

**City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, October 12, 2021**

City Council Chambers

Present: Mayor Keenan. Councilmembers Brockmeyer, Bice, Harbst, Farmer, James.

Meeting called to order by Mayor Keenan.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Bice seconded by James to approve the minutes of the September 28th regular meeting.

Motion carried unanimously.

BILLS

Motion by Bice seconded by James to approve the bill list for the month of October, 2021. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER CONTRACT	\$266.02
AHLERS & COONEY, PC	LEGAL FEES - BERKLEY PLACE	\$338.00
ALLIANT ENERGY/IPL	UTILITIES	\$869.58
ARNDT MCINTYRE	REIMB CELL PHONE FOR OCT	\$10.00
AT & T MOBILITY	PHONES	\$774.90
BAKER & TAYLOR, INC.	BOOKS	\$1,112.32
BANKCARD SERVICES	CREDIT CARD CHARGES	\$986.04
BECK ENGINEERING, INC	ENG - SEAL COAT	\$3,365.00
BEDELL FAMILY YMCA	FY22 SUPPORT	\$20,000.00
BIBLIONIX	LIBRARY CATALOG ENHANCEMENTS	\$2,417.00
BLACK HILLS ENERGY	UTILITIES	\$443.32
BLUE LAKE WEBSITES	ADD ANNOUNCEMENT	\$55.00
BOOKPAGE	MAGAZINE	\$354.00
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BUSINESS TODAY	PAPER	\$1,542.28
CAMPUS CLEANERS & LAUNDERERS	MATS & TOWELS	\$40.90
CENTER POINT LARGE PRINT	LARGE PRINT	\$180.36
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$125.91
CINTAS CORPORATION	1ST AID SUPPLIES	\$116.46
CITIBUSINESS CARD	CREDIT CARD CHARGES	\$2,262.23
CITY CLERK	UTILITIES	\$4,457.97
CITY OF ORLEANS	METER SURCHARGE JULY-SEPT	\$4,818.33
COHRS CONSTRUCTION, INC.	GRAVEL	\$863.82
TYLER COLEE	REIMB CELL PHONE FOR OCT	\$10.00
CUTTING EDGE SALES & SERVICE	PART	\$139.88
D&K REPAIR	CLUTCH BRAKE	\$40.29
DAVE'S REPAIR, INC	FITTINGS	\$29.85
CINDY DAVIS	COOKBOOK	\$20.00
DEL'S GARDEN CENTER	SOD	\$1,368.00
DICKINSON CO AIRPORT AUTHORITY	FY22 SUPPORT OCT	\$500.00
DICKINSON CO COMMUNITY GARDENS	2021 GROW SEASON SUPPORT	\$1,000.00
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY22 SUPPORT OCT	\$583.33
EFTPS	FED/FICA TAX	\$18,524.10
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEES NOVEMBER	\$282.34

FERGUSON WATERWORKS #2516	METERS	\$3,309.41
FICK'S ACE HARDWARE	COMBO KIT	\$356.93
NICK FIEBIG	REIMB CELL PHONE FOR OCT	\$10.00
FOX INT'I	HOSE	\$75.60
FRANK DUNN	1 PALLET PATCH	\$829.00
FRIENDS OF THE MILFORD LIBRARY	PROGRAM	\$66.67
GALE GROUP	LARGE PRINT	\$334.04
GENERAL TRAFFIC CONTROLS,INC.	TRAFFIC SIGNAL - HWY 9 & PEORI	\$5,603.60
HACH COMPANY	TESTING	\$230.41
HEARTLAND PAINT & GLASS	KEYS	\$40.97
TJ HAULING INC	APPLIANCE DISPOSAL	\$495.00
IA DEPT OF NATURAL RESOURCES	2022 WATER USE FEE	\$95.00
IMWCA	FY22 PREMIUM 5 OF 8	\$3,010.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$292.24
JACK'S UNIFORMS & EQUIPMENT	UNIFORM - PETER	\$22.47
JANITOR'S CLOSET	RESTROOM SUPPLIES	\$125.55
JENNINGS AUTO PARTS	FILTERS	\$276.51
NATALIE JENSEN	REFUND DUMPSTER	\$29.85
KAPCO, INC	SHIPPING FEE	\$19.22
KCL ENGINEERING	STREET LIGHT ENGINEERING	\$2,025.00
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
L & C TIRE SERVICE	TIRES, OIL CHANGE, TIE ROD	\$2,344.01
LAKES AREA HOCKEY ASSOCIATION	FY22 SUPPORT	\$5,000.00
LAKES AREA SENIOR CITIZENS	FY22 SUPPORT OCT	\$416.67
LAKES MARKETING AND PRINT	BILLING ENVELOPES	\$2,486.09
LAKES NEWS SHOPPER	CLEAN UP AD	\$103.50
LAWSON PRODUCTS INC.	SAFETY GLASSES & BATTERIES	\$334.79
MACQUEEN EQUIPMENT	HOSE	\$167.10
MARCO	COPIES	\$61.38
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$34.18
MIDAMERICA BOOKS	CHILDREN'S BOOKS	\$436.95
MIDWEST RADAR	RADAR CERTIFICATION	\$360.00
JESSE MILLER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
MR DRAIN MAN LLC	DRAIN CLEANING	\$277.57
MUESKE ELECTRIC INC.	POLES	\$8,046.38
KRIS MULDER	REIMB CELL PHONE FOR OCT	\$10.00
NORTHWEST IA SPRINKLER	SEEDING	\$409.50
O'REILLY AUTOMOTIVE INC	HOSE & MEGACRIMP	\$58.04
PLUNKETT'S PEST CONTROL	PEST CONTROL	\$83.20
PRODUCTIVITY PLUS ACCOUNT	CREDIT CARD CHARGES	\$500.00
QUALITY FLOW SYSTEMS INC	PUMP REPAIR	\$4,150.00
SECURE BENEFITS SYSTEMS	ADMIN FEE	\$55.00
SIOUX COMMERCIAL SWEEPING	CRACK SEALING	\$9,143.00
SPIRIT LAKE CHAMBER COMMERCE	FY22 SUPPORT OCT-DEC	\$8,750.00
SPIRIT LAKE KIWANIS	20.84 TONS PAPER RECYCLE	\$312.60
SPIRIT LAKE KIWANIS DUES	DUES	\$360.00
SPIRIT LAKE PROTECTIVE	FY22 SUPPORT	\$2,500.00
STOREY-KENWORTHY CO.	OFFICE SUPPLIES	\$65.65
TERRY STRUBBE	REIMB CELL PHONE FOR OCT	\$10.00
TREASURER STATE OF IOWA	WATER EXCISE TAX 9/16-9/30	\$14,615.00
TRU GREEN	SPRAYING	\$5,535.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,300.00
MATT VAHLSING	JANITOR SEPTEMBER	\$881.00
VIRTRU	DATA PROTECTION	\$1,659.00

RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
CAPITAL ONE	CREDIT CARD CHARGES	\$538.55
SAM WEBER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
WERTS WINDOW&AWNG CLEANING INC	WINDOW WASHING	\$25.00
WEX BANK	FUEL - SEPTEMBER	\$8,906.13
WINTHER, STAVE & CO.,LLP	FY21 AUDIT PROGRESS	\$12,500.00
WORLD TRADE PRESS	A TO Z TRAVEL DATABASE	\$210.00
WATER	DEPOSIT REFUNDS	\$329.17
PAYROLL	PAYROLL	\$62,770.72
TOTAL		\$242,089.88

TREASURER'S REPORT

Motion by Bice seconded by James to approve the Treasurer's Report for September, 2021. Motion carried unanimously. Revenue included: General Fund \$283,028.41; American Rescue Plan \$ 136.66; Canine \$2.08; Local Option Sales Tax \$127,252.51; Park Development Reserve \$10.90; Building Reserve \$2.34; Road Use \$90,496.61; Trust & Agency \$48,151.37; TIF \$215,341.20; Friends of the Library \$1,774.12; Debt Service \$6,826.96; Non-TIF Capital Projects \$.36; Southern Hills Phase \$40.27; Point of Pines \$14.96; Water \$266,884.00; Water T&A \$-2,220.00; Water Rev Sinking 2017 \$11,495.00; Sanitary Sewer \$40,698.43; Solid Waste Collection \$91,110.70; Equipment Revolving \$18.19; Partial Self-funding \$3,992.45. Expenditures included: General Fund \$205,229.78; Local Option Sales Tax \$50,000.00; Economic Development \$500.00; Road Use \$9,164.58; Trust & Agency \$41,672.04; Friends of the Library \$1,377.03; Water \$144,325.30; Water T&A \$937.47; Sanitary Sewer \$8,720.55; San Sewer Impr/Liner \$1,187.50; Solid Waste Collection \$94,406.95; Partial Self-funding \$393.48.

TRANSFER AND MANUAL JOURNAL ENTRIES 3rd QUARTER 2021

Motion by Bice seconded by James to approve the Manual Journal Entries and Transfers for the third quarter of 2021. Motion carried unanimously. EFTPS for 941 deposits \$119,980.86; Treasurer State of Iowa w/h tax \$21,089.00; IPERS \$82,211.36; Treasurer State of Iowa sales tax \$9,558.00; Treasurer State of Iowa water excise tax \$35,736.00; Treasurer State of Iowa unemployment \$209.98; ING 457 Plan \$600.00; Direct Deposit payroll \$352,149.84; UMB Corp Trust \$2,730,988.56 bond principal and interest; Transfer to Partial Self Fund Ins \$7,122.01; Write Off Uncollectible/NSF fees \$112.00. Transfers between funds per budget: from LOST to General Fund \$150,000.00; From Water to Water Rev Sinking Fund for Revenue Bond Requirements \$34,485.00; From Employee Benefit, water, sewer, sanitation to PSF Ins \$11,840.15;

REZONING CERTAIN PROPERTIES LOCATED WITHIN THE CORPORATE LIMITS OF SPIRIT LAKE, IOWA PUBLIC HEARING

The Mayor announced this is the time and place to consider the rezoning of certain properties located within the corporate limits of Spirit Lake. No oral or written comments were received. City Administrator Owens stated the Planning & Zoning met on September 21st, 2021 and recommended the rezoning. At this time, the Mayor closed the public hearing. (901 20th Street)

ORDINANCE NO. 7-2021

AN ORDINANCE OF THE CITY OF SPIRIT LAKE, IOWA, REZONING CERTAIN PROPERTIES LOCATED WITHIN THE CORPORATE LIMITS OF SPIRIT LAKE, DICKINSON COUNTY, IOWA FIRST CONSIDERATION

Motion by Farmer seconded by Bice to approve the first consideration of Ordinance No. 7-2021. Aye: Harbst, Bice, Brockmeyer, Farmer, James. Motion carried unanimously.

**REZONING CERTAIN PROPERTIES LOCATED WITHIN THE CORPORATE LIMITS OF SPIRIT LAKE, IOWA
PUBLIC HEARING**

The Mayor announced this is the time and place to consider the rezoning of certain properties located within the corporate limits of Spirit Lake. Mayor announced the applicant has requested the public hearing be continued to a date certain of November 9th, 2021. There were no written or oral comments. At this time, the Mayor closed the public hearing. (1514 Hill Avenue)

Motion by Brockmeyer seconded by Harbst to continue to a date certain of November 9th, 2021. Aye: Harbst, Bice, Brockmeyer, Farmer, James. Motion carried unanimously.

**ORDINANCE NO. 6-2021
AN ORDINANCE OF THE CITY OF SPIRIT LAKE, IOWA, REZONING CERTAIN PROPERTIES LOCATED
WITHIN THE CORPORATE LIMITS OF SPIRIT LAKE, DICKINSON COUNTY, IOWA
SECOND CONSIDERATION**

Motion by Bice seconded by Farmer to waive the second consideration of Ordinance No. 6-2021. Aye: Harbst, Bice, Brockmeyer, Farmer, James. Motion carried unanimously.

ADOPT ORDINANCE NO. 6-2021

Motion by Bice seconded by Farmer to approve the third consideration of Ordinance No. 6-2021. Aye: Harbst, Bice, Brockmeyer, Farmer, James. Motion carried unanimously. Ordinance adopted. (The Dwellings at Indian Hills, LLC)

ADJOURNMENT

Motion by Brockmeyer seconded by Harbst to adjourn the meeting. Motion carried unanimously.

Bruce Keenan, Mayor

ATTEST:

Gregg L. Owens, City Administrator