

City of Spirit Lake

Regular City Council Meeting 5:30 p.m.

Tuesday, October 11, 2022

City Council Chambers

Present: Mayor Keenan. Councilmembers Harbst, Bice, Brockmeyer, Chappas, Kofoot.

Meeting called to order by Mayor Keenan.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Brockmeyer seconded by Bice to approve the minutes of the September 27th regular meeting. Motion carried unanimously.

BILLS

Motion by Brockmeyer seconded by Bice to approve the bill list for the month of October, 2022. Motion carried unanimously.

ACCESS SYSTEMS	COPIER CONTRACT 9/29-12/28	\$257.23
ALLIANT ENERGY/IPL	UTILITIES	\$23,733.00
ALPHA WIRELESS COMMUNICATIONS	RADIO REPAIR	\$160.13
AMY'S SIGN DESIGN	FRONT SIGN	\$6,002.00
AT & T MOBILITY	PHONES	\$818.69
BAKER & TAYLOR, INC.	BOOKS	\$1,273.84
BANKCARD SERVICES	CREDIT CARD CHARGES	\$2,277.81
BECK ENGINEERING, INC	ENG - HILL AVE LIFT STATION	\$13,565.00
BECK EXCAVATING, INC	PAY APP#1 MEMORIAL PARKING LOT	\$52,465.65
BIBLIONIX	CATALOG	\$2,600.00
KEVIN BICE	TRAINING - BICE	\$271.25
BLACK HILLS ENERGY	UTILITIES	\$466.76
BLUE LAKE WEBSITES	ADD ANNOUNCEMENT	\$27.50
BOJI PORTABLE TOILETS	CLEAN POT	\$140.00
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
CENTER POINT LARGE PRINT	LARGE PRINT	\$251.38
CENTRAL STATES LAB	DOW FLAKE	\$2,215.78
CERTIFIED TESTING SERVICE INC	MEMORIAL PARK PARKING LOT	\$537.00
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$43.54
CINTAS CORPORATION	1ST AID SUPPLIES	\$135.06
CITY CLERK	UTILITIES	\$4,372.37
CITY LAUNDERING CO	MATS & TOWELS	\$104.35
CITY OF ORLEANS	METER SURCHARGE JULY-SEPT	\$4,857.21
CUTTING EDGE SALES & SERVICE	BLADE KIT	\$127.98
DEMCO	HEADSETS	\$91.80
DICKINSON CO AIRPORT AUTHORITY	FY23 SUPPORT OCT	\$500.00
DICKINSON CO NEWS	MINUTES	\$393.66
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DIESEL MACHINERY INC	CARTRIDGE	\$96.70
DISCOVERY HOUSE	FY23 SUPPORT OCT	\$291.67
EFTPS	FED/FICA TAX	\$19,535.46
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE NOVEMBER	\$274.91
FAREWAY STORES, INC.	SUPPLIES	\$97.77
JASON FEATHER	QUARTERLY CLOTHING ALLOWANCE	\$48.27
FEDERAL EXPRESS	POSTAGE	\$32.98

FICK'S ACE HARDWARE	WHEELBARROW	\$245.11
FREIGHTLINER TRUCK CENTER	ASSEMBLY STORAGE	\$49.51
GALE GROUP	LARGE PRINT	\$407.90
GRAYMONT WI LLC	LIME	\$5,793.95
GWORKS	W2'S & 1099'S	\$212.22
HACH COMPANY	TESTING	\$141.08
HAWKINS, INC	CHEMICALS	\$5,804.10
HELLICKSON MATT	QUARTERLY CLOTHING ALLOWANCE	\$200.00
IA DEPT OF NATURAL RESOURCES	2023 WATER USE FEE	\$115.00
IA GREAT LAKES AREA CHAMBER	DUES	\$250.00
IMWCA	FY23 PREMIUM 5 OF 8	\$2,976.00
IOWA LAKES REGIONAL WATER	UTILITIES	\$91.74
JENNINGS AUTO PARTS	FILTERS	\$713.54
JOE D JENNINGS	BATTERIES	\$399.00
KAPCO, INC	SHIPPING FEES	\$19.26
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
L & C TIRE SERVICE	TIRES	\$176.55
LAKES AREA HOCKEY ASSOCIATION	FY23 SUPPORT	\$10,000.00
LAKES MARKETING AND PRINT	FOLD & STUFF BILLS	\$196.21
LAKES NEWS SHOPPER	SALE OF VEHICLE NOTICE	\$138.00
LAWSON PRODUCTS INC.	DRILL BITS	\$86.70
MARCO	COPIES	\$70.59
MATHESON TRI-GAS, INC	ARGON RENTAL	\$45.85
MEDIACOM LLC	PHONE & INTERNET	\$1,422.24
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$1,631.54
MICRO MARKETING LLC	AUDIOBOOKS	\$41.58
MID-AMERICAN RESEARCH CHEMICAL	CLEANERS	\$180.50
JESSE MILLER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
MUESKE ELECTRIC INC.	REPAIR STREET LIGHTS HWY 71	\$4,067.75
OKOBOJI MOTOR COMPANY	OIL CHANGE & TIRE ROTATION	\$101.08
PIZZA RANCH	FALL CLEAN UP	\$156.41
PLUMB SUPPLY CO.	VALVE	\$401.04
PLUNKETT'S PEST CONTROL	PEST CONTROL	\$89.00
QUALITY FLOW SYSTEMS INC	CENTER LAKE LIFT STATION	\$13,500.00
RON'S REPAIR INC	PIN	\$41.80
SECURE BENEFITS SYSTEMS	ADMIN FEE	\$50.50
SPIRIT LAKE PROTECTIVE	FY23 SUPPORT	\$2,500.00
STAPLES	OFFICE SUPPLIES	\$102.06
SUNSET LAW ENFORCEMENT	AMMO	\$896.80
TREASURER STATE OF IOWA	WATER EXCISE TAX 9/1-9/30	\$15,181.30
TRU GREEN	SPRAYING	\$7,185.50
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,760.00
USA BLUE BOOK	HOSES	\$627.08
MATT VAHLSING	JANITOR - SEPTEMBER	\$931.00
RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
VUGTEVEEN LAWN SERVICE	MEMORIAL PARK LAKESHORE	\$4,500.00
CAPITAL ONE	INK	\$97.78
SAM WEBER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
WERTS WINDOW&AWNG CLEANING INC	WINDOW WASHING	\$25.00
WEX BANK	FUEL - SEPTEMBER	\$11,323.52
UTILITY REFUNDS	UTILITY REFUNDS	\$171.71
PAYROLL	PAYROLL	\$64,763.06
TOTAL		\$299,147.31

TREASURER'S REPORT

Motion by Brockmeyer seconded by Bice to approve the Treasurer's Report for September, 2022. Motion carried unanimously. Revenue included: General Fund \$334,052.32; American Rescue Plan \$315.91; Canine \$2.48; Local Option Sales Tax \$187,108.97; Park Development Reserve \$12.59; Building Reserve \$2.71; Economic Development \$1,988.68; Road Use \$85,298.78; Trust & Agency \$62,475.55; TIF \$363,024.67; Friends of the Library \$157.46; Debt Service \$9,465.05; Non-TIF Capital Projects \$.42; Southern Hills Phase \$46.49; Point of Pines \$17.27; Water \$255,494.48; Water T&A \$1,100.00; Water Rev Sinking 2017 \$11,493.00; Sanitary Sewer \$34,265.12; Solid Waste Collection \$93,150.96; Equipment Revolving \$21.88; Partial Self-funding \$6,317.07. Expenditures included: General Fund \$253,503.16; Local Option Sales Tax \$60,000.00; Economic Development \$500.00; Road Use \$161,313.11; Trust & Agency \$47,165.89; Friends of the Library \$821.20; Water \$164,006.26; Water T&A \$1,294.75; Sanitary Sewer \$13,219.57; Solid Waste Collection \$94,279.94; Partial Self-funding \$1,625.83.

TRANSFER AND MANUAL JOURNAL ENTRIES 3rd QUARTER 2022

Motion by Brockmeyer seconded by Bice to approve the Manual Journal Entries and Transfers for the third quarter of 2022. Motion carried unanimously. EFTPS for 941 deposits \$124,567.40; Treasurer State of Iowa w/h tax \$23,075.00; IPERS \$86,326.75; Treasurer State of Iowa sales tax \$9,325.97; Treasurer State of Iowa water excise tax \$34,886.25; Treasurer State of Iowa unemployment \$234.12; ING 457 Plan VOYA \$3,810.00; Direct Deposit payroll \$380,888.71; UMB Corp Trust \$600.00 bond fees; Transfer to Partial Self Fund Ins \$4,055.04; Write Off Uncollectible/NSF fees \$88.00. Transfers between funds per budget: from LOST to General Fund \$180,000.00; From Water to Water Rev Sinking Fund for Revenue Bond Requirements \$34,483.00; From Employee Benefit, water, sewer, sanitation to PSF Ins \$18,270.00; From LOST, TIF, water, sewer to debt service for bond fees \$1,200.00.

LIQUOR LICENSE

Motion by Brockmeyer seconded by Bice to approve a Class C Liquor License with Sunday sales for Los Lagos LLC. Motion carried unanimously.

RESOLUTION NO. 2022-33

RESOLUTION SETTING PUBLIC HEARING AND APPROVING PUBLICATION TO REZONE LOT 45 OF AUDITOR'S PLAT NO. 108, CITY OF SPIRIT LAKE, DICKINSON COUNTY, IOWA, LYING SOUTH OF 27TH STREET EXCEPT THAT PART OF SAID LOT 45 OF AUDITOR'S PLAT NO. 108 IN SECTION 5, TOWNSHIP 99 NORTH, RANGE 36 WEST, CITY OF SPIRIT LAKE, DICKINSON COUNTY, IOWA.

Bice introduced and caused to be read Resolution No. 2022-33 and moved for its adoption, which was seconded by Kofoot. Aye: Harbst, Bice, Brockmeyer, Chappas, Kofoot. Resolution duly adopted.

RESOLUTION NO. 2022-34

RESOLUTION CERTIFYING DELINQUENT SANITATION CHARGES TO THE DICKINSON COUNTY TREASURER

Chappas introduced and caused to be read Resolution No. 2022-34 and moved for its adoption, which was seconded by Brockmeyer. Aye: Harbst, Bice, Brockmeyer, Chappas, Kofoot. Resolution duly adopted.

RESOLUTION NO. 2022-35

RESOLUTION APPROVING FY2022 ANNUAL FINANCIAL REPORT

Harbst introduced and caused to be read Resolution No. 2022-35 and moved for its adoption, which was seconded by Kofoot. Aye: Harbst, Bice, Brockmeyer, Chappas, Kofoot. Resolution duly adopted.

ADJOURNMENT

Motion by Bice seconded by Kofoot to adjourn the meeting. Motion carried unanimously.

Bruce Keenan, Mayor

ATTEST:

Gregg L. Owens, City Administrator