

**City of Spirit Lake  
Regular City Council Meeting 5:30 p.m.  
Tuesday, November 13, 2018**

**City Council Chambers**

**Present: Mayor Keenan. Councilmembers Bice, Harbst, James, Farmer. Absent: Fisher**

Meeting called to order by Mayor Keenan.

The pledge of allegiance to the flag was recited by those present.

**MINUTES**

Motion by Farmer seconded by Bice to approve the minutes of the October 23<sup>rd</sup> regular council meeting. Motion carried unanimously.

**BILLS**

Motion by Farmer seconded by Bice to approve the bill list for the month of November, 2018. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER CONTRACT	\$196.72
ALLIANT ENERGY/IPL	UTILITIES	\$982.21
ARROWWOOD OKOBOJI	EMPLOYEE RECOGNITION DEPOSIT	\$140.00
BAKER & TAYLOR, INC.	BOOKS	\$1,689.15
BANKCARD SERVICES	GO DADDY EMAIL	\$663.57
BECK ENGINEERING, INC	ENG - ERIE RECONSTRUCTION	\$30,360.00
BIG SPIRIT RESORT	REFUND ROLL OF BAGS	\$25.00
BLACK STRAP INC	ROAD SALT	\$4,163.76
BLUE LAKE WEBSITES	ADD ANNOUNCEMENT	\$27.50
BUSINESS TODAY	SERVICE CALL	\$130.00
CAMPUS CLEANERS & LAUNDERERS	MATS	\$253.09
CENTER POINT LARGE PRINT	LARGE PRINT	\$283.56
CENTURY LINK	TELEMETRY	\$148.00
CERTIFIED TESTING SERVICE INC	TESTING - EAST 13TH	\$897.00
DONNA CHAPPAS	INSERVICE MEAL	\$7.44
BRANDON CHRISTIANS	CDL REIMBURSEMENT	\$22.00
CINTAS CORP (CHICAGO)	RESTROOM SUPPLIES	\$92.40
CITIBUSINESS CARD	MISC	\$755.00
CITY CLERK	UTILITIES	\$790.95
COHRS CONSTRUCTION, INC.	SAND	\$3,533.33
CRYSTEEL TRUCK EQUIP., INC.	CHAIN	\$145.00
D&K REPAIR	RETREAD	\$1,927.96
DEMUTH LANDSCAPING	19TH ST RAIN GARDEN	\$6,475.00
DICKINSON CO AIRPORT AUTHORITY	FY 19 SUPPORT NOV	\$500.00
DICKINSON CO CONSERV. BOARD	TV'S	\$1,430.00
DICKINSON CO NEWS	MINUTES	\$652.98
DISCOVERY HOUSE	FY 19 SUPPORT NOV	\$583.33
EFTPS	FED/FICA TAX	\$18,452.45
KRISTA ELMQUIST	INSERVICE MEAL	\$12.03
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEES DECEMBER	\$274.91
ERICKSON TRUCKS N PARTS	FUEL INJECTION PARTS	\$387.46
FAREWAY STORES, INC.	SUPPLIES	\$52.88
FEAR COMPUTER SOLUTIONS LLC	SET UP COMPUTER	\$200.00
FICK'S ACE HARDWARE	ANTIFREEZE	\$35.88
NICK FIEBIG	REIMB CELL PHONE NOV	\$10.00
MICHAEL FREDERICK	BOOK	\$24.00
GALE GROUP	LARGE PRINT	\$465.90
GENERAL TRAFFIC CONTROLS,INC.	TRAFFIC SIGNAL SERV HILL/LAKE	\$403.35

GRAYMONT CAPITAL, INC	LIME	\$4,863.27
HACH COMPANY	CHEMICALS	\$758.97
HAWKINS, INC	CHEMICALS	\$3,691.71
HIBACHI 88	REFUND LIQ LIC	\$168.75
HISTORIC ARNOLDS PARK INC	FY 19 SUPPORT RESTORE THE PARK	\$2,000.00
HOFFMAN FILTER SERVICE LLC	USED FILTERS	\$55.00
HR GREEN INC	S GLENN/BUS PARK GENERATORS	\$4,842.00
HTM SALES, INC.	PUMP	\$5,301.37
IA LAKES ELECTRIC CO-OP	UTILITIES	\$523.76
IMWCA	FY 19 PREMIUM 6 OF 8	\$4,323.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$319.71
IOWA LAKES REGIONAL WATER	UTILITIES	\$63.49
JANITOR'S CLOSET	SANITIZER KITS	\$50.90
JENNINGS AUTO PARTS	AIR FILTER & FILTER	\$265.91
DWIGHT JERGE	REIMB CELL PHONE NOV	\$10.00
KAPCO, INC	SHIPPING FEE	\$36.18
KC NIELSEN LTD	PULLEY & SPINDLE	\$190.99
L & C TIRE SERVICE	REAR BRAKES & ROTOR	\$1,058.20
LAKES AREA SENIOR CITIZENS	FY 19 SUPPORT NOV	\$416.50
LAKES MARKETING AND PRINT	FOLD & STUFF BILLS	\$135.33
MARCO	COPIES	\$102.90
LINDA MCCANN	PROGRAM	\$135.00
MEDIACOM LLC	INTERNET & PHONE	\$302.87
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$632.64
MIDWEST ALARM COMPANY	CAMERA - GARAGE	\$1,374.35
KYLE MOHNI	STEEL TOE BOOTS	\$179.99
MSC INDUSTRIAL SUPPLY CO	GLOVES & BOLTS	\$179.43
MUESKE ELECTRIC INC.	LED LIGHTS	\$171,560.93
NORSOLV SYSTEMS ENVIRON. SERV	SERVICE	\$167.95
O'REILLY AUTOMOTIVE INC	BLUE DEF	\$773.98
OKOBOJI MOTOR COMPANY	OIL CHANGE	\$52.01
PETTY CASH	POSTAGE	\$95.14
PLIC - SBD GRAND ISLAND	LIFE INS NOV	\$964.44
PLUMB SUPPLY CO.	PARTS	\$20.98
POLE PAINTING PLUS	PAINT 65 POLES/BASES	\$27,300.00
DIANA PRITTS	INSERVICE MEAL	\$7.44
PRODUCTIVITY PLUS ACCOUNT	BULK OIL & ANTIFREEZE	\$4,467.50
RON'S REPAIR INC	HARNESS	\$362.21
SCHAEFFER'S MFG CO	DRUM OIL	\$1,031.82
SHAMROCK RECYCLING, INC	62.45 TONS RECYCLE OCTOBER	\$10,404.00
SHIELD TECHNOLOGY CORPORATION	2019 SOFTWARE SUPPORT	\$3,155.00
SPIRIT LAKE READY MIX	23RD STREET	\$57.50
STOREY-KENWORTHY CO.	FLOOR MAT	\$121.30
TERRY STRUBBE	REIMB CELL PHONE NOV	\$10.00
TCIC INC	SUPPORT	\$150.00
THE WATER CONNECTION	WATER	\$26.00
BRETT TIGGES	REIMB CELL PHONE NOV	\$10.00
TITAN MACHINERY	FIXED BREAKER	\$1,154.91
TREASURER STATE OF IOWA	WATER EXCISE TAX 10/16-10/31	\$10,046.00
TUMBLEWEED PRESS	CHILDREN'S EBOOKS	\$725.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,300.00
MATT VAHLSING	JANITOR OCTOBER	\$975.00
AARON VAN WYHE	CLOTHING ALLOWANCE	\$73.08
VIRTRU	EMAIL SECURITY	\$1,599.00

WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$503.07
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$232.11
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 10/16-10/31	\$16,334.49
WEX BANK	FUEL OCTOBER	\$9,056.98
CHRIS WILLIAMS	INSERVICE MEAL	\$10.16
RON ZELLE	MILEAGE FOR PROGRAM	\$192.00
TOTAL ACCOUNTS PAYABLE		\$372,116.03
PAYROLL CHECKS		\$56,335.46
DEPOSIT REFUNDS ON 11/14/2018		\$386.40
TOTAL		\$428,837.89

#### **LIQUOR LICENSE**

Motion by Farmer, seconded by Bice to approve a Class B beer permit for Boji Craft Beer. Motion carried unanimously.

#### **TREASURER'S REPORT**

Motion by Farmer, seconded by Bice to approve the Treasurer's Report for October, 2018. Motion carried unanimously. Revenue for October, 2018 totaled \$2,394,293.60. Expenditures for October 2018 were as follows: General Fund \$190,256.66; Local Option Sales Tax \$50,000.00; Economic Development \$500.00; Road Use \$12,297.77; Trust and Agency \$39,718.56; Friends of SL Library \$1,249.49; Erie Reconstruction \$17,890.00; Water \$130,718.17; Water Trust & Agency \$759.55; Sanitary Sewer \$21,477.27; Solid Waste Collection \$75,180.63; Partial Self-Funding \$1,718.86.

#### **RESOLUTION NO. 2018-39**

##### **RESOLUTION APPROVING GRANT PAYMENT FOR 1708 KEOKUK AVENUE UNDER THE OLDE TOWN BETTERMENT INCENTIVE PROGRAM**

Harbst introduced and caused to be read Resolution No. 2018-39 and moved for its adoption, which was seconded by James. Aye: Bice, Farmer, Harbst, James. Resolution duly adopted.

#### **RESOLUTION NO. 2018-40**

##### **RESOLUTION APPROVING EASEMENT AGREEMENT FOR DRAINAGE AT 1609 38<sup>th</sup> STREET**

Bice introduced and caused to be read Resolution No. 2018-40 and moved for its adoption, which was seconded by James. Aye: Bice, Farmer, Harbst, James. Resolution duly adopted.

#### **RESOLUTION NO. 2018-41**

##### **RESOLUTION APPROVING PAY APPLICATION #1 AND CHANGE ORDER #1 FOR 13<sup>TH</sup> STREET IMPROVEMENTS PROJECT**

Farmer introduced and caused to be read Resolution No. 2018-41 and moved for its adoption, which was seconded by Harbst. Aye: Bice, Farmer, Harbst, James. Resolution duly adopted.

#### **STREET CLOSURE FOR U OF O WINTER GAMES**

Motion by James, seconded by Bice to approve street closure request for the University of Okoboji Winter Games 5K/10K run on Saturday, January 26, 2019. Motion carried unanimously.

#### **COMMENTS BY MAYOR, COUNCIL AND STAFF**

City Administrator Gregg Owens announced the Spirit Lake Chamber will be hosting a downtown Spirit Lake business window lighting event on Saturday, November 24<sup>th</sup> at 5:00 PM. The City's Street Department will coordinate with the lighting of the downtown city trees on the street corners at the same time. Owens thanked Kevin Kuhlman of Kuhlman Lake Service for removing the fallen tree from the lake at Gilbert Park. Councilmember Kevin Bice reported the Spirit Lake Fire Department is in need to recruit additional volunteers for the fire department.

**ADJOURNMENT**

Motion by Farmer seconded by James to adjourn the meeting. Motion carried unanimously.

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Bruce Keenan, Mayor

ATTEST:

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Gregg L. Owens, City Administrator