

**City of Spirit Lake**

**Regular City Council Meeting 5:30 p.m.**

**Tuesday, July 12, 2022**

**City Council Chambers**

**Present: Mayor Keenan. Councilmembers Harbst, Bice, Brockmeyer, Chappas, Kofoot.**

Meeting called to order by Mayor Keenan.

The pledge of allegiance to the flag was recited by those present.

**MINUTES**

Motion by Bice seconded by Brockmeyer to approve the minutes of the June 28<sup>th</sup> regular meeting.

Motion carried unanimously.

**BILLS**

Motion by Bice seconded by Brockmeyer to approve the bill list for the month of July 2022. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER CONTRACT	\$285.80
ACCESS SYSTEMS	COPIER CONTRACT 7/1-9/28	\$367.63
ADVANTAGE ARCHIVES	MICROFILM & DIGITIZE NEWSPAPER	\$1,692.50
AHLERS & COONEY, PC	LEGAL FEES - THE DWELLINGS	\$399.00
ALLIANT ENERGY/IPL	UTILITIES	\$21,184.70
ARSL	MEMBERSHIP	\$50.00
AT & T MOBILITY	PHONES	\$814.73
BAKER & TAYLOR, INC.	BOOKS	\$1,077.68
BANKCARD SERVICES	CREDIT CARD CHARGES	\$765.16
BECK ENGINEERING, INC	ENGINEERING	\$11,701.25
BEDELL FAMILY YMCA	FY23 SUPPORT	\$20,000.00
BLACK HILLS ENERGY	UTILITIES	\$911.31
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
CENTER POINT LARGE PRINT	LARGE PRINT	\$214.37
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$56.06
CINTAS CORPORATION	1ST AID SUPPLIES	\$106.52
CITIBUSINESS CARD	CREDIT CARD CHARGES	\$2,261.59
CITY CLERK	UTILITIES	\$877.75
CITY LAUNDERING CO	MATS	\$82.05
CITY OF ORLEANS	METER SURCHARGE APRIL - JUNE	\$4,835.34
CITY OF SPIRIT LAKE IDAHO	REFUND PAID WRONG CITY VIA CC	\$137.00
CTRL MARKETING	CLOTHING ALLOWANCE	\$779.45
CINDY DAVIS	SUMMER READING SUPPLIES	\$46.64
DICKINSON CO AIRPORT AUTHORITY	FY23 SUPPORT JULY	\$500.00
DICKINSON CO AUDITOR	FERGUSON MFG TIF	\$6,348.63
DICKINSON CO COMMUNITY GARDENS	2022 GROW SEASON SUPPORT	\$1,000.00
DICKINSON CO EM MGMT	FY23 CONTRIBUTION	\$23,985.99
DICKINSON CO RECYCLING COMM	FY23 ASSESSMENT	\$25,254.00
DICKINSON CO NEWS	MINUTES	\$642.09
DICKINSON CO RECORDER	RECORDING FEES - THE DWELLINGS	\$22.00
DICKINSON CO WATER QUALITY COM	FY23 SUPPORT	\$28,000.00
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY23 SUPPORT JULY	\$291.63
DOCUMENT DEPOT INC	SHREDDING	\$49.00
EFTPS	FED/FICA TAX	\$21,709.04

ELDON L KRANINGER CONSTRU	REPAIR SEWER	\$1,855.00
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE AUGUST	\$274.91
FEAR COMPUTER SOLUTIONS LLC	COMPUTER REPAIR	\$100.00
FICK'S ACE HARDWARE	CHARGE ACCOUNT	\$195.71
GALE GROUP	LARGE PRINT MEMORIALS	\$318.79
GENERAL TRAFFIC CONTROLS,INC.	TRAFFIC EQUIP 28TH/HILL & HWY9	\$31,166.00
H.E.A.T. TACTICAL TEAM	DUES 22-23	\$2,260.85
HAWKINS, INC	CHEMICALS	\$40.00
HELLICKSON MATT	QUARTERLY CLOTHING ALLOWANCE	\$161.95
HISTORIC ARNOLDS PARK INC	FY23 RESTRICTED OBWF SUPPORT	\$5,000.00
IA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS 7/21-6/22	\$1,200.00
IA LEAGUE OF CITIES	DUES FY23	\$2,954.00
IA ONE CALL	LOCATES MAY	\$148.70
IMWCA	FY23 PREMIUM 25% 1 OF 8	\$9,929.00
IOWA LAKES CORRIDOR DEV. CORP	FY23 SUPPORT	\$15,000.00
IOWA LAKES REGIONAL WATER	UTILITIES	\$91.74
JANITOR'S CLOSET	RESTROOM SUPPLIES	\$153.05
JENNINGS AUTO PARTS	BATTERY	\$189.16
KAPCO, INC	SHIPPING FEE	\$20.02
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KUHLMAN LAKE SERV&WELDING INC	STEEL PLATE	\$34.84
L & C TIRE SERVICE	REPLACE SOLENOID	\$218.98
LAKES AREA DOG PARK	FY23 FUNDING	\$1,500.00
LAKES LUBE CENTER LLC	PROPANE	\$272.25
LAKES MARKETING AND PRINT	FOLD & STUFF BILLS	\$196.21
LAKES NEWS SHOPPER	FIREWORK AD	\$138.00
LAWSON PRODUCTS INC.	GLASSES, CLAMPS, GLOVES	\$552.27
LEXIPOL LLC	POLICY MANUAL & TRAINING	\$5,929.89
KENNETH LYFTOGT	BOOKS	\$100.00
MARCO	COPIES	\$70.59
MC&R POOLS INC	STRAINER	\$42.53
MEDIACOM LLC	PHONE & INTERNET	\$1,370.77
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$1,620.30
JESSE MILLER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
MOTOROLA SOLUTIONS, INC	IN-CAR CAMERA	\$4,555.00
MUESKE ELECTRIC INC.	PHOTOEYE	\$51.23
NASRO	TRAINING - VOS	\$495.00
NORTHWEST IOWA REVIEW	NEWSPAPER	\$50.00
NW IA PLANNING & DEVELOP COMM	FY23 DUES	\$2,719.50
O'REILLY AUTOMOTIVE INC	CAPSULE	\$32.44
PEARSON LAKES ART CENTER	FY23 SUPPORT	\$2,500.00
PIPER SANDLER	DISSEMINATION AGENT FEE	\$2,000.00
PLUMB SUPPLY CO.	STRAINER	\$77.56
RELIANT GASES LTD	BULK CO2	\$3,167.58
SECURE BENEFITS SYSTEMS	ADMIN FEE	\$50.50
SPIRIT LAKE COMM FIRE DEPT	1ST HALF FY22 SUPPORT	\$40,968.92
SPIRIT LAKE READY MIX	14TH & ERIE	\$1,289.00
SPIRIT LAKE YOUTH ATHLETIC BD	FY23 SUPPORT	\$5,000.00
STEIN LAW OFFICE	LEGAL FEES - DD#48	\$195.00
STOREY-KENWORTHY CO.	PAPER & POST-IT	\$59.82
TC HAULING LLC	APPLIANCE DISPOSAL	\$300.00
TREASURER STATE OF IOWA	WATER EXCISE TAX 6/16-6/30	\$13,821.05
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,700.00
UPPER DES MOINES OPPORTUNITY	FY23 SUPPORT	\$2,525.00

MATT VAHLSING	JANITOR - JUNE	\$931.00
ROGER VIGDAL	REIMB 22ND ST SEWER REPLACEMEN	\$5,795.00
VOLUNTARY ACTION CENTER OF THE	FY23 SUPPORT - MEALS OF WHEELS	\$4,000.00
RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
CAPITAL ONE	CREDIT CARD CHARGES	\$283.00
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 6/16-6/30	\$20,128.27
JARED WEBER	CLOTHING ALLOWANCE	\$134.97
SAM WEBER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
WEX BANK	FUEL - JUNE	\$14,458.46
UTILITY REFUNDS	UTILITY REFUNDS	\$507.18
PAYROLL	PAYROLL	\$72,338.87
TOTAL		\$460,888.77

### **TREASURER'S REPORT**

Motion by Bice seconded by Brockmeyer to approve the Treasurer's Report for June, 2022. Motion carried unanimously. Revenue included: General Fund \$492,218.59; American Rescue Plan \$137.15; Canine \$2.15; Local Option Sales Tax \$130,276.20; Park Development Reserve \$10.91; Building Reserve \$2.35; Road Use \$95,377.13; Trust & Agency \$6,378.41; TIF \$25,814.18; Friends of the Library \$4,893.97; Debt Service \$1,117.54; Non-TIF Capital Projects \$.36; Southern Hills Phase \$40.28; Point of Pines \$14.96; Water \$199,465.18; Water T&A \$900.00; Water Rev Sinking 2017 \$11,495.00; Sanitary Sewer \$29,568.80; San. Sewer Impr/Liner \$97,049.45; Solid Waste Collection \$95,855.56; Equipment Revolving \$18.60; Partial Self-funding \$4,162.05. Expenditures included: General Fund \$268,078.87; Local Option Sales Tax \$450,838.48; Economic Development \$500.00; Road Use \$34,659.76; Trust & Agency \$55,370.84; TIF \$119,683.20; Friends of the Library \$1,512.11; Debt Service \$250.00; Water \$144,836.24; Water T&A \$917.60; Water Re Sinking 2017 \$119,470.00; Sanitary Sewer \$120,905.14; Solid Waste Collection \$139,153.24; Partial Self-funding \$7,455.99.

### **TRANSFER AND MANUAL JOURNEY ENTRIES 2<sup>nd</sup> QUARTER 2022**

Motion by Bice seconded by Brockmeyer to approve the Manual Journal Entries and Transfers for the second quarter of 2022. Motion carried unanimously. EFTPS for 941 deposits \$133,640.46; Treasurer State of Iowa w/h tax \$22,501.34; IPERS \$95,201.29; Treasurer State of Iowa sales tax \$9,196.31; Treasurer State of Iowa water excise tax \$26,055.95; US Treasury federal excise tax \$100.44; Treasurer State of Iowa unemployment \$510.74; ING 457 Plan \$4,445.00; Direct Deposit payroll \$411,257.31; IA Finance Authority (SRF) \$119,470.00 principal and interest; UMB Corp Trust \$3,204,825.00 bond principal and interest; Transfer to Partial Self Fund Ins \$19,616.86; Write Off Uncollectible/NSF fees \$35.00. Transfers between funds per budget: from LOST to General Fund \$550,838.48; From Water to Water Rev Sinking Fund for Revenue Bond Requirements \$34,485.00; From Employee Benefit, water, sewer, sanitation to PSF Ins \$11,839.95; From LOST, TIF, Water & Sewer to Debt Service for Bond payments \$3,118,111.00; From Sewer to Sewer Lining \$97,049.45.

### **COMMENTS BY MAYOR, COUNCIL AND STAFF**

City Administrator Owens gave an update on projects. Chief Brevik gave an update on July 4<sup>th</sup> holiday and firework issues.

### **ADJOURNMENT**

Motion by Bice seconded by Brockmeyer to adjourn the meeting. Motion carried unanimously.

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Bruce Keenan, Mayor

ATTEST:

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Gregg L. Owens, City Administrator