

City of Spirit Lake

Regular City Council Meeting 5:30 p.m.

Tuesday, January 12, 2021

Electronic Zoom Meeting

Present: Mayor Keenan. Councilmembers Brockmeyer, Bice, Harbst, Farmer, James.

Meeting called to order by Mayor Keenan.

MINUTES

Motion by Bice seconded by Farmer to approve the minutes of the December 8th regular meeting.

Motion carried unanimously.

BILLS

Motion by Bice seconded by Farmer to approve the bill list for the month of January, 2021. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER CONTRACT	\$471.70
ACCESS SYSTEMS	COPIER CONTRACT 12/29-3/28	\$333.79
AHLERS & COONEY, PC	PROF SERVICES 2020 REFUNDING	\$26,567.95
ALLIANT ENERGY/IPL	UTILITIES	\$18,312.05
ALPHA WIRELESS COMMUNICATIONS	BATTERY	\$163.00
AMERICAN FAMILY LIFE ASSURANCE	AFLAC ACCIDENT	\$1,469.59
AMY'S SIGN DESIGN	SNOW SIGN	\$75.00
ARNDT MCINTYRE	REIMB CELL PHONE FOR JAN	\$10.00
BAKER & TAYLOR, INC.	BOOKS	\$1,342.29
BANKCARD SERVICES	OFFICE SUPPLIES	\$569.53
BECK EXCAVATING, INC	WATER MAIN REPAIRS	\$7,786.25
BRANDON BERNING	GRADE 1 DIST. TEST	\$30.00
BLACKSTONE PUBLISHING	AUDIOBOOKS	\$417.37
BLUE WATER INVESTMENTS, LLC	OLDE TOWN BETTERMENT INCENTIVE	\$11,511.15
BOMGAARS SUPPLY INC	SUPPLIES	\$806.46
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BUSINESS TODAY	ENVELOPES	\$510.99
CAASA	FY21 SUPPORT	\$5,000.00
CAMPUS CLEANERS & LAUNDERERS	MATS	\$161.70
CENTER POINT LARGE PRINT	LARGE PRINT MEMORIALS	\$239.49
CENTURY LINK	TELEMETRY	\$148.00
CERTIFIED TESTING SERVICE INC	12TH STREET LIFT STATION	\$2,281.00
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$107.99
CINTAS CORPORATION	1ST AID SUPPLIES	\$118.41
CITIBUSINESS CARD	CREDIT CARD CHARGES	\$516.92
CITY CLERK	UTILITIES	\$238.80
CITY OF ORLEANS	METER SURCHARGE OCT-DEC	\$4,786.74
COHRS CONSTRUCTION, INC.	GRAVEL	\$278.14
TYLER COLEE	CLOTHING ALLOWANCE	\$79.99
COOPERATIVE FARMER ELEVAT	LUMBER	\$77.08
CORNELL ABSTRACT COMPANY	REPORTER SUBSCRIPTION 2021	\$120.00
CREATIVE FORMS & CONCEPTS	DISCONNECT NOTICES	\$403.83
CTRL MARKETING	SAFETY ALLOWANCE	\$380.04
CUTTING EDGE SALES & SERVICE	ECHO BAR	\$25.61
DAVE'S REPAIR, INC	REPLACE TPS	\$1,027.99
DELOSS CONSTRUCTION INC	PAY APP#7	\$88,630.03
DICKINSON CO AIRPORT AUTHORITY	FY21 SUPPORT JAN	\$500.00
DICKINSON CO AUDITOR	DRAINAGE - FRANCIS SITES	\$10,712.75
DICKINSON CO EMER MEDICAL	CHARGE PAC	\$90.00

DICKINSON CO NEWS	MINUTES	\$316.14
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY21 SUPPORT JAN	\$583.33
EFTPS	FED/FICA TAX	\$64,376.25
EMC NATIONAL LIFE	POLICE LIFE INS - JANUARY	\$229.50
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEES JANUARY	\$549.82
FAREWAY STORES, INC.	SUPPLIES	\$77.11
FEAR COMPUTER SOLUTIONS LLC	FIX NETWORK SWITCH	\$180.00
FERGUSON WATERWORKS #2516	METERS	\$1,768.78
FICK'S ACE HARDWARE	LP FILLS	\$201.69
NICK FIEBIG	REIMB CELL PHONE FOR JAN	\$10.00
GALE GROUP	LARGE PRINT	\$291.45
GRAYMONT WI LLC	LIME	\$5,134.44
HACH COMPANY	TESTING	\$810.43
JEFF HANSON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
HAWKINS, INC	CHEMICALS	\$3,997.44
HEARTLAND PAINT & GLASS	WINDSHIELD REPAIR	\$65.00
IA COMMUNITIES ASSURANCE POOL	INSURANCE 2021	\$132,755.00
IA DEPT OF TRANSPORTATION	SALT	\$5,055.25
IA LAKES ELECTRIC CO-OP	UTILITIES	\$421.91
IA NARCOTICS OFFICERS ASSOC	MEMBERSHIP	\$25.00
IA ONE CALL	LOCATES NOVEMBER	\$107.50
IA WORKFORCE DEVELOPMENT	4TH QRT 2020 UNEMPLOYMENT	\$77.13
CLYDE IHRKE	HBA MEETING MEAL	\$9.95
IMWCA	FY21 PREMIUM 8 OF 8	\$3,081.00
IOWA LAKES REGIONAL WATER	UTILITIES	\$65.34
IPERS	IPERS - REGULAR	\$40,637.33
JACK'S UNIFORMS & EQUIPMENT	VEST- MILLER	\$1,341.67
JANITOR'S CLOSET	SANITIZER & MASKS	\$369.54
JAY EGGE AUTOMATIC SVC	REPLACED IGNITION SWITCH	\$522.60
JENNINGS AUTO PARTS	PARTS	\$1,646.26
KAPCO, INC	SHIPPING FEE	\$69.71
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KOLLASCH WELDING & MACHINE	METAL CHANNEL	\$32.00
L & C TIRE SERVICE	OIL CHANGE & TIRE ROTATION	\$78.52
LAKES AREA SENIOR CITIZENS	FY21 SUPPORT JAN	\$416.67
LAKES LUBE CENTER LLC	PROPANE	\$53.85
LAKES MARKETING AND PRINT	RECEIPT FORMS	\$399.24
LAWSON PRODUCTS INC.	BATTERIES & WASHERS	\$288.20
MACQUEEN EQUIPMENT	CAMERA	\$10,750.00
MARCO	COPIES	\$61.38
MEDIACOM LLC	INTERNET & PHONE	\$1,212.49
MICRO MARKETING LLC	AUDIOBOOK	\$65.00
MID STATES ORGANIZED CRIME	2021 MEMBERSHIP	\$100.00
MID-AMERICAN RESEARCH CHEMICAL	CHEMICALS	\$752.66
JESSE MILLER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
MR DRAIN MAN LLC	DRAIN CLEANING	\$177.57
MUESKE ELECTRIC INC.	REPAIR HWY 9 LIGHTS	\$309.80
KRIS MULDER	REIMB CELL PHONE FOR JAN	\$10.00
NATIONAL ASSOC OF CHIEFS	2021 MEMBERSHIP	\$60.00
O'REILLY AUTOMOTIVE INC	AIR FILTER	\$234.09
OKOBOJI MOTOR COMPANY	OIL CHANGE & RADIATOR HOSE	\$450.71
OKOBOJI TOURISM	FY21 1ST HALF SUPPORT	\$10,000.00
OKOBOJI TREE SPECIALIST	REMOVE TREES	\$1,050.00

PEDERSON ELECTRIC	REPAIR WATER HEATER	\$67.61
PETTY CASH	POSTAGE	\$23.12
PLIC - SBD GRAND ISLAND	LIFE INS- JANUARY	\$1,050.05
STEVE REINSCH	DAMAGED GARAGE DOOR	\$767.60
RUSSO DIAMOND SUPPLY LLC	PARTS	\$396.51
SAM WEDEKING EXCAVATING INC	LINE REPAIR	\$4,300.00
SCI COMMUNICATIONS INC	REPAIR	\$216.25
SECURE BENEFITS SYSTEMS	CHILD CARE	\$776.64
SJE-RHOMBUS	SERVICE FLEX QRT 1	\$625.00
SPIRIT LAKE COMM FIRE DEPT	2ND HALF OF FY21 SUPPORT	\$39,543.00
SPIRIT LAKE KIWANIS	16.73 TONS PAPER RECYCLE	\$250.95
SPIRIT LAKE TOWN & COUNTRY VET	ANIMAL CONTROL	\$768.00
STATE BANK	SAFE DEPOSIT BOX 39 RENT	\$40.00
STATE HYGIENIC LAB	TESTING	\$203.00
STATE OF IOWA - PR TAXES	STATE TAXES	\$10,969.00
STOREY-KENWORTHY CO.	OFFICE SUPPLIES	\$177.21
TERRY STRUBBE	REIMB CELL PHONE FOR JAN	\$10.00
THE WATER CONNECTION	WATER	\$13.50
TOM'S PLUMBING & HEATING LLC	REPLACE WATER HEATER	\$1,051.46
TREASURER STATE OF IOWA	WATER EXCISE TAX 12/16-12/31	\$11,036.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,355.00
UMB CORP TRUST	BOND FEES - SERIES 2017	\$500.00
MATT VAHLSING	JANITOR DECEMBER	\$881.00
VERIZON WIRELESS	CELL PHONES	\$1,026.76
DON VOS	REIMB CDL	\$64.00
RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
VOYA INSTITUTIONAL TRUST CO	VOYA DEF COMP	\$300.00
IVY FUNDS	W&R DEF COMP	\$300.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$1,509.21
WALMART COMMUNITY/GEMB	INK	\$386.14
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 12/1-12/15	\$32,697.21
WELLMARK	BCBS HEALTH	\$38,108.05
WERTS WINDOW&AWNG CLEANING INC	WINDOW WASHING	\$25.00
WEX BANK	FUEL - DECEMBER	\$6,782.92
WINDSTREAM	PHONE	\$671.72
WINTHER, STAVE & CO.,LLP	FY20 AUDIT PROGRESS	\$3,250.00
WATER	DEPOSIT REFUNDS	\$313.46
PAYROLL	PAYROLL	\$197,464.79
TOTAL		\$836,700.54

TREASURER'S REPORT

Motion by Bice seconded by Farmer to approve the Treasurer's Report for December, 2020. Motion carried unanimously. Revenue included: General Fund \$167,997.63; Canine \$3.76; Local Option Sales Tax \$110,974.63; Park Development Reserve \$19.89; Building Reserve \$4.28; Road Use \$59,381.78; Trust & Agency \$22,871.81; TIF \$124,670.95; Friends of the Library \$1,994.12; Debt Service \$4,518.91; Erie Reconstruction \$27.36; Non-TIF Capital Projects \$27.13; Southern Hills Phase \$73.45; Point of Pines \$27.29; Water \$190,681.88; Water T&A \$900.00; Water Rev Sinking 2017 \$11,256.00; Sanitary Sewer \$28,209.28; San Sewer Impr/Liner \$160,000.00; Solid Waste Collection \$89,023.78; Equipment Revolving \$38.22; Partial Self-funding \$3,909.25. Expenditures included: General Fund \$268,394.82; Local Option Sales Tax \$50,067.50; Economic Development \$500.00; Road Use \$20,491.35; Trust & Agency \$52,119.95; TIF \$405.00 Friends of the Library \$232.58; Debt Service \$500.00; Water \$227,911.01; Water T&A

\$1,122.13; Water Rev Sinking 2017 \$19,460.00; Sanitary Sewer \$184,950.81; Solid Waste Collection \$70,191.40; Partial Self-funding \$511.73.

TRANSFER AND MANUAL JOURNAL ENTRIES 4th QUARTER 2020

Motion by Bice seconded by Farmer to approve the Manual Journal Entries and Transfers for the fourth quarter of 2020. Motion carried unanimously. EFTPS for 941 deposits \$143,617.18; Treasurer State of Iowa w/h tax \$25,271.00; IPERS \$95,918.48; Treasurer State of Iowa sales tax \$8,808.00; Treasurer State of Iowa water excise tax \$31,250.00; Treasurer State of Iowa unemployment \$77.13; ING 457 Plan \$700.00; Iowa Collection Service Center \$3,521.49; Direct Deposit payroll \$395,044.68; IA Finance Authority SRF \$19,460.00; UMB Corp Trust \$850,221.25; Transfer to Partial Self fund Ins \$499.70; Write Off Uncollectible/NSF fees \$28.00. Transfers between funds per budget: from LOST to General Fund \$150,000.00; From Water to Water Rev Sinking Fund for Revenue Bond Requirements \$685,329.00; From Employee Benefit, Water, Sewer, Sanitation to PSF Ins \$11,470.48; From Sewer to Sewer Liner Fund \$160,000.00; From LOST, TIF, Water & Sewer to Debt Service \$273,642.50; From General, Water & Sewer to Erie Reconstruction \$492,918.00; From Building Reserve to General Fund \$25,124.00; From Equipment Revolving to General Fund \$82,319.00.

LIQUOR LICENSE

Motion by Bice seconded by Farmer to approve a Class C liquor license with Sunday sales for Corner Lanes/Kegler's Kitchen and approve Class E liquor license Wine permit, Beer permit and Sunday sales for Hy-Vee Wine & Spirits and a new Class C liquor license with Outdoor service for Okoboji Barn. Motion carried unanimously.

RESOLUTION NO. 2021-01

RESOLUTION APPROVING P & Z COMMISSION REPORT AND RECOMMENDATION TO APPROVE THE PRELIMINARY PLAT OF MAPLE MEADOWS

Farmer introduced and caused to be read Resolution No. 2021-01 and moved for its adoption, which was seconded by Brockmeyer. Aye: Harbst, Bice, Farmer, Brockmeyer, James. Resolution duly adopted

RESOLUTION NO. 2021-02

RESOLUTION APPROVING PAYMENT OF GRANT FOR 1715 HILL AVENUE UNDER THE OLDE TOWN BETTERMENT INCENTIVE PROGRAM

Bice introduced and caused to be read Resolution No. 2021-02 and moved for its adoption, which was seconded by Harbst. Aye: Harbst, Bice, Farmer, Brockmeyer, James. Resolution duly adopted

CONSIDERATION OF COST OF LIVING ADJUSTMENT

Motion by Harbst seconded by Farmer to approve a 3.2% cost of living adjustment. Motion carried unanimously.

AN ORDINANCE AMENDING SECTION 40.07 OF THE CODE OF ORDINANCES OF SPIRIT LAKE IOWA RELATING TO DISORDERLY HOUSE THIRD CONSIDERATION

Motion by Brockmeyer seconded by Bice to adopt Ordinance No. 1-2021 formerly named 4-2020. Aye: Harbst, Bice, Farmer, Brockmeyer, James. Motion carried unanimously. Ordinance duly adopted.

**AN ORDINANCE REGULATING THE USE OF FIREWORKS WITHIN THE CITY OF SPIRIT LAKE IOWA
THIRD CONSIDERATION**

Motion by Farmer seconded by Brockmeyer to adopt Ordinance No. 2-2021 formerly named 5-2020. Aye: Bice, Farmer, Brockmeyer, James. Nay: Harbst. Motion carried. Ordinance duly adopted.

ADJOURNMENT

Motion by Farmer seconded by Bice to adjourn the meeting. Motion carried unanimously.

Bruce Keenan, Mayor

ATTEST:

Gregg L. Owens, City Administrator