

**City of Spirit Lake  
Regular City Council Meeting 5:30 p.m.  
Tuesday, October 13, 2020**

**Electronic Zoom Meeting**

**Present: Mayor Keenan. Councilmembers Brockmeyer, Bice, Harbst, Farmer, James.**

Meeting called to order by Mayor Keenan.

**MINUTES**

Motion by Bice seconded by Brockmeyer to approve the minutes of the September 22nd regular meeting. Motion carried unanimously.

**BILLS**

Motion by Bice seconded by Brockmeyer to approve the bill list for the month of October, 2020. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER CONTRACT	\$259.09
A1 WOODWORKING	PLEXIGLASS DIVIDERS & SCREENS	\$2,210.00
ACCESS SYSTEMS	COPIER CONTRACT 9/29-12/28	\$283.35
ALLIANT ENERGY/IPL	UTILITIES	\$22,306.89
ARNDT MCINTYRE	REIMB CELL PHONE FOR OCT	\$10.00
AUTOMATED WASTE SYSTEMS	GEARBOX	\$3,057.62
BAKER & TAYLOR, INC.	BOOKS	\$850.81
BANKCARD SERVICES	CREDIT CARD CHARGES	\$3,013.62
BEST WAY INC	PAINT	\$257.00
BIBLIONIX	CATALOG SYSTEM	\$2,300.00
BLACK HILLS ENERGY	UTILITIES	\$369.69
BLUE LAKE WEBSITES	ADD ANNOUNCEMENT	\$41.25
BOMGAARS SUPPLY INC	CLOTHING ALLOWANCE	\$1,276.33
BRAINFUSE	SET UP HELP NOW	\$200.00
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BROWN SUPPLY	GRATE & FRAME	\$569.93
CAMPUS CLEANERS & LAUNDERERS	MATS	\$141.74
CENTER POINT LARGE PRINT	LARGE PRINT	\$240.72
CENTURY LINK	TELEMETRY	\$148.00
CERTIFIED TESTING SERVICE INC	TESTING - ERIE AVE	\$3,756.25
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$104.77
CITY CLERK	UTILITIES	\$1,978.24
CITY OF ATLANTIC	HOMEWORK HELP	\$584.00
CITY OF ORLEANS	METER SURCHARGE JULY-SEPT	\$4,789.17
TYLER COLEE	REIMB CELL PHONE FOR OCT	\$10.00
CONTINENTAL RESEARCH CORP.	XTRA BRAKE & PARTS	\$896.47
CORE & MAIN LP	PARTS	\$2,052.51
CTRL MARKETING	SAFETY ALLOWANCE	\$901.04
CUTTING EDGE SALES & SERVICE	DRIVE CONTROL ASSBLY	\$22.52
D&K REPAIR	TIRES	\$3,139.44
DEL'S GARDEN CENTER	SOD	\$1,148.00
DELOSS CONSTRUCTION INC	PAY APP#5	\$178,794.26
DICKINSON CO AIRPORT AUTHORITY	FY 21 SUPPORT OCT	\$500.00
DICKINSON CO CLERK OF COURT	COURT COSTS	\$8.00
DICKINSON CO CONSERV. BOARD	MULCH	\$40.00
DICKINSON CO NEWS	MINUTES	\$994.82
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY21 SUPPORT OCT	\$583.33
DYNO OIL CO. INC.	FUEL	\$58.99

EFTPS	FED/FICA TAX	\$20,047.41
EMC NATIONAL LIFE	POLICE LIFE INS - OCT	\$229.50
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEES NOVEMBER	\$289.77
FEAR COMPUTER SOLUTIONS LLC	SET UP NEW USER	\$180.00
FERGUSON'S GARDENT CENTER	TREES	\$2,043.84
FICK'S ACE HARDWARE	CONDUIT	\$190.07
NICK FIEBIG	REIMB CELL PHONE FOR OCT	\$10.00
FOUR WAY CONTRACTING	NEW ROOF	\$43,985.00
FOX INT'I	SEAL & HUB CAP	\$139.92
GALE GROUP	LARGE PRINT	\$152.60
GENERAL TRAFFIC CONTROLS,INC.	TRAFFIC SIGNAL - HWY 9 & PEORI	\$4,109.20
HACH COMPANY	CHEMICALS	\$1,338.02
BILL HANSON	CDL	\$64.00
JEFF HANSON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
HAWKINS, INC	CHEMICALS	\$3,853.29
HEARTLAND PAINT & GLASS	DOOR LOCK REPAIR	\$35.00
IA DEPT OF NATURAL RESOURCES	2021 WATER USE FEE	\$95.00
IA GREAT LAKES AREA CHAMBER	DUES	\$250.00
IA ONE CALL	LOCATES AUGUST	\$136.30
IA WORKFORCE DEVELOPMENT	3RD QRT 2020 UNEMPLOYMENT	\$232.33
IMWCA	FY21 PREMIUM 5 OF 8	\$3,081.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$313.84
IOWA LAKES REGIONAL WATER	UTILITIES	\$141.44
JACK'S UNIFORMS & EQUIPMENT	PATCHES	\$498.83
JENNINGS AUTO PARTS	FILTERS	\$947.54
JILL JENNINGS	PHONE ACCESSORY	\$13.98
KAPCO, INC	SHIPPING FEE	\$34.15
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KOENIG PORTABLE TOILETS LLC	CLEAN POT	\$25.00
KOLLASCH WELDING & MACHINE	METAL	\$30.00
L & C TIRE SERVICE	TIRES	\$1,679.98
LAKES AREA HOCKEY ASSOCIATION	FY21 SUPPORT	\$5,000.00
LAKES AREA SENIOR CITIZENS	FY 21 SUPPORT OCT	\$416.67
LAKES MARKETING AND PRINT	FOLD & STUFF BILLS	\$166.21
LAKES NEWS SHOPPER	CLEAN UP AD	\$99.00
LAWSON PRODUCTS INC.	BATTERIES & HEX CAPS	\$242.20
MACQUEEN EQUIPMENT	SEALS	\$30.01
MARCO	COPIES	\$53.37
MEDIACOM LLC	TELEPHONE & INTERNET	\$471.66
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$39.90
MICHAEL TODD & COMPANY	BROOM WIRE	\$391.00
MIDWEST RADAR	RADAR MAINTENANCE	\$360.00
JESSE MILLER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
MUESKE ELECTRIC INC.	STREET LIGHT REPAIR- S GLENN	\$139.50
KRIS MULDER	REIMB CELL PHONE FOR OCT	\$10.00
NORSOLV SYSTEMS ENVIRON. SERV	SERVICE	\$178.95
O'REILLY AUTOMOTIVE INC	AIR FILTER	\$97.96
PIZZA RANCH	SAFETY RECOGNITION MEAL	\$267.32
PLIC - SBD GRAND ISLAND	LIFE INS- OCTOBER	\$1,048.99
PLUMB SUPPLY CO.	KIT	\$17.19
PLUNKETT'S PEST CONTROL	PEST CONTROL	\$80.00
REGIONAL TRANSIT AUTHORITY	1ST QRT FY21 SUPPORT	\$3,750.00
SHAMROCK RECYCLING, INC	43.32 TONS RECYCLE SEPTEMBER	\$7,247.80
SITZMANN CONSTRUCTION	REPLACE CURB & GUTTER	\$250.00

SPIRIT LAKE CHAMBER COMMERCE	FY21 SUPPORT OCT-DEC	\$8,750.00
SPIRIT LAKE KIWANIS	20.07 TONS PAPER RECYCLE	\$301.05
SPIRIT LAKE READY MIX	LINCOLN & 20TH STREET	\$2,969.50
STANDARD & POORS	2020 REFUNDING PROF SERVICES	\$15,500.00
STOREY-KENWORTHY CO.	TOWELS	\$159.31
TERRY STRUBBE	REIMB CELL PHONE FOR OCT	\$10.00
THE WATER CONNECTION	WATER	\$6.75
TREASURER STATE OF IOWA	WATER EXCISE TAX 9/16-9/30	\$14,082.00
TRU GREEN	SPRAYING	\$4,134.86
U.S. POSTAL SERVICE	REFILL POSTAGE METER	\$1,500.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,300.00
UMB CORP TRUST	PAYOFF GO BOND 2014	\$7,653,416.37
MATT VAHLSING	JANITOR SEPTEMBER	\$881.00
VERIZON WIRELESS	CELL PHONES	\$243.24
RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$503.07
WALMART COMMUNITY/GEMB	SPOTLIGHT	\$38.95
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 9/16-9/30	\$41,452.62
WERTS WINDOW&AWNG CLEANING INC	WINDOW WASHING	\$25.00
WESSELS OIL CO INC	DUST CONTROL	\$270.00
WEX BANK	FUEL SEPTEMBER	\$5,182.62
WINDSTREAM	PHONES	\$667.07
WATER	DEPOSIT REFUNDS	\$196.47
PAYROLL	PAYROLL	\$60,005.47
TOTAL		\$8,155,197.94

#### LIQUOR LICENSE

Motion by Bice seconded by Brockmeyer to approve a Class C beer permit with Sunday sales for Dyno's #30 and approve Class C liquor license with catering privilege and Sunday sales for McKeen's 22<sup>nd</sup> Street Pub & Grill and approve a Class C liquor license with Sunday sales for Los Lagos LLC. Motion carried unanimously.

#### TREASURER'S REPORT

Motion by Bice seconded by Brockmeyer to approve the Treasurer's Report for September, 2020. Motion carried unanimously. Revenue included: : General Fund \$335,712.25; Canine \$158.77; Local Option Sales Tax \$108,808.48; Park Development Reserve \$19.93; Building Reserve \$20.71; Economic Development \$10,740.03; Road Use \$68,764.65; Trust & Agency \$60,566.35; TIF \$210,643.93; Friends of the Library \$1,721.07; Debt Service \$7,656,262.94; Non-TIF Capital Projects \$27.18; Southern Hills Phase \$73.59; Point of Pines \$27.34; Water \$246,121.71; Water T&A \$500.00; Water Rev Sinking 2017 \$11,256.00; Water Rev Sinking 2012 \$20,433.00; Sanitary Sewer \$34,004.02; Solid Waste Collection \$90,415.78; Equipment Revolving \$92.10; Partial Self-funding \$3,902.79. Expenditures included: General Fund \$178,306.94; Local Option Sales Tax \$50,000.00; Economic Development \$500.00; Road Use \$11,918.03; Trust & Agency \$39,099.26; Friends of the Library \$654.26; Debt Service \$7,674,984.95; Erie Reconstruction \$316,993.08; Water \$203,341.69; Water T&A \$424.60; Sanitary Sewer \$18,826.39; San Sewer Impr/Lining \$1,262.50; Solid Waste Collection \$69,403.84; Partial Self-funding \$1,804.07.

#### TRANSFER AND MANUAL JOURNAL ENTRIES 3<sup>rd</sup> QUARTER 2020

Motion by Bice seconded by Brockmeyer to approve the Manual Journal Entries and Transfers for the third quarter of 2020. Motion carried unanimously. EFTPS for 941 deposits \$137,383.06; Treasurer State

of Iowa w/h tax 24,067.00; IPERS \$91,928.84; Treasurer State of Iowa sales tax \$9,103.00; Treasurer State of Iowa water excise tax \$33,095.00; Treasurer State of Iowa unemployment \$232.33; ING 457 Plan \$700.00; Iowa Collection Service Center \$3,521.49; Direct Deposit payroll \$384,896.55; UMB Corp Trust \$7,653,116.37; Transfer to Partial Self fund Ins \$13,452.18; Write Off Uncollectible/NSF fees \$35.00. Transfers between funds per budget: from LOST to General Fund \$150,000.00; From Water to Water Rev Sinking Fund for Revenue Bond Requirements \$95,081.00; From Employee Benefit, water, sewer, sanitation to PSF Ins \$11,470.48;

**DISCUSSION RE FIREWORKS**

General discussion took place regarding the cities options regarding fireworks. City Attorney to prepare options to be considered the first council meeting in November.

**ADJOURNMENT**

Motion by Harbst seconded by James to adjourn the meeting. Motion carried unanimously.

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Bruce Keenan, Mayor

ATTEST:

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Gregg L. Owens, City Administrator