535,584.97

TREASURER'S REPORT

Motion by Bice seconded by Brockmeyer to approve the Treasurer's Report for December, 2022. Motion carried unanimously. Revenue included: General Fund \$262,824.39; American Rescue Plan \$429.93; Canine \$3.60; Local Option Sales Tax \$264,073.90; Park Development Reserve \$18.30; Building Reserve \$3.94; Road Use \$63,773.70; Trust & Agency \$25,659.65; TIF \$126,607.52; Friends of the Library \$315.92; Debt Service \$3,700.50; Non-TIF Capital Projects \$.61; Southern Hills Phase \$67.59; Point of Pines \$25.11; Water \$189,461.88; Water T&A \$820.00; Water Rev Sinking 2017 \$11,493.00; Sanitary Sewer \$29,305.82; Solid Waste Collection \$87,940.73; Equipment Revolving \$25,046.65; Partial Self-funding \$6,343.52. Expenditures included: General Fund \$260,698.41; Local Option Sales Tax \$60,000.00; Economic Development \$500.00; Road Use \$59,295.83; Trust & Agency \$51,235.56; Friends of the Library \$5,228.15; Debt Service \$250.00; Water \$233,467.12; Water T&A \$815.65; Water Rev Sinking 2017 \$17,460.00; Sanitary Sewer \$26,169.17; Solid Waste Collection \$89,032.60; Partial Self-funding \$2,003.94.

TRANSFER AND MANUAL JOURNAL ENTRIES 4th QUARTER 2022

Motion by Bice seconded by Brockmeyer to approve the Manual Journal Entries and Transfers for the fourth quarter of 2022. Motion carried unanimously. EFTPS for 941 deposits \$147,275.08; Treasurer State of Iowa w/h tax \$27,234.00; IPERS \$101,407.04; Treasurer State of Iowa sales tax \$12,368.12; Treasurer State of Iowa water excise tax \$41,412.84; Treasurer State of Iowa unemployment \$126.76; ING/VOYA 457 Plan \$4,445.00; Direct Deposit payroll \$436,180.19; IA Finance Authority SRF \$17,460.00; UMB Corp Trust \$83,450.00; Transfer to Partial Self fund Ins \$12,025.58; Write Off Uncollectible/NSF fees \$70.00. Transfers between funds per budget: from LOST to General Fund \$180,000.00; From Water to Water Rev Sinking Fund for Revenue Bond Requirements \$34,479.00; From Employee Benefit, Water, Sewer, Sanitation to PSF Ins \$18,270.00; From LOST, TIF, Water & Sewer to Debt Service \$81,891.50. From Water to Equipment Revolving \$25,000.00.

LIQUOR LICENSES

Motion by Bice seconded by Brockmeyer to approve a Class B Beer Permit with Outdoor Service for Boji Craft Beer and a Class C Retail Alcohol License for Corner Lanes/Kegler's Kitchen and a Class E Retail Alcohol License for Hy-Vee Wine and Spirits and a liquor license ownership change for Hy-Vee Wine and Spirits. Motion carried unanimously.

CONSIDERATION OF PRELIMINARY PLAT OF PIERCE ESTATES

Motion by Brockmeyer seconded by Harbst to deny the preliminary plat for Pierce Estates due to Planning and Zoning Commission needing to review the covenant. Motion carried unanimously.

DISCUSSION AND POSSIBLE ACTION RE DICKINSON COUNTY ROAD MAINTENANCE AGREEMENT

Motion by Brockmeyer seconded by Chappas to approve the Dickinson County Road Maintenance Agreement. Motion carried unanimously.

ADJOURNMENT

Motion by Bice seconded by Harbst to adjourn the meeting. Motion carried unanimously.

Bruce Keenan, Mayor

ATTEST:

Gregg L. Owens, City Administrator