

**City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, January 8, 2019**

City Council Chambers

Present: Mayor Keenan. Councilmembers Fisher, Bice, Harbst, James, Farmer.

Meeting called to order by Mayor Keenan.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Bice seconded by Farmer to approve the minutes of the December 11th regular council meeting. Motion carried unanimously.

BILLS

Motion by Bice seconded by Farmer to approve the bill list for the month of January, 2019. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER CONTRACT	\$233.62
ACCESS SYSTEMS	COPIER CONTRACT 12/29-3/28	\$293.10
ACKERMAN HOMES	WATER/SEWER CONNECTION REFUND	\$540.00
AHLERS & COONEY, PC	LEGAL FEES- BERKLEY PLACE UR	\$5,886.30
ALLIANT ENERGY/IPL	UTILITIES	\$18,307.39
ALPHA WIRELESS COMMUNICATIONS	ANTENNA	\$42.19
AMERICA'S TEST KITCHEN	COOKBOOK	\$29.90
AMERICAN FAMILY LIFE ASSURANCE	AFLAC ACCIDENT	\$1,076.45
ATLAS STAMP&SEAL CO	STAMP	\$21.80
BAKER & TAYLOR, INC.	BOOKS	\$1,089.85
BANKCARD SERVICES	DIESEL	\$1,495.55
BARCO MUNICIPAL PRODUCTS, INC	SAFETY ALLOWANCE	\$50.00
BECK ENGINEERING, INC	ENG - ERIE RECONSTRUCTION	\$7,113.75
BLACK HILLS ENERGY	UTILITIES	\$6,448.73
BOMGAARS SUPPLY INC	VALVES, CLEANER, TUBING, PAINT	\$1,398.93
BOYER TRUCKS	MOTOR ASSY & CONTROL	\$376.96
SHANE BREVIK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
BUSINESS TODAY	SECURITY CAMERAS	\$3,707.93
C & B OPERATIONS LLC	OIL	\$419.40
CAMPUS CLEANERS & LAUNDERERS	MATS	\$176.09
CC SCREEN PRINTING	CLOTHING ALLOW & EMBROIDERY	\$77.18
CENTER POINT LARGE PRINT	LARGE PRINT	\$224.70
CENTRAL SERVICE & SUPPLY INC	CHAINS	\$1,764.42
BRANDON CHRISTIANS	REIMB CELL PHONE JAN	\$10.00
CINTAS CORP (CHICAGO)	CLEANING SUPPLIES	\$92.40
CITIBUSINESS CARD	BOOK/DVD	\$1,019.28
CITY CLERK	UTILITIES	\$695.26
CITY OF ORLEANS	METER SURCHARGE OCT-DEC	\$4,709.56
HUNTER CLAYTON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
COLIBRI SYSTEMS	BOOK COVERS	\$599.40
CONTINENTAL RESEARCH CORP.	WRENCHS	\$422.84
CORNELL ABSTRACT COMPANY	REPORTER SUBSCRIPTION 2019	\$120.00
CTRL MARKETING	SAFETY ALLOWANCE	\$525.95
CUTTING EDGE SALES & SERVICE	WEEDEATER REPAIR	\$67.10
DARCY MAULSBY & CO	BOOK	\$28.00
DATA TECHNOLOGIES INC	W2'S & 1099'S	\$174.15

CINDY DAVIS	CRAFT SUPPLIES	\$32.00
DICKINSON CO AIRPORT AUTHORITY	FY 19 SUPPORT DEC	\$1,000.00
DICKINSON CO ANIMAL CLINIC	EXAM & MEDS	\$84.00
DICKINSON CO CONSERV. BOARD	TV'S	\$393.00
DICKINSON CO EMS ASSOC	CHARGE PAK AND PADS	\$80.00
DICKINSON CO NEWS	MINUTES	\$377.11
DICKINSON CO RECORDER	RECORDING FEES	\$62.00
DAREN DIERS	QUARTERLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY 19 SUPPORT JAN	\$583.33
EFTPS	FED/FICA TAX	\$43,931.64
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEES JANUARY	\$579.54
FAREWAY STORES, INC.	SUPPLIES	\$40.63
FEAR COMPUTER SOLUTIONS LLC	COMPUTER SECURITY	\$2,215.00
FEDEX	POSTAGE	\$75.86
FERGUSON WATERWORKS #2516	BELT CLIP BATTERY	\$138.78
FICK'S ACE HARDWARE	SAFETY MARKERS, PACKAGE TAPE	\$146.71
NICK FIEBIG	REIMB CELL PHONE JAN	\$10.00
FINDAWAY WORLD LLC	LAUNCHPADS	\$499.00
GALE GROUP	LARGE PRINT	\$244.21
GENERAL TRAFFIC CONTROLS, INC.	SIGNAL EQUIPMENT	\$138.30
HACH COMPANY	CHEMICALS	\$524.02
JEFF HANSON	QUARTERLY CLOTHING ALLOWANCE	\$200.00
AMANDA HASKAMP	BUDGET WORKSHOP - MILEAGE	\$56.13
HAWKINS, INC	CHEMICALS	\$3,595.75
ANDREW HILL	SAFETY ALLOWANCE	\$130.23
HOME BUILDERS ASSOC NW IOWA	DUES 18/19	\$348.00
HR GREEN INC	S GLENN/ BUS PARK GENERATORS	\$962.00
IA NARCOTICS OFFICERS ASSOC	MEMBERSHIP	\$25.00
IA POLICE CHIEF ASSN	MEMBERSHIP	\$75.00
IA WORKFORCE DEVELOPMENT	4TH QRT 2018 UNEMPLOYMENT	\$54.05
CLYDE IHRKE	HBA MEETING	\$9.24
IMWCA	FY 19 PREMIUM 8 OF 8	\$4,323.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$332.80
INT'L ASSC OF CHIEFS OF POLICE	2019 MEMBERSHIP	\$150.00
IOWA LAKES REGIONAL WATER	UTILITIES	\$59.49
IOWA POETRY ASSOCIATION	BOOKS	\$18.00
IPERS	IPERS - REGULAR	\$27,304.99
JONATHAN BRUNSVOLD	REMOVE DOCKS	\$1,114.00
JENNINGS AUTO PARTS	STEP BARS	\$1,053.95
JOE D JENNINGS	DIESEL	\$173.81
DWIGHT JERGE	REIMB CELL PHONE JAN	\$10.00
KAPCO, INC	SHIPPING FEE	\$17.52
KAPP'S FIRE EXTINGUISHER SALES	SERVICE/ANNUAL INSPECTION	\$1,042.00
JOSH KILPATRICK	QUARTERLY CLOTHING ALLOWANCE	\$200.00
KOENIG PORTABLE TOILETS LLC	CLEAN POT	\$30.00
LAKES AREA SENIOR CITIZENS	FY 19 SUPPORT JAN	\$416.50
LAKES MARKETING AND PRINT	FOLD & STUFF BILLS	\$134.13
M&G DISTRIBUTORS	KEYS	\$38.00
MARCO	COPIES	\$41.44
MEDIACOM LLC	TELEPHONE & INTERNET	\$532.94
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$155.22
MID STATES ORGANIZED CRIME	2019 MEMBERSHIP	\$100.00
MID-AMERICAN RESEARCH CHEMICAL	GLASS CLEANER	\$99.70
JESSE MILLER	QUARTERLY CLOTHING ALLOWANCE	\$200.00

MSC INDUSTRIAL SUPPLY CO	BATTERIES, HOSE, WIRE, SEALS	\$220.86
MUESKE ELECTRIC INC.	INSTALL LIGHT POLE	\$434.50
O'REILLY AUTOMOTIVE INC	WIPER BLADES	\$38.06
OKOBOJI TOURISM	FY 19 1ST HALF SUPPORT	\$17,500.00
CALEB OOLMAN	TOBACCO COMPLIANCE CHECKS	\$110.00
GREGG OWENS	MILEAGE JULY-NOV & LODGING	\$1,292.09
PETTY CASH	POSTAGE	\$117.79
PHILLIPS ELECTRIC INC	FILTER CONTROL PANEL UPGRADE	\$2,415.00
PLIC - SBD GRAND ISLAND	LIFE INS JAN	\$1,009.91
RECORDED BOOKS, LLC	DIGITAL PLATFORM	\$1,320.80
RON'S REPAIR INC	TANK & FILTER	\$264.27
NATHAN ROTH	QUARTERLY CLOTHING ALLOWANCE	\$200.00
SECURE BENEFITS SYSTEMS	UNREIMB. MED	\$993.28
SHARE CORP.	CLEANSERS	\$401.71
SPIRIT LAKE COMM FIRE DEPT	2ND HALF FY 19 SUPPORT	\$42,311.50
SPIRIT LAKE KIWANIS	17.5 TONS PAPER RECYCLE	\$262.50
STATE BANK	SAFE DEPOSIT BOX 39 RENT	\$40.00
STATE HYGIENIC LAB	TESTING	\$1,472.00
STATE OF IOWA - PR TAXES	STATE TAX	\$8,214.00
STATE STEEL SUPPLY CO	HOT ROLLED CHANNEL	\$407.60
TERRY STRUBBE	REIMB CELL PHONE JAN	\$10.00
THE WATER CONNECTION	WATER	\$26.00
BRETT TIGGES	REIMB CELL PHONE JAN	\$10.00
TOM'S PLUMBING & HEATING LLC	HEATER REPAIR	\$1,689.71
TRANS IOWA EQUIPMENT, INC.	CUTTING EDGE	\$407.88
TREASURER STATE OF IOWA	WATER EXCISE TAX 12/15-12/31	\$10,977.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,350.00
UNIVERSAL CHEMICAL LLC	MOPS	\$102.99
VACUUM CLEANER CENTER	VACUUM REPAIR	\$60.88
MATT VAHLSING	JANITOR DECEMBER	\$881.00
VAN ZEE	DUMPSTER PREPAY REFUND	\$110.00
VERIZON WIRELESS	CELL PHONES	\$1,090.02
VIEVU	BODY CAMERAS	\$299.00
VISIONAIRY DRONE	BOOK	\$75.00
VISTA PRAIRIE	FINAL PAYMENT TIF REBATE	\$157,079.70
RYAN VOS	QUARTERLY CLOTHING ALLOWANCE	\$71.37
VOYA INSTITUTIONAL TRUST CO	VOYA DEF COMP	\$200.00
WADDELL & REED	W&R DEF COMP	\$100.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$1,006.14
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$464.22
WALMART COMMUNITY/GEMB	SEAT COVERS	\$162.63
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 12/1-12/15	\$21,977.60
WELLMARK	BCBS-SUPVR/S	\$36,463.75
WEX BANK	FUEL DECEMBER	\$6,609.96
WINDSTREAM	PHONE	\$651.64
WINTHER, STAVE & CO.,LLP	FY 18 AUDIT PROGRESS	\$2,000.00
TOTAL ACCOUNTS PAYABLE		\$476,898.56
PAYROLL CHECKS		\$137,506.00
DEPOSIT REFUNDS ON 1/09/2019		\$230.02
TOTAL		\$614,634.58

TREASURER'S REPORT

Motion by Bice seconded by Farmer to approve the Treasurer's Report for December, 2018. Motion carried unanimously. Revenue for December 2018 totaled \$1,078,387.76. Expenditures included: General Fund \$306,565.83; Local Option Sales Tax \$96,144.75; Road Use \$28,365.16; Trust & Agency \$42,023.91; TIF \$336,701.95 Friends of the Library \$962.71; Debt Service \$271,910.00; Erie Reconstruction \$4,095.00; Water \$203,933.38; Water T&A \$745.16; Water Rev Sinking Fund 2017 \$20,930.37; Raw Water Improvement \$1,165.00; Water Rev Sinking Fund 2012 \$11,256.25; Sanitary Sewer \$15,895.98; Solid Waste Collection \$77,479.14; Partial Self-funding \$319.23.

TRANSFER AND MANUAL JOURNEY ENTRIES 4TH QUARTER 2018

Motion by Bice seconded by Farmer to approve the Manual Journal Entries and Transfers for the fourth quarter of 2018. Motion carried unanimously. EFTPS for 941 deposits \$115,854.04; Treasurer State of Iowa w/h tax 23,073.00; IPERS \$79,737.10; Treasurer State of Iowa sales tax \$5,245.00; Treasurer State of Iowa water excise tax \$26,858.00; Treasurer State of Iowa unemployment \$54.05; ING 457 Plan \$600.00; Iowa Collection Service Center \$3,018.42; MN Collection Service Center \$1,392.66; Direct Deposit payroll \$309,420.94; IA Finance Authority (SRF) \$20,930.37; Bankers Trust \$283,166.25; Transfer to Partial Self fund Ins \$2,534.51; Write Off Uncollectible/NSF fees \$42.00. Transfers between funds per budget: from LOST to General Fund \$150,000.00; From Water to Water Rev Sinking Fund for Revenue Bond Requirements \$96,056.00; From Employee Benefit, water, sewer, sanitation to PSF Ins \$10,729.95; From Street, Water & Sanitation to Equipment Revolving Fund \$35,000.00; Transfer for Bond Interest Payments \$271,910.00.

LIQUOR LICENSE

Motion by Bice seconded by Farmer to approve a Class C liquor license for Corner Lanes/Kegler's Kitchen; Class C liquor license for Rabab's; Class C liquor license for Forbes Liquor Locker and Class E liquor license for Hy-Vee Wine & Spirits. Motion carried unanimously.

RESOLUTION NO. 2019-01

RESOLUTION APPROVING AMENDED URBAN RENEWAL ANNUAL REPORT

Fisher introduced and caused to be read Resolution No. 2019-01 and moved for its adoption, which was seconded by James. Aye: Fisher, Bice, Harbst, Farmer, James. Resolution duly adopted.

APPOINTMENT TO DICKINSON COUNTY TRAILS ASSOCIATION

Motion by Bice, seconded by Farmer to approve the appointment of Dr. Andrew Mueeting to the Dickinson County Trails Association board. Motion carried unanimously.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator Owens reported that committee meetings will be set up to discuss the budgets.

ADJOURNMENT

Motion by Harbst seconded by Fisher to adjourn the meeting. Motion carried unanimously.

Bruce Keenan, Mayor

ATTEST:

Gregg L. Owens, City Administrator