

**City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, May 11, 2021**

Electronic Zoom Meeting

Present: Mayor Keenan. Councilmembers Brockmeyer, Bice, Harbst, James.

Meeting called to order by Mayor Keenan.

MINUTES

Motion by Brockmeyer seconded by Bice to approve the minutes of the April 27th regular meeting.
Motion carried unanimously.

BILLS

Motion by Brockmeyer seconded by Bice to approve the bill list for the month of May, 2021. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER	\$307.43
A1 WOODWORKING	DROPBOX FOR CURBSIDE	\$1,148.00
ABSOLUTE SCIENCE	SUMMER READING PROGRAM	\$350.00
ALLIANT ENERGY/IPL	UTILITIES	\$753.98
ARNDT MCINTYRE	SAFETY ALLOWANCE	\$24.99
AT & T MOBILITY	PHONES	\$323.70
BAKER & TAYLOR, INC.	BOOKS	\$729.99
BANKCARD SERVICES	CREDIT CARD CHARGES	\$701.00
BECK ENGINEERING, INC	ENGINEERING	\$5,945.00
BECK EXCAVATING, INC	PAY APP#1 & CO#- SIDEWALK	\$36,919.92
BLACK HILLS ENERGY	UTILITIES	\$3,269.19
BLACKSTONE PUBLISHING	AUDIO CDS	\$276.08
BLUE LAKE WEBSITES	ADD ANNOUNCEMENT	\$27.50
BRODART COMPANY	BOOK CARTS	\$665.70
BROWN SUPPLY	MANHOLE RISER	\$111.00
KALEB BURBRIDGE	TOBACCO COMPLIANCE	\$60.00
BUSINESS TODAY	PAPER	\$233.94
CAMPUS CLEANERS & LAUNDERERS	MATS	\$75.20
CENTER POINT LARGE PRINT	LARGE PRINT	\$237.28
CERTIFIED TESTING SERVICE INC	TESTING - GILBERT PARK	\$507.00
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$125.07
CITIBUSINESS CARD	CREDIT CARD CHARGES	\$1,487.87
CITY CLERK	UTILITIES	\$279.23
COHRS CONSTRUCTION, INC.	GRAVEL	\$184.10
TYLER COLEE	REIMB CELL PHONE FOR MAY	\$10.00
CINDY DAVIS	REIMBURSEMENT MEMORIAL STONE	\$50.00
DICKINSON CO AIRPORT AUTHORITY	FY21 SUPPORT MAY	\$500.00
DICKINSON CO CONSERV. BOARD	TV'S	\$918.65
DICKINSON CO NEWS	MINUTES	\$284.53
DICKINSON CO TREASURER	PROPERTY TAX - AG LAND	\$115.00
DISCOVERY HOUSE	FY21 SUPPORT MAY	\$583.33
EFTPS	FED/FICA TAX	\$19,878.75
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEES JUNE	\$267.48
FEAR COMPUTER SOLUTIONS LLC	FIX SCANNER	\$65.00
FERGUSON WATERWORKS #2516	BELT CLIP	\$120.00
FICK'S ACE HARDWARE	LADDER	\$131.00
NICK FIEBIG	REIMB CELL PHONE FOR MAY	\$10.00
GALE GROUP	LARGE PRINT	\$50.23
GENERAL TRAFFIC CONTROLS, INC.	TRAFFIC SIGNAL - LED LENS	\$267.20

HACH COMPANY	TESTING	\$817.94
TJ HAULING INC	APPLIANCE DISPOSAL	\$1,380.00
CLYDE IHRKE	HBA MEETING	\$9.95
INGRAM LIBRARY SERVICES	BOOKS	\$778.39
INTERACTIVE SCIENCES INC	BOOK NEWSLETTER- WOWBRARY	\$500.00
JENNINGS AUTO PARTS	FILTERS	\$166.81
KAPCO, INC	SHIPPING FEE	\$49.77
KUOO	ONE CALL ADS	\$315.00
L & C TIRE SERVICE	TIRES	\$918.59
LAKES AREA SENIOR CITIZENS	FY21 SUPPORT MAY	\$416.67
LAKES MARKETING AND PRINT	SANITATION WORK ORDERS	\$614.30
LIBRARY CORPORATION	BAR CODES	\$493.00
MARCO	COPIES	\$146.14
MATHESON TRI-GAS, INC	WELDING MIX	\$117.96
MEDIACOM LLC	PHONE & INTERNET	\$274.12
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$2,405.97
MID-IOWA SOLID WASTE EQUIP CO	6 YD DUMPSTERS	\$10,250.70
MOTION PICTURE LICENSING CORP	MOVIE LICENSE	\$75.22
MUESKE ELECTRIC INC.	LIGHT BULBS - CITY HALL	\$1,542.40
KRIS MULDER	REIMB CELL PHONE FOR MAY	\$10.00
NIELSENS TIRE & APPLIANCE	REFRIGERATOR	\$599.00
NOAH REIMER PRODUCTIONS	SUMMER READING PROGRAM	\$450.00
O'REILLY AUTOMOTIVE INC	OIL FILTER & PART	\$141.82
PLUMB SUPPLY CO.	SPRINKLER PARTS	\$62.42
PRODUCTIVITY PLUS ACCOUNT	COUPLINGS	\$97.68
QUADIENT LEASING USA INC	INK, TAPE & SEAL SOLUTION	\$179.56
TRAVIS RUTTER	MOVE & INSTALL REFRIGERATOR	\$105.00
SECURE BENEFITS SYSTEMS	ADMIN FEE	\$55.00
SPIRIT LAKE YOUTH ATHLETIC BD	FY21 SUPPORT	\$3,000.00
STATE INDUSTRIAL PRODUCTS	DRAIN ROCKET & CLEANERS	\$471.41
STOREY-KENWORTHY CO.	OFFICE SUPPLIES	\$152.19
TERRY STRUBBE	REIMB CELL PHONE FOR MAY	\$10.00
SUNRISE PACKAGING INC	CD CASES	\$339.05
TOM'S PLUMBING & HEATING LLC	WATER HEATER REPAIR	\$175.90
TREASURER STATE OF IOWA	WATER EXCISE TAX 4/16-4/30	\$11,572.00
U.S. POSTMASTER	PREPAY POSTAGE #18	\$1,300.00
UPPER DES MOINES OPPORTUNITY	FY21 SUPPORT	\$3,000.00
MATT VAHLSING	JANITOR APRIL	\$881.00
VOLUNTARY ACTION CENTER OF THE	FY21 SUPPORT - MEALS ON WHEELS	\$3,000.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$503.07
WEX BANK	FUEL - APRIL	\$8,100.25
WATER	WATER REFUND	\$54.61
WATER	DEPOSIT REFUNDS	\$560.88
PAYROLL	PAYROLL	\$60,831.16
TOTAL		\$194,919.27

TREASURER'S REPORT

Motion by Brockmeyer seconded by Bice to approve the Treasurer's Report for April, 2021. Motion carried unanimously. Revenue included: General Fund \$1,028,003.13; Canine \$1.77; Local Option Sales Tax \$93,165.36; Park Development Reserve \$9.28; Building Reserve \$2.00; Economic Development \$1,000.77; Road Use \$130,123.39; Trust & Agency \$202,496.83; TIF \$970,300.24; Friends of the Library

\$1,707.25; Debt Service \$34,026.34; Non-TIF Capital Projects \$12.66; Southern Hills Phase \$34.29; Point of Pines \$12.74; Water \$155,568.98; Water T&A \$1,000.00; Water Rev Sinking 2017 \$11,256.00; Sanitary Sewer \$25,756.41; Solid Waste Collection \$87,974.85; Equipment Revolving \$18.25; Partial Self-funding \$3,861.54. Expenditures included: General Fund \$185,209.05; Local Option Sales Tax \$50,000.00; Economic Development \$500.00; Road Use \$32,617.74; Trust & Agency \$40,511.32; Friends of the Library \$218.64; Water \$128,034.69; Water T&A \$1,095.67; Sanitary Sewer \$8,733.09; Solid Waste Collection \$93,696.09; Partial Self-funding \$4,071.25.

LIQUOR LICENSE

Motion by Brockmeyer seconded by Bice to approve a Class C Beer Permit & Class B Wine Permit with Sunday sales for Hy-Vee Food Store, Class E Liquor License, Class B Wine Permit & Class C Beer Permit with Sunday sales for Casey's General Store #2487 and Special Class C Liquor License & Class B Native Wine Permit with Sunday sales for Hibachi 88. Motion carried unanimously.

REQUEST FOR DOWNTOWN AREA AND APPROVAL OF THE SIDEWALK SALES STAND PERMITS FOR CRUISE-IN JUNE 26, 2021 AND STREET CLOSURE REQUEST ON JULY 10, 2021 FOR BRASL FROM SPIRIT LAKE CHAMBER OF COMMERCE

Motion by Harbst seconded by Bice to approve the requests. Aye: Harbst, Bice, Brockmeyer, James. Motion carried unanimously.

ANNEXATION OF PROPERTY PUBLIC HEARING

The Mayor announced this is the time and place to consider the annexation of property. After receiving no oral or written comments, the Mayor officially closed the public hearing.

RESOLUTION NO. 2021-20

RESOLUTION ANNEXING CERTAIN PROPERTY TO THE CITY OF SPIRIT LAKE, DICKINSON COUNTY, IOWA
Bice introduced and caused to be read Resolution No. 2021-20 and moved for its adoption, which was seconded by Brockmeyer. Aye: Harbst, Bice, Brockmeyer, James. Resolution duly adopted.

RESOLUTION NO. 2021-21

RESOLUTION ADOPTING JOINT CITY/COUNTY AGREEMENT

Brockmeyer introduced and caused to be read Resolution No. 2021-21 and moved for its adoption, which was seconded by Harbst. Aye: Harbst, Bice, Brockmeyer, James. Resolution duly adopted.

REZONING CERTAIN PROPERTIES LOCATED WITHIN THE CORPORATE LIMITS OF SPIRIT LAKE, IOWA PUBLIC HEARING

The Mayor announced this is the time and place to consider the rezoning of certain properties located within the corporate limits of Spirit Lake and opened the public hearing. No written comments were received. Ihrke explained that the classification needed to be changed due to the use of the property. After discussion between councilmembers and Linda Schofield with Lakes Life Skills it was determined that an amendment to the zoning ordinances special exception use in General Commercial may be a better option. Schofield withdrew her rezoning application. At this time, the Mayor closed the public hearing.

**NOT TO EXCEED \$3,000,000 GENERAL OBLIGATION REFUNDING CAPITAL LOAN NOTES
PUBLIC HEARING**

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed \$3,000,000 General Obligation Refunding Capital Loan Notes, in order to provide funds to pay the costs of the settlement, adjustment, renewing, or extension of any part or all of the legal indebtedness of the City including refunding of the City's General Obligation Capital Loan Notes, Series 2015B and the City's General Obligation Refunding Capital Loan Notes, Series 2016, for essential corporate purposes, and that notice of the proposed action by the Council to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes had been published as provided by Sections 384.24A and 384.25 of the Code of Iowa.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City to the issuance of the Notes. The Clerk advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections to the issuance of the Notes and none were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

Whereupon, the Mayor declared the hearing on the authorization of entering into a Loan Agreement and the issuance of the Notes to be closed.

RESOLUTION NO. 2021-22

RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION

Bice introduced and caused to be read Resolution No. 2021-22 and moved for its adoption, which was seconded by James. Aye: Harbst, Bice, Brockmeyer, James. Resolution duly adopted.

ORDINANCE NO. 4-2021

**AN ORDINANCE OF THE CITY OF SPIRIT LAKE, IOWA, REZONING CERTAIN PROPERTIES LOCATED
WITHIN THE CORPORATE LIMITS OF SPIRIT LAKE, DICKINSON COUNTY, IOWA
THIRD CONSIDERATION**

Motion by Brockmeyer seconded by Bice to adopt Ordinance No. 4-2021. Aye: Harbst, Bice, Brockmeyer, James. Ordinance duly adopted.

RESOLUTION NO. 2021-23

**RESOLUTION APPROVING PUBLICATION AND SETTING DATE FOR NOTICE OF PUBLIC HEARING ON THE
FY2021 BUDGET AMENDMENT #2**

Harbst introduced and caused to be read Resolution No. 2021-23 and moved for its adoption, which was seconded by James. Aye: Harbst, Bice, Brockmeyer, James. Resolution duly adopted.

RESOLUTION NO. 2021-24

**RESOLUTION APPROVING PAY APPLICATION #1 AND CHANGE ORDER #1 FOR THE CITY OF SPIRIT LAKE
SIDEWALK IMPROVEMENT PROJECT**

Brockmeyer introduced and caused to be read Resolution No. 2021-24 and moved for its adoption, which was seconded by Bice. Aye: Harbst, Bice, Brockmeyer, James. Resolution duly adopted.

DISCUSSION AND POSSIBLE ACTION RE FRANCIS SITES DRAINAGE PROJECT WITH DICKINSON COUNTY

Motion by Bice seconded by Brockmeyer to match up to \$80,000 with Dickinson County for the Francis Sites drainage project. Motion carried unanimously.

ADJOURNMENT

Motion by Bice seconded by Brockmeyer to adjourn the meeting. Motion carried unanimously.

Bruce Keenan, Mayor

ATTEST:

Gregg L. Owens, City Administrator