

City of Spirit Lake

Regular City Council Meeting 5:30 p.m.

Tuesday, April 13, 2021

Electronic Zoom Meeting

Present: Mayor Keenan. Councilmembers Brockmeyer, Bice, Harbst, Farmer, James.

Meeting called to order by Mayor Keenan.

MINUTES

Motion by Bice seconded by Farmer to approve the minutes of the March 23rd regular meeting.

Motion carried unanimously.

BILLS

Motion by Bice seconded by Farmer to approve the bill list for the month of April, 2021. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER CONTRACT	\$249.62
ACCESS SYSTEMS	COPIER CONTRACT 3/29-6/28	\$307.50
ALLIANT ENERGY/IPL	UTILITIES	\$19,786.61
ARNDT MCINTYRE	REIMB CELL PHONE FOR APRIL	\$10.00
BAKER & TAYLOR, INC.	BOOKS	\$1,715.55
BANKCARD SERVICES	CREDIT CARD CHARGES	\$1,558.80
BECK ENGINEERING, INC	ENGINEERING	\$2,070.00
BLACK HILLS ENERGY	UTILITIES	\$5,033.54
BOJI TOWING & RECOVERY	TOWING	\$179.00
BOMGAARS SUPPLY INC	CHARGE ACCOUNT	\$513.17
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BUSINESS TODAY	PAPER	\$30.50
CAMPUS CLEANERS & LAUNDERERS	MATS	\$163.75
CARROLL DISTR&CONSTR.SUPPLY	PARTS	\$240.00
CDW GOVERNMENT	COMPUTERS - IN CAR	\$25,489.89
CENTER POINT LARGE PRINT	LARGE PRINT	\$295.80
CENTRAL STATES LAB	DRUM BARREN	\$4,944.42
CENTURY LINK	TELEMETRY	\$148.00
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$127.81
CINTAS CORPORATION	1ST AID SUPPLIES	\$122.70
CITIBUSINESS CARD	CREDIT CARD CHARGES	\$618.56
CITY CLERK	UTILITIES	\$249.90
CITY OF ORLEANS	METER SURCHARGE JAN-MARCH	\$4,784.31
CMI INC	INTOX KIT	\$770.00
COHRS CONSTRUCTION, INC.	GRAVEL	\$790.51
TYLER COLEE	REIMB CELL PHONE FOR APRIL	\$10.00
CONTINENTAL RESEARCH CORP.	TUFF STUFF	\$1,257.19
CORE & MAIN LP	PVC COUPLING	\$136.07
THE DAILY REPORTER	NEWSPAPER	\$99.00
DAKOTA RIGGERS	WINCH CABLE	\$148.16
DICKINSON CO AIRPORT AUTHORITY	FY21 SUPPORT APRIL	\$500.00
DICKINSON CO NEWS	MINUTES	\$604.44
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY21 SUPPORT APRIL	\$583.33
DYNO OIL CO. INC.	FUEL	\$90.69
EFTPS	FED/FICA TAX	\$19,106.62
KRISTA ELMQUIST	TRAINING- MILEAGE	\$86.24
EMC NATIONAL LIFE	POLICE LIFE INS- APRIL	\$229.50
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEES MAY	\$267.48

FAREWAY STORES, INC.	SUPPLIES	\$68.42
FICK'S ACE HARDWARE	VACUUM & BROOM	\$103.41
NICK FIEBIG	REIMB CELL PHONE FOR APRIL	\$10.00
FINDAWAY WORLD LLC	PLAYAWAY AUDIOS	\$605.34
GALE GROUP	LARGE PRINT	\$183.69
GENERAL TRAFFIC CONTROLS,INC.	TRAFFIC SIGNAL - HWY 71 & 34TH	\$531.25
GREY HOUSE PUBLISHING	CORE CATALOG REFERENCE	\$504.50
HACH COMPANY	TESTING	\$743.43
JEFF HANSON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
HAWKINS, INC	CHEMICALS	\$11,568.17
HEARTLAND PAINT & GLASS	PAINT	\$108.78
IA DEPT OF NATURAL RESOURCES	EXAM FEES - HOSTERMAN	\$60.00
IA LAKES ELECTRIC CO-OP	REPAIR LIGHT - INDIAN HILLS DR	\$122.00
IA LEAGUE OF CITIES	INSTITUTE 2021	\$256.00
ICE CUBE PRESS	SPIRIT LAKE GRAPHIC NOVELS	\$41.98
CLYDE IHRKE	HBA MEETING	\$29.14
IOWA LAKES REGIONAL WATER	UTILITIES	\$78.84
JANITOR'S CLOSET	CLEANING CLOTHS	\$13.80
JENNINGS AUTO PARTS	ENGINE CRANE	\$734.59
KAPCO, INC	SHIPPING FEE	\$30.69
KIESLERS POLICE SUPPLY	AMMO	\$704.00
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KOENIG PORTABLE TOILETS LLC	CLEAN POT	\$30.00
L & C TIRE SERVICE	TIRES	\$937.80
LAKES AREA SENIOR CITIZENS	FY21 SUPPORT APRIL	\$416.67
LAKES LUBE CENTER LLC	OIL CHANGE	\$100.40
LAKES MARKETING AND PRINT	FOLD & STUFF BILLS	\$167.42
LAWSON PRODUCTS INC.	GLOVES	\$74.25
MARCO	COPIES	\$61.38
MATHESON TRI-GAS, INC	SHIELD	\$66.75
MEDIACOM LLC	PHONE & INTERNET	\$423.77
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$2,036.40
MIDAMERICAN TECHNOLOGY, INC	CONNECTION LEAD	\$190.00
MIDWEST GARAGE DOORS, INC	REPAIR DOOR	\$320.50
JESSE MILLER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KYLE MOHNI	SAFETY ALLOWANCE	\$194.99
KRIS MULDER	REIMB CELL PHONE FOR APRIL	\$10.00
O'REILLY AUTOMOTIVE INC	BATTERY & SEAL REPAIR	\$67.60
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$7.95
OVERHEAD DOOR SALES & SERVICE	REPAIR - WEST DOOR	\$975.52
PERFECTION LEARNING CORP	CHILDREN'S AWARD BOOKS	\$160.78
PLIC - SBD GRAND ISLAND	LIFE INS - APRIL	\$1,040.49
PLUNKETT'S PEST CONTROL	PEST CONTROL	\$80.00
PRODUCTIVITY PLUS ACCOUNT	CUTTING EDGE & BOLTS	\$401.45
SAM WEDEKING EXCAVATING INC	HAUL SNOW	\$2,300.00
SECURE BENEFITS SYSTEMS	ADMIN FEE	\$55.00
SPENCER AUTO PARTS	PARTS	\$18.71
SPIRIT LAKE KIWANIS	14.47 TONS PAPER RECYCLE	\$217.05
STOP STICK LTD	CORD REEL	\$44.00
STOREY-KENWORTHY CO.	PAPER	\$218.80
TERRY STRUBBE	REIMB CELL PHONE FOR APRIL	\$10.00
THE WATER CONNECTION	WATER	\$27.00
TOM'S PLUMBING & HEATING LLC	REPAIR RADIANT HEATERS	\$4,704.00
TREASURER STATE OF IOWA	WATER EXCISE TAX 3/16-3/31	\$10,607.00

U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,355.00
MATT VAHLSING	JANITOR MARCH	\$931.00
VERIZON WIRELESS	CELL PHONES	\$243.56
RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$503.07
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 3/1-3/15	\$14,229.85
WERTS WINDOW&AWNG CLEANING INC	WINDOW WASHING	\$25.00
WEX BANK	FUEL- MARCH	\$8,191.88
WINDSTREAM	PHONES	\$676.77
WINTHER, STAVE & CO.,LLP	FY20 AUDIT PROGRESS	\$1,000.00
WATER	DEPOSIT REFUNDS	\$156.55
PAYROLL	PAYROLL	\$58,064.32
TOTAL		\$222,359.37

TREASURER'S REPORT

Motion by Bice seconded by Farmer to approve the Treasurer's Report for March, 2021. Motion carried unanimously. Revenue included: General Fund \$184,971.21; Canine \$53.10; Local Option Sales Tax \$186,249.40; Park Development Reserve \$17.18; Building Reserve \$3.69; Economic Development \$14,413.69; Road Use \$20,959.17; Trust & Agency \$22,943.11; TIF \$64,382.64; Friends of the Library \$38.66; Debt Service \$3,397.22; Non-TIF Capital Projects \$23.42; Southern Hills Phase \$63.43; Point of Pines \$23.57; Water \$178,296.60; Water T&A \$500.00; Water Rev Sinking 2017 \$11,256.00; Sanitary Sewer \$26,246.87; Solid Waste Collection \$94,117.23; Equipment Revolving \$33.77; Partial Self-funding \$3,894.20. Expenditures included: General Fund \$147,634.24; Local Option Sales Tax \$50,000.00; Economic Development \$500.00; Road Use \$16,870.36; Trust & Agency \$40,054.66; Friends of the Library \$222.93; Water \$99,935.72; Water T&A \$313.25; Sanitary Sewer \$14,158.04; San. Sewer Impr/Liner \$71,677.90; Solid Waste Collection \$58,841.11; Partial Self-funding \$7,382.07.

TRANSFER AND MANUAL JOURNAL ENTRIES 1ST QUARTER 2021

Motion by Bice seconded by Farmer to approve the Manual Journal Entries and Transfers for the first quarter of 2021. Motion carried unanimously. EFTPS for 941 deposits \$119,751.13; Treasurer State of Iowa w/h tax \$19,929.00; IPERS \$79,887.98; Treasurer State of Iowa sales tax \$8,719.00; Treasurer State of Iowa water excise tax \$25,376.00; Treasurer State of Iowa unemployment \$514.42; ING 457 Plan \$600.00; Iowa Collection Service Center \$3,018.42; Direct Deposit payroll \$345,355.44; Transfer to Partial Self fund Ins \$15,956.56; Write Off Uncollectible/NSF fees \$14.00. Transfers between funds per budget: from LOST to General Fund \$150,000.00; From Water to Water Rev Sinking Fund for Revenue Bond Requirements \$33,768.00; From Employee Benefit, water, sewer, sanitation to PSF Ins \$11,469.84.

REZONING CERTAIN PROPERTIES LOCATED WITHIN THE CORPORATE LIMITS OF SPIRIT LAKE, IOWA PUBLIC HEARING

The Mayor announced this is the time and place to consider the rezoning of certain properties located within the corporate limits of Spirit Lake and opened the public hearing. No oral or written comments were received. At this time, the Mayor closed the public hearing.

ORDINANCE NO. 4-2021

AN ORDINANCE OF THE CITY OF SPIRIT LAKE, IOWA, REZONING CERTAIN PROPERTIES LOCATED WITHIN THE CORPORATE LIMITS OF SPIRIT LAKE, DICKINSON COUNTY, IOWA FIRST CONSIDERATION

Motion by Farmer seconded by Harbst to approve the first consideration of Ordinance No. 4-2021. Aye: Harbst, Bice, Farmer, Brockmeyer, James. Motion carried unanimously.

ORDINANCE NO. 3-2021
AN ORDINANCE AMENDING ARTICLE XIX OF THE SPIRIT LAKE ZONING ORDINANCE RELATING TO
BUILDING MATERIAL
THIRD CONSIDERATION

Motion by Brockmeyer seconded by Bice to approve the third consideration of Ordinance No. 3-2021. Aye: Harbst, Bice, Farmer, Brockmeyer, James. Motion carried unanimously. Ordinance duly adopted.

RESOLUTION NO. 2021-14
RESOLUTION ACCEPTING QUOTE FOR GILBERT PARK PROJECT

Harbst introduced and caused to be read Resolution No. 2021-14 and moved for its adoption, which was seconded by James. Aye: Harbst, Bice, Farmer, Brockmeyer, James. Resolution duly adopted.

RESOLUTION NO. 2021-15
RESOLUTION SETTING PUBLIC HEARING TO REZONE 1601 KEOKUK AVENUE AND APPROVE
PUBLICATION OF NOTICE OF PUBLIC HEARING

Brockmeyer introduced and caused to be read Resolution No. 2021-15 and moved for its adoption, which was seconded by Bice. Aye: Harbst, Bice, Farmer, Brockmeyer, James. Resolution duly adopted.

DISCUSSION RE CITY CLEANUP DAYS

Motion by Brockmeyer seconded by Farmer to approve a permanent change of City wide cleanup days to the fall with a date to be determined. Aye: Harbst, Bice, Farmer, Brockmeyer, James. Motion carried unanimously.

COMMENTS BY MAYOR, COUNCIL AND STAFF

City Administrator Owens gave an updated on 165th Street. General discussion took place regarding sanitary sewer concerns.

ADJOURNMENT

Motion by Bice seconded by Farmer to adjourn the meeting. Motion carried unanimously.

Bruce Keenan, Mayor

ATTEST:

Gregg L. Owens, City Administrator