

**City of Spirit Lake**

**Regular City Council Meeting 5:30 p.m.**

**Tuesday, July 13, 2021**

**City Council Chambers**

**Present: Councilmembers Brockmeyer, Bice, Harbst, Farmer, James.**

Meeting called to order by Wes Farmer Mayor Pro Tem.

The pledge of allegiance to the flag was recited by those present.

**MINUTES**

Motion by Bice seconded by James to approve the minutes of the June 22<sup>nd</sup> regular meeting and May 27<sup>th</sup> special meeting. Motion carried unanimously.

**BILLS**

Motion by Bice seconded by James to approve the bill list for the month of July, 2021. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER	\$253.93
ACCESS SYSTEMS	COPIER CONTRACT 6/29-9/28	\$282.65
AHLERS & COONEY, PC	LEGAL FEES - THE DWELLINGS	\$1,198.00
ALLIANT ENERGY/IPL	UTILITIES	\$19,577.17
ARNDT MCINTYRE	REIMB CELL PHONE FOR JULY	\$10.00
AT & T MOBILITY	PHONE	\$775.14
B & I ELECTRIC LLC	REPLACE RECIRCULATING PUMP	\$1,869.02
BAKER & TAYLOR, INC.	BOOKS	\$496.88
BANKCARD SERVICES	CREDIT CARD CHARGES	\$957.46
BECK ENGINEERING, INC	ENGINEERING	\$6,335.00
BLACK HILLS ENERGY	UTILITIES	\$916.67
BLACKTOP SERVICE CO	HOT MIX	\$796.00
BLUE LAKE WEBSITES	ADD ANNOUNCEMENT	\$27.50
BOMGAARS SUPPLY INC	CHARGE ACCOUNT	\$320.86
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BROWN SUPPLY	WATER METER	\$1,411.44
BUSINESS TODAY	STREET LIGHTING PROJECT	\$172.40
CAMPUS CLEANERS & LAUNDERERS	MATS	\$169.64
CENTER POINT LARGE PRINT	LARGE PRINT	\$196.85
CENTURY LINK	TELEMETRY	\$148.00
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$125.91
CITIBUSINESS CARD	CREDIT CARD CHARGES	\$2,156.30
CITY CLERK	UTILITIES	\$2,935.20
CITY OF ORLEANS	METER SURCHARGE APRIL-JUNE	\$4,801.32
TYLER COLEE	REIMB CELL PHONE FOR JULY	\$10.00
CORE & MAIN LP	PARTS	\$3,132.76
CRABTREE PUBLISHING CO	CHILDREN'S BOOKS	\$507.39
CUSIP GLOBAL SERVICES	2021 REFUND PROFESSIONAL SVC	\$561.00
CUTTING EDGE SALES & SERVICE	FUEL PUMP MODULE	\$403.36
DEMCO	BOOK COVERS & LABELS	\$302.40
DICKINSON CO AUDITOR	FERGUSON MFG TIF	\$6,487.89
DICKINSON CO LANDFILL COMMISSN	FY22 ASSESSMENT	\$23,202.00
DICKINSON CO NEWS	MINUTES	\$621.64
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DUININCK	SAND MIX	\$1,822.14

EFTPS	FED/FICA TAX	\$45,043.05
EMC NATIONAL LIFE	POLICE LIFE INS - JULY	\$229.50
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEES AUGUST	\$267.48
FAREWAY STORES, INC.	SUPPLIES	\$47.41
FICK'S ACE HARDWARE	TOILET REPAIR & TOOL	\$127.84
NICK FIEBIG	REIMB CELL PHONE FOR JULY	\$10.00
FOX INT'I	PARTS	\$184.28
GALE GROUP	LARGE PRINT	\$49.48
GRAYMONT WI LLC	LIME	\$5,439.46
GREAT LAKES DENTAL ASSOC	MAILBOX REPAIR	\$316.21
GREY HOUSE PUBLISHING	FINANCIAL LITERACY SERIES	\$258.95
H.E.A.T. TACTICAL TEAM	DUES 21-22	\$2,260.85
HACH COMPANY	TESTING	\$498.82
CATHY HANSON	RETIREMENT PARTY	\$174.57
HAWKINS, INC	CHEMICALS	\$13,170.31
HYDRAULIC SOLUTIONS	COIL	\$27.11
IA DEPT OF NATURAL RESOURCES	FY21 ANNUAL WATER SUPPLY	\$635.66
IA EMERGENCY VEHICLE INST	IN CAR CAMERA SYSTEM	\$6,530.00
IA LEAGUE OF CITIES	DUES FY22	\$2,677.00
IA ONE CALL	LOCATES FEBRUARY	\$107.50
IA WORKFORCE DEVELOPMENT	2ND QRT 2021 UNEMPLOYMENT	\$487.25
CLYDE IHRKE	INK	\$66.54
IMWCA	FY22 PREMIUM 25% 1 OF 8	\$10,042.00
IOWA LAKES REGIONAL WATER	UTILITIES	\$77.04
IPERS	IPERS - REGULAR	\$41,243.55
JANITOR'S CLOSET	RESTROOM SUPPLIES	\$263.49
JENNINGS AUTO PARTS	55G DEF	\$386.10
KAPCO, INC	SHIPPING FEE	\$35.02
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KOENIG PORTABLE TOILETS LLC	CLEAN POT	\$25.00
L & C TIRE SERVICE	TIRE	\$437.15
L-TRON CORPORATION	VEHICLE PRINTER PAPER	\$172.00
LAKES MARKETING AND PRINT	FOLD & STUFF BILLS	\$471.94
LAKES NEWS SHOPPER	RETIREMENT AD	\$600.30
LAWSON PRODUCTS INC.	PARTS & WIPES	\$222.73
MARCO	COPIES	\$61.38
MEDIACOM LLC	PHONE & INTERNET	\$520.97
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$2,548.60
JESSE MILLER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KYLE MOHNI	CLOTHING ALLOWANCE	\$168.01
MUESKE ELECTRIC INC.	GFI	\$189.70
KRIS MULDER	REIMB CELL PHONE FOR JULY	\$10.00
NORSOLV SYSTEMS ENVIRON. SERV	SERVICE	\$89.48
NW IA PLANNING & DEVELOP COMM	FY22 DUES	\$2,420.00
O'REILLY AUTOMOTIVE INC	HEX BOLT	\$4.29
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$29.41
PENWORTHY COMPANY	CHILDREN'S BOOKS	\$662.94
PETTY CASH	POSTAGE	\$23.96
PIPER SANDLER	DISSEMINATION AGENT FEE	\$1,000.00
PLIC - SBD GRAND ISLAND	LIFE INS - JULY	\$1,090.47
RELIANT GASES LTD	BULK CO2	\$2,864.00
MARIANNE RICHMOND	AUTHOR VISIT	\$100.00
SECURE BENEFITS SYSTEMS	ADMIN FEE	\$55.00
SPIRIT LAKE KIWANIS DUES	DUES	\$270.00

SPIRIT LAKE READY MIX	23RD & BOSTON - WATER MAIN	\$650.00
SPIRIT LAKE TOWN & COUNTRY VET	ANIMAL CONTROL	\$56.00
STATE OF IOWA - PR TAXES	STATE TAX	\$10,358.00
STOREY-KENWORTHY CO.	CALCULATOR, PAPER, BELL	\$322.27
TERRY STRUBBE	REIMB CELL PHONE FOR JULY	\$10.00
THE CTK GROUP	TRAINING - VOS	\$450.00
THE WATER CONNECTION	WATER	\$14.00
TREASURER STATE OF IOWA	WATER EXCISE TAX 6/16-6/30	\$13,206.00
TRI-STATE LITHO, LTD.	DUMPSTER VINYL LETTERS	\$571.01
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,300.00
UMB CORP TRUST	BOND FEES - 2017 REFUNDING	\$500.00
MATT VAHLSING	JANITOR JUNE	\$881.00
VERIZON WIRELESS	CELL PHONES	\$243.64
RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
VOYA INSTITUTIONAL TRUST CO	VOYA DEF COMP	\$300.00
DARWIN WACKERBARTH	CLOTHING ALLOWANCE	\$73.78
IVY FUNDS	W&R DEF COMP	\$300.00
CAPITAL ONE	INK	\$38.94
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 6/1-6/15	\$38,550.75
WATCH GUARD VIDEO	BODY CAMS	\$2,206.40
SAM WEBER	QUARTERLY CLOTHING ALLOWANCE	\$28.34
WESSELS OIL CO INC	DUST CONTROL	\$241.50
WEX BANK	FUEL - JUNE	\$8,721.32
WINDSTREAM	PHONE	\$691.69
WATER	DEPOSIT REFUNDS	\$769.28
PAYROLL	PAYROLL	\$138,647.66
TOTAL		\$447,809.30

#### TREASURER'S REPORT

Motion by Bice seconded by James to approve the Treasurer's Report for June, 2021. Motion carried unanimously. Revenue included: General Fund \$446,915.82; Canine \$2.25; Local Option Sales Tax \$109,189.47; Park Development Reserve \$11.82; Building Reserve \$2.54; Economic Development \$3,177.09; Road Use \$62,946.32; Trust & Agency \$8,467.90; TIF \$30,210.69; Friends of the Library \$342.12; Debt Service \$48,657.29; Erie Reconstruction \$64,523.13; Non-TIF Capital Projects \$.39; Southern Hills Phase \$43.63; Point of Pines \$16.21; Water \$452,475.16; Water T&A \$500.00; Water Rev Sinking 2017 \$11,256.00; Water Rev Sinking 2012 \$1,122.00; Sanitary Sewer \$28,318.24; Solid Waste Collection \$110,510.23; Equipment Revolving \$19.27; Partial Self-funding \$3,871.35. Expenditures included: General Fund \$366,592.16; Local Option Sales Tax \$356,625.00; Economic Development \$500.00; Road Use \$24,909.24; Trust & Agency \$50,885.89; TIF \$84,098.01; Friends of the Library \$2,295.91; Debt Service \$12,524.00; Erie Reconstruction \$17,139.60; 15<sup>th</sup> St Reconstr 2014 \$40,749.16; Water \$137,657.12; Water T&A \$1,379.11; Water Rev Sinking 2017 \$118,460.00; Water Rev Debt Reserve \$267,500.00 Sanitary Sewer \$11,778.87; San Sewer Impr/Liner \$4,473.75; Solid Waste Collection \$85,131.61; Equipment Revolving \$10,250.00; Partial Self-funding \$3,405.67.

#### LIQUOR LICENSE

Motion by Bice seconded by James to approve a Class C Liquor License with Outdoor Service & Sunday sales for V.F.W. Service Club, Class E Liquor License, Class B Wine Permit, Class C Beer Permit & Sunday sales for Wal-Mart #1415 and Class C Beer Permit, Class B Wine Permit & Sunday sales for Kwik Star #1012. Motion carried unanimously.

**2021 CITY OF SPIRIT LAKE STREET LIGHTING REPLACEMENT PROJECT  
PUBLIC HEARING**

The Mayor Pro Tem announced that this is the time and place to consider the 2021 City of Spirit Lake Street Lighting Replacement project and opened the public hearing. After receiving no oral or written comments, the Mayor Pro Tem closed the public hearing.

**RESOLUTION NO. 2021-36  
RESOLUTION ACCEPTING BID AND MAKING AWARD OF 2021 CITY OF SPIRIT LAKE STREET LIGHTING  
REPLACEMENT PROJECT**

Brockmeyer introduced and caused to be read Resolution No. 2021-36 and moved for its adoption, which was seconded by Harbst. Aye: Harbst, Bice, Brockmeyer, Farmer, James. Resolution duly adopted.

**CITY OF SPIRIT LAKE FY2022 BUDGET AMENDMENT #1  
PUBLIC HEARING**

The Mayor Pro Tem announced this is the time and place to consider budget amendment #1 to the FY2022 City Budget. After receiving no oral or written comments, the Mayor Pro Tem closed the public hearing.

**RESOLUTION NO. 2021-37  
RESOLUTION APPROVING CITY OF SPIRIT LAKE FY2022 BUDGET AMENDMENT #1  
PUBLIC HEARING**

Bice introduced and caused to be read Resolution No. 2021-37 and moved for its adoption, which was seconded by Harbst. Aye: Harbst, Bice, Brockmeyer, Farmer, James. Resolution duly adopted.

**\$2,785,000 GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTES, SERIES 2021**

**RESOLUTION NO. 2021-38  
RESOLUTION APPOINTING PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING  
THE PAYING AGENT AND NOTE REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING  
THE EXECUTION OF THE AGREEMENT**

Harbst introduced and caused to be read Resolution No. 2021-38 and moved for its adoption, which was seconded by Brockmeyer. Aye: Harbst, Bice, Brockmeyer, Farmer, James. Resolution duly adopted.

**RESOLUTION NO. 2021-39  
RESOLUTION APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT AND AUTHORIZING AND  
PROVIDING FOR THE ISSUANCE, AND LEVYING A TAX TO PAY THE NOTES; APPROVAL OF THE TAX  
EXEMPTION CERTIFICATE AND CONTINUING DISCLOSURE CERTIFICATE**

Brockmeyer introduced and caused to be read Resolution No. 2021-39 and moved for its adoption, which was seconded by James. Aye: Harbst, Bice, Brockmeyer, Farmer, James. Resolution duly adopted.

**STREET CLOSURE ON 8<sup>th</sup> STREET**

Motion by Bice seconded by James to approve the request from Terry Klein for street closure of 8<sup>th</sup> Street between Gary Avenue & Fargo Avenue on July 17, 2021 from 2:00 PM to 5:00 PM. Motion carried unanimously.

**COMMENTS BY MAYOR, COUNCIL AND STAFF**

Chief Brevik gave an update on July 4<sup>th</sup> holiday and firework issues.

**ADJOURNMENT**

Motion by Bice seconded by James to adjourn the meeting. Motion carried unanimously.

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Bruce Keenan, Mayor

ATTEST:

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Gregg L. Owens, City Administrator