

**City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, April 28, 2020**

Electronic Zoom Meeting

Present: Mayor Keenan. Councilmembers Brockmeyer, Bice, Harbst, Farmer.

Meeting called to order by Mayor Keenan.

MINUTES

Motion by Bice seconded by Farmer to approve the minutes of the March 24th regular meeting and the March 27th special council meeting. Motion carried unanimously.

BILLS

Motion by Bice seconded by Farmer to approve the bill list for the month of April, 2020. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER CONTRACT	\$197.84
A1 WOODWORKING	CABINET LOCKS	\$405.00
ABSOLUTE SCIENCE	SRP ENTERTAINMENT	\$350.00
ALLIANT ENERGY/IPL	UTILITIES	\$20,963.77
AMERICAN FAMILY LIFE ASSURANCE	AFLAC ACCIDENT	\$1,314.03
ANCHOR SCIENTIFIC INC	ROTO FLOAT	\$418.08
ARNDT MCINTYRE	REIMB CELL PHONE FOR APRIL	\$10.00
AXON ENTERPRISE INC	TASER BATTERIES	\$291.00
BAKER & TAYLOR, INC.	BOOKS	\$883.15
BANKCARD SERVICES	CHAIRS	\$3,179.34
BARCO MUNICIPAL PRODUCTS, INC	LIGHT	\$259.90
CARL BATA	REFUND HOIST PERMIT	\$650.00
BECK ENGINEERING, INC	ENG - ERIE AVE RECONSTRUCTION	\$10,589.80
BLACK HILLS ENERGY	UTILITIES	\$4,345.15
BOMGAARS SUPPLY INC	CEMENT, PAINT, GLUE	\$377.82
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BUSINESS TODAY	LABELS	\$30.97
CAMPUS CLEANERS & LAUNDERERS	MATS	\$119.24
CARNEY CONCRETE	FIX PILLAR - HILL AVE	\$805.00
CENTER POINT LARGE PRINT	LARGE PRINT	\$180.36
CENTURY LINK	TELEMETRY	\$148.00
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$150.85
CINTAS CORPORATION	1ST AID SUPPLIES	\$65.25
CITIBUSINESS CARD	MISC	\$669.22
CITY CLERK	UTILITIES	\$260.19
CITY OF ORLEANS	METER SURCHARGE JAN-MAR	\$4,769.73
COFFMAN'S LOCKSMITH SHOP	PADLOCK	\$65.46
COHRS CONSTRUCTION, INC.	GRAVEL	\$2,140.04
TYLER COLEE	REIMB CELL PHONE FOR APRIL	\$10.00
CONTINENTAL RESEARCH CORP.	WASPAWAY & ACTION	\$429.82
CONVERGED TECHNOLOGIES	PHONE REPAIR	\$112.50
CTRL MARKETING	LOGO	\$64.65
D&K REPAIR	TIRE REPAIR	\$80.00
DEMCO	BOOK ENDS	\$87.81
DIAMOND VOGEL	PAINT	\$1,524.70
DICKINSON CO AIRPORT AUTHORITY	FY20 SUPPORT APRIL	\$500.00
DICKINSON CO AUDITOR	DRAINAGE - FRANCIS SITES	\$40,000.00
DICKINSON CO CONSERV. BOARD	TV'S	\$1,638.00
DICKINSON CO NEWS	MINUTES	\$489.43

DICKINSON CO TRAILS ASSOC.	FY20 SUPPORT	\$11,527.00
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY20 SUPPORT APRIL	\$583.33
EFTPS	FED/FICA TAX	\$35,183.98
ELLIOTT EQUIPMENT CO	PARTS	\$1,128.05
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEES MAY	\$245.19
FAREWAY STORES, INC.	SUPPLIES	\$62.88
FEAR COMPUTER SOLUTIONS LLC	WINDOWS 10 UPGRADE	\$250.00
FERGUSON WATERWORKS #2516	METERS	\$408.40
FICK'S ACE HARDWARE	BULBS	\$285.31
NICK FIEBIG	REIMB CELL PHONE FOR APRIL	\$10.00
GALE GROUP	LARGE PRINT	\$432.61
GJERDE COLLISION CENTER	REPLACE MIRROR	\$260.69
GRAYMONT WI LLC	LIME	\$5,105.38
HACH COMPANY	TESTING	\$1,056.26
JEFF HANSON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
HAWKINS, INC	CHEMICALS	\$11,031.03
IA LAKES ELECTRIC CO-OP	UTILITIES	\$459.69
IA LAW ENFORCEMENT ACADEMY	HELLICKSON	\$150.00
IA LEAGUE OF CITIES	INSTITUTE 2020	\$400.00
INTERSTATE POWER SYSTEMS	GENERATOR REPAIR	\$1,048.92
IOWA LAKES REGIONAL WATER	UTILITIES	\$71.19
IPERS	IPERS - REGULAR	\$24,415.64
JACK'S UNIFORMS & EQUIPMENT	UNIFORM - HELLICKSON	\$1,210.68
JANITOR'S CLOSET	RESTROOM SUPPLIES	\$317.90
JENNINGS AUTO PARTS	OIL FILTER & GREASE	\$858.32
KAPCO, INC	SHIPPING FEE	\$10.68
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
MAURY KRUCKENBERG	DRAIN CLEANING	\$240.75
KUHLMAN LAKE SERV&WELDING INC	WELD LIGHT POLE	\$69.68
L & C TIRE SERVICE	ROTOR & BRAKE PADS	\$407.67
LAKES AREA SENIOR CITIZENS	FY20 SUPPORT APRIL	\$416.67
LAKES MARKETING AND PRINT	FOLD & STUFF BILLS	\$247.21
LAKES NEWS SHOPPER	HELP WANTED WATER	\$165.00
LAKES P.H.C., INC.	KIWANIS PARK -WATER HEATER	\$1,007.38
LAWSON PRODUCTS INC.	PAINT	\$89.19
LOFFLER	QUARTERLY PRINTING FEE	\$312.44
MEDIACOM LLC	PHONE & INTERNET	\$567.99
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$1,175.76
JESSE MILLER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
MUESKE ELECTRIC INC.	STREET LIGHTS	\$6,840.00
NOAH REIMER PRODUCTIONS	SRP ENTERTAINMENT	\$365.00
O'REILLY AUTOMOTIVE INC	STARTER	\$749.78
OKOBOJI MOTOR COMPANY	OIL CHANGE & TIRE ROTATION	\$217.79
PETTY CASH	POSTAGE	\$70.80
PLIC - SBD GRAND ISLAND	LIFE INS - MAY	\$963.76
PLUMB SUPPLY CO.	BALL VALVE	\$67.32
POCKET FULL OF FUN	SRP ENTERTAINMENT	\$428.00
QUADIANT LEASING USA INC	REFILL POSTAGE METER	\$700.00
RON'S REPAIR INC	SPRING PIN	\$50.40
NATHAN ROTH	QUARTERLY CLOTHING ALLOWANCE	\$200.00
SECURE BENEFITS SYSTEMS	CHILD CARE	\$787.14
SHAMROCK RECYCLING, INC	48.13 TONS RECYCLE MARCH	\$7,245.80
SHARE CORP.	DEICER & RESTROOM SUPPLIES	\$406.08

SPENCER AUTO PARTS	FITTINGS	\$68.56
SPIRIT LAKE CHAMBER COMMERCE	FY20 SUPPORT APRIL-JUNE	\$8,750.00
SPIRIT LAKE KIWANIS	18.87 TONS PAPER RECYCLE	\$561.60
STATE HYGIENIC LAB	TESTING	\$197.00
STATE INDUSTRIAL PRODUCTS	CLEANERS	\$100.28
STATE OF IOWA - PR TAXES	STATE TAX	\$6,160.00
STOREY-KENWORTHY CO.	TONER & PAPER	\$87.25
TERRY STRUBBE	REIMB CELL PHONE FOR APRIL	\$10.00
THE MAGIC OF TIM STOLBA	SRP ENTERTAINMENT	\$200.00
THE WATER CONNECTION	WATER	\$27.00
TREASURER STATE OF IOWA	WATER EXCISE TAX	\$10,644.00
TRI-STATE LITHO, LTD.	HELLICKSON BUSINESS CARDS	\$42.50
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,355.00
UNITY POINT CLINIC	PRE EMPLOY TESTING	\$84.00
USA BLUE BOOK	DIFFUSERS & DECHLORINATION	\$1,897.38
MATT VAHLSING	JANITOR MARCH	\$1,031.00
VANDER HAAG'S, INC.	GASKET	\$0.95
VERIZON WIRELESS	PHONES	\$1,082.48
RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
VOYA INSTITUTIONAL TRUST CO	VOYA DEF COMP	\$200.00
IVY FUNDS	W&R DEF COMP	\$300.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$1,006.14
WALMART COMMUNITY/GEMB	INK & SUPPLIES	\$238.87
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 3/16-3/31	\$14,780.80
WELLMARK	BCBS HEALTH	\$33,462.97
WEX BANK	FUEL - MARCH	\$6,388.21
WILEY ELECTRIC	REPAIR LIFT PUMP MOTOR	\$130.00
WINDSTREAM	PHONES	\$657.43
WINTHER, STAVE & CO.,LLP	FY 19 AUDIT FINAL	\$500.00
ZEP SALES & SERVICE	ZEP CONCENTRATE	\$1,284.34
REFUND CHECKS	REFUND CHECKS	\$105.68
PAYROLL	PAYROLL	\$107,042.65
TOTAL		\$418,476.93

TREASURER'S REPORT

Motion by Bice seconded by Farmer to approve the Treasurer's Report for March, 2020. Motion carried unanimously. Revenue for April 2020 totaled \$668,298.71. Expenditures included: General Fund \$179,043.22; Local Option Sales Tax \$50,000.00; Economic Development \$6,840.00; Road Use \$13,102.75; Trust & Agency \$38,216.61; Friends of the Library \$461.77; Water \$111,715.42; Water T&A \$338.82; Raw Water Improvement \$1,953.00; Sanitary Sewer \$8,970.77; Sanitary Sewer Improvement \$4,566.25; Solid Waste Collection \$69,570.83; Partial Self-funding \$3,344.44.

TRANSFER AND MANUAL JOURNEY ENTRIES 1st QUARTER 2020

Motion by Bice seconded by Farmer to approve the Manual Journal Entries and Transfers for the first quarter of 2020. Motion carried unanimously. EFTPS for 941 deposits \$138,995.15; Treasurer State of Iowa w/h tax \$24,301.00; IPERS \$90,224.91; Treasurer State of Iowa sales tax \$8,578.00; Treasurer State of Iowa water excise tax \$21,615.00; Treasurer State of Iowa unemployment \$584.87; ING 457 Plan \$700.00; Iowa Collection Service Center \$3,521.49; Direct Deposit payroll \$373,227.84; Transfer to Partial

Self fund Ins \$12,951.10; Write Off Uncollectible/NSF fees \$106.00. Transfers between funds per budget: from LOST to General Fund \$150,000.00; From Water to Water Rev Sinking Fund for Revenue Bond Requirements \$94,974.00; From Employee Benefit, water, sewer, sanitation to PSF Ins \$11,100.00; From Street, Water & Sewer to Erie Reconstruction \$248,000.00; From General Fund to Building Reserves \$5,000.00; From General to Economic Development \$50,000.00.

LIQUOR LICENSE

Motion by Bice seconded by Farmer to approve a Class C beer permit, Class B wine permit with Sunday sales for Hy-Vee Food Store and Class E liquor permit, Class B wine permit and Class C Beer permit for Fareway Stores Inc and Class E liquor permit with Class B wine permit, Class C beer permit and Sunday sales for Casey's General Store and Class C liquor permit with outdoor sales and Sunday sales. Motion carried unanimously.

RESOLUTION NO. 2020-14

RESOLUTION ACCEPTING BID FOR WEED CONTROL

Brockmeyer introduced and caused to be read Resolution No. 2020-14 and moved for its adoption, which was seconded by Harbst. Aye: Harbst, Bice, Farmer, Brockmeyer. Resolution duly adopted.

CONSIDER AGRICULTURE LEASE

Motion by Bice seconded by Farmer to approve the agriculture lease with Darin Radcliffe. Motion carried unanimously.

OLDE TOWN BETTERMENT INCENTIVE PROGRAM APPLICATION FOR 1605 HILL AVENUE

Motion by Harbst seconded by Brockmeyer, to approve the Olde Town Betterment Incentive Program Application for 1605 Hill Avenue. Motion carried unanimously.

OLDE TOWN BETTERMENT INCENTIVE PROGRAM APPLICATION FOR 1715 HILL AVENUE

Motion by Farmer seconded by Bice, to approve the Olde Town Betterment Incentive Program Application for 1715 Hill Avenue. Motion carried unanimously.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

General discussion regarding the green waste site.

ADJOURNMENT

Motion by Brockmeyer seconded by Harbst to adjourn the meeting. Motion carried unanimously.

Bruce Keenan, Mayor

ATTEST:

Gregg L. Owens, City Administrator