

**City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, October 8, 2019**

City Council Chambers

Present: Mayor Keenan. Councilmembers Bice, Harbst, James, Farmer.

Meeting called to order by Mayor Keenan.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Farmer seconded by Harbst to approve the minutes of the September 24th regular council meeting. Motion carried unanimously.

BILLS

Motion by Farmer seconded by Harbst to approve the bill list for the month of October, 2019. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER CONTRACT	\$241.64
ABDO-SPOTLIGHT-MAGIC WAGON	CHILDREN'S BOOKS	\$269.35
AGRIDRAIN CORP	BAR GUARD	\$184.40
AHLERS & COONEY, PC	SEMINAR	\$30.00
ALLIANT ENERGY/IPL	UTILITIES	\$22,671.45
ARNDT MCINTYRE	REIMB CELL FOR OCTOBER	\$10.00
ARNOLD MOTOR SUPPLY	OIL SEAL	\$47.74
ARROWWOOD OKOBOJI	EMPLOYEE RECOGNITION DEPOSIT	\$140.00
BAKER & TAYLOR, INC.	BOOKS	\$985.57
BANKCARD SERVICES	TRAINING & DUES	\$2,888.72
BECK ENGINEERING, INC	ENG - 2019 SEALCOAT	\$2,512.50
BIBLIONIX	SOFTWARE SYSTEM	\$2,600.00
KEVIN BICE	TRAINING - MEALS	\$27.27
BLACK HILLS ENERGY	UTILITIES	\$356.88
BLUE LAKE WEBSITES	ADD ANNOUNCEMENT	\$27.50
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BUSINESS TODAY	PAPER, DVD, FILES	\$84.69
CAMPUS CLEANERS & LAUNDERERS	MATS	\$147.18
CARROLL DISTR&CONSTR.SUPPLY	CHEMICALS	\$375.90
CENTRAL STATES LAB	TRIPLE MELT	\$3,186.18
CENTURY LINK	TELEMETRY	\$148.00
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$92.40
CITIBUSINESS CARD	BOOK/DVD	\$414.37
CITY CLERK	UTILITIES	\$2,002.30
CITY OF ORLEANS	METER SURCHARGE JULY-SEPT	\$4,785.06
HUNTER CLAYTON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
COHRS CONSTRUCTION, INC.	GRAVEL	\$806.42
CORE & MAIN LP	PARTS	\$545.78
CTRL MARKETING	CLOTHING ALLOWANCE	\$394.22
CINDY DAVIS	MILEAGE & MEALS	\$273.54
DEWEY'S UPHOLSTERY & REPAIR	REPAIR FLAGS	\$75.00
DIAMOND VOGEL	CLUTCH	\$247.70
DICKINSON CO AIRPORT AUTHORITY	FY 20 SUPPORT OCT	\$500.00
DICKINSON CO CONSERV. BOARD	TV'S	\$563.00
DICKINSON CO EMER MEDICAL	CHARGE PAC	\$80.00
DICKINSON CO NEWS	MINUTES	\$389.64

DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY 20 SUPPORT OCT	\$583.33
EFTPS	FED/FICA TAX	\$19,336.33
KRISTA ELMQUIST	TRAINING - MILEAGE & MEAL	\$155.97
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEES NOVEMBER	\$267.48
FAREWAY STORES, INC.	SUPPLIES	\$6.46
FERGUSON WATERWORKS #2516	METERS	\$932.29
FICK'S ACE HARDWARE	SUPPLIES	\$63.65
NICK FIEBIG	REIMB CELL FOR OCTOBER	\$10.00
GABE FLYNN	CHILDREN'S BOOKS	\$513.50
FOX INT'l-use North Central	KIT	\$197.86
MICHAEL FREDERICK	BOOK	\$24.00
GALE GROUP	LARGE PRINT	\$262.40
GRAHAM TIRE SPENCER	TIRES	\$242.98
HACH COMPANY	PH SENSOR	\$3,074.10
JEFF HANSON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
JERRY HARBST	TRAINING - FUEL & MEALS	\$96.29
HAWKINS, INC	CHEMICALS	\$3,271.94
IA DEPT OF NATURAL RESOURCES	2020 WATER USE FEE	\$95.00
IA GREAT LAKES AREA CHAMBER	DUES	\$250.00
IA LAKES ELECTRIC CO-OP	UTILITIES	\$424.53
IMWCA	FY 20 PREMIUM 5 OF 8	\$2,898.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$252.44
IOWA LAKES REGIONAL WATER	METER LEASE	\$13.50
JANITOR'S CLOSET	PAPER PRODUCTS	\$125.58
JENNINGS AUTO PARTS	FILTERS	\$273.60
KAPCO, INC	SHIPPING FEE	\$37.56
KARL CHEVROLET	2019 CHEVROLET TAHOE	\$52,182.05
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KOENIG PORTABLE TOILETS LLC	CLEAN POT X 2	\$50.00
LAKES AREA HOCKEY ASSOCIATION	FY 20 SUPPORT	\$5,000.00
LAKES AREA SENIOR CITIZENS	FY 20 SUPPORT OCT	\$416.67
MAAHS & WALLECK	DEED PREP - LAND TRADE	\$60.00
MARCO	COPIES	\$41.44
MEDIACOM LLC	INTERNET & PHONE	\$333.49
MICHAEL TODD & COMPANY	BROOM	\$221.04
JESSE MILLER	QUARTERLY CLOTHING ALLOWANCE	\$200.00
MUESKE ELECTRIC INC.	28TH ST LIGHT POLE	\$425.00
O'REILLY AUTOMOTIVE INC	FUEL FILTERS	\$106.09
OKOBOJI MOTOR COMPANY	OIL CHANGE & TIRE ROTATION	\$109.73
PETTY CASH	POSTAGE	\$52.27
POCKET FULL OF FUN	PROGRAM	\$375.00
DIANA PRITTS	PRIZES & BOOKS	\$100.49
PRODUCTIVITY PLUS ACCOUNT	HOSE	\$163.63
RECORDED BOOKS, LLC	DOOR REPAIR	\$413.40
RM BOGGS CO	FAN PRESSURE SWITCH	\$194.99
RON'S REPAIR INC	FILTER ELEMENT	\$402.77
NATHAN ROTH	QUARTERLY CLOTHING ALLOWANCE	\$200.00
SHAMROCK RECYCLING, INC	53.08 TONS RECYCLE SEPT	\$10,612.08
SINGER COMMERCIAL REFRIG	FAN CONDENSER	\$80.00
SMART APPLE MEDIA	CHILDREN'S BOOKS	\$175.60
SPIRIT LAKE READY MIX	PRONTO INTERSECTION	\$5,902.50
STATE LIBRARY OF IOWA	MARC RECORDS	\$149.78
STOREY-KENWORTHY CO.	PAPER & RECEIPT PAPER	\$65.80

TERRY STRUBBE	REIMB CELL FOR OCTOBER	\$10.00
THE WATER CONNECTION	WATER	\$13.50
BRETT TIGGES	REIMB CELL FOR OCTOBER	\$10.00
TOM'S PLUMBING & HEATING LLC	TOILET REPAIR	\$122.22
TREASURER STATE OF IOWA	WATER EXCISE TAX 9/16-9/30	\$13,726.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,300.00
UNIVERSAL CHEMICAL LLC	DISINFECTANT	\$315.61
MATT VAHLSING	JANITOR SEPTEMBER	\$981.00
VALLEY CONTRACTING, INC.	WATER MAIN REPAIR	\$13,621.45
VESSCO, INC	PARTS	\$1,139.99
RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$503.07
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 9/16-9/30	\$18,398.53
WERTS WINDOW&AWNG CLEANING INC	WINDOW WASHING	\$25.00
WEX BANK	FUEL SEPTEMBER	\$5,932.83
TOTAL ACCOUNTS PAYABLE		\$216,846.21
PAYROLL CHECKS		\$57,181.00
DEPOSIT REFUNDS ON 10/09/2019		\$480.55
TOTAL		\$274,507.76

LIQUOR LICENSE

Motion by Farmer seconded by Harbst to approve a Class B beer license with wine permit & Sunday sales for The Pizza Ranch. Class C Commercial liquor license with catering privilege, outdoor service & Sunday sales for The Smokin' Barn. Class E liquor license with wine permit, beer permit & Sunday sales for Jiffy #926. Approve the ownership change for V.F.W Service Club. Motion carried unanimously.

TREASURER'S REPORT

Motion by Farmer seconded by Harbst to approve the Treasurer's Report for September 2019. Motion carried unanimously. Revenue for September 2019 totaled \$1,203,426.11. Expenditures included: General Fund \$241,467.18; Local Option Sales Tax \$50,000.00; Building Reserve Fund \$25,000.00; Economic Development \$3,625.11; Road Use \$151,393.86; Trust & Agency \$39,271.55; Friends of the Library \$1,108.12; Water \$135,226.40; Water T&A \$1,011.03; Raw Water Improvement \$186.00; Sanitary Sewer \$7,114.81; Solid Waste Collection \$76,028.77; Partial Self-funding \$1,654.06.

TRANSFER AND MANUAL JOURNAL ENTRIES 3rd QUARTER 2019

Motion by Farmer seconded by Harbst to approve the Manual Journal Entries and Transfers for the third quarter of 2019. Motion carried unanimously. EFTPS for 941 deposits \$139,303.42; Treasurer State of Iowa w/h tax 25,154.00; IPERS \$91,600.20; Treasurer State of Iowa sales tax \$9,154.00; Treasurer State of Iowa water excise tax \$30,251.00; Treasurer State of Iowa unemployment \$202.27; ING 457 Plan \$700.00; Iowa Collection Service Center \$3,521.49; Direct Deposit payroll \$376,747.39; Transfer to Partial Self fund Ins \$2,089.83; Write Off Uncollectible/NSF fees \$53.00. Transfers between funds per budget: from LOST to General Fund \$150,000.00; From Water to Water Rev Sinking Fund for Revenue Bond Requirements \$94,992.00; From Employee Benefit, water, sewer, sanitation to PSF Ins \$11,100.00; From Building Reserve to Water \$25,000.00.

RESOLUTION No. 2019-38

RESOLUTION SETTING HEARING TO REZONE LOT 14, BLOCK 10, PLAT OF BAILEY'S ADDITION

Bice introduced and caused to be read Resolution No. 2019-38 and moved for its adoption, which was seconded by Farmer. Aye: Bice, Farmer, Harbst, James. Resolution duly adopted.

COMMENTS BY MAYOR, COUNCIL AND STAFF

Harbst & Bice gave an update on the Iowa League of Cities conference they attended.

ADJOURNMENT

Motion by Bice seconded by Harbst to adjourn the meeting. Motion carried unanimously.

Bruce Keenan, Mayor

ATTEST:

Gregg L. Owens, City Administrator