

**City of Spirit Lake**  
**Regular City Council Meeting 5:30 p.m.**  
**Tuesday, August 14, 2018**

**City Council Chambers**

**Present: Mayor Keenan. Councilmembers Bice, Harbst, James, Farmer. Absent: Fisher**

Meeting called to order by Mayor Keenan.

The pledge of allegiance to the flag was recited by those present.

**MINUTES**

Motion by Farmer seconded by Bice to approve the minutes of the July 24<sup>th</sup> regular council meeting.  
Motion carried unanimously.

**BILLS**

Motion by Farmer seconded by Bice to approve the bill list for the month of August, 2018. Motion carried unanimously.

A&B BUSINESS SOLUTIONS	COPIER CONTRACT	\$208.02
AHLERS & COONEY, PC	LEGAL FEES - BERKLEY PLACE UR	\$565.50
ALLIANT ENERGY/IPL	UTILITIES	\$5,653.87
AMERICAN FAMILY LIFE ASSURANCE	AFLAC ACCIDENT	\$1,049.54
BAKER & TAYLOR, INC.	BOOKS	\$644.90
BANKCARD SERVICES	OFFICE SUPPLIES	\$3,711.16
BARCO MUNICIPAL PRODUCTS, INC	SIGN & SHOVELS	\$277.57
BECK ENGINEERING, INC	2018 SEALCOAT	\$3,556.25
BEST WAY INC	GREEN FLAGS	\$218.00
BLACK HILLS ENERGY	UTILITIES	\$429.90
BLUE LAKE WEBSITES	UPDATE/HOSTING FEE	\$113.75
BOB'S REPAIR & TOW	AFTER HOURS TOW	\$222.84
BOMGAARS SUPPLY INC	SHOP VAC	\$119.99
BUSINESS TODAY	TONER	\$156.97
CAMPUS CLEANERS & LAUNDERERS	MATS	\$111.70
CENTER POINT LARGE PRINT	LARGE PRINT	\$224.70
CENTRAL STATES LAB	CHEMICALS	\$475.82
CINTAS CORP (CHICAGO)	SOAP & TOWELS	\$86.40
CITIBUSINESS CARD	FRIENDS MISC	\$1,657.91
CITY CLERK	UTILITIES	\$912.26
COHRS CONSTRUCTION, INC.	GRAVEL	\$538.99
COLIBRI SYSTEMS	BOOK COVERS	\$478.84
CONSOLIDATED MANAGEMENT	MEALS - WEBER	\$1,293.90
CONVERGED TECHNOLOGIES,LLC	INSTALL POLYCOM SOUND SYSTEM	\$400.00
CULLIGAN WATER OF SPENCER	HYROCHLORIC ACID	\$145.22
D&K REPAIR	RETREAD	\$2,107.08
JOHN DALTON	REIMB FOR WATER MTR REPAIR	\$105.93
DICKINSON CO AIRPORT AUTHORITY	FY 19 SUPPORT AUG	\$500.00
DICKINSON CO ANIMAL CLINIC	EXAM & MEDS	\$536.38
DICKINSON CO EMS ASSOC	FY19 SUPPORT	\$3,630.00
DICKINSON CO NEWS	MINUTES	\$433.35
DISCOVERY HOUSE	FY 19 SUPPORT AUG	\$583.33
DUININCK	1/2' MIX	\$2,477.44
MICHAEL ECKERS	PROGRAM	\$100.00
EFTPS	FED/FICA TAX	\$37,150.62
KRISTA ELMQUIST	SRP PRIZES	\$61.25
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEES SEPTEMBER	\$260.05
FAREWAY STORES, INC.	COFFEE, CUPS, WATER	\$35.48

FICK'S ACE HARDWARE	LIGHT BULBS	\$11.99
NICK FIEBIG	REIMB CELL PHONE AUG	\$10.00
FRIENDS OF THE MILFORD LIBRARY	AMISH PROGRAM	\$100.00
GALE GROUP	LARGE PRINT	\$50.23
GRAHAM TIRE SPENCER	TIRES	\$511.36
GRAYMONT CAPITAL, INC	LIME	\$4,793.73
HACH COMPANY	CHEMICALS	\$738.11
HAWKINS, INC	CHEMICALS	\$5,362.58
HR GREEN INC	ENG - RAW WATER INTAKE	\$857.01
HY-VEE ACCOUNTS RECEIVABLE	CHILDREN'S COOKING PROGRAM	\$75.00
IA COUNTY ATTORNEY ASSOC	WORKSHOP	\$225.00
IA GREAT LAKES SANITARY DIST.	UTILITIES	\$378.75
IA LAKES ELECTRIC CO-OP	UTILITIES	\$520.37
CLYDE IHRKE	NW IA INSPECTORS MEETING	\$7.50
IMAGINE VIDEO PRODUCTIONS	MOVIE & PROGRAM	\$250.00
IMWCA	FY19 PREMIUM 3 OF 8	\$4,323.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$313.47
IOWA LAKES REGIONAL WATER	UTILITIES	\$63.49
IOWA ROCK'N ROLL MUSIC	FY 19 SUPPORT	\$3,000.00
JANITOR'S CLOSET	PAPER PRODUCTS	\$50.35
JENNINGS AUTO PARTS	PARTS	\$207.10
DWIGHT JERGE	CDL	\$74.00
KAPCO, INC	SHIPPING FEE	\$11.15
KOENIG PORTABLE TOILETS LLC	JET DRAINAGE TILE -PONDS	\$362.50
L & C TIRE SERVICE	INSTALL NEW TIRES	\$189.58
LAKES AREA HOCKEY ASSOCIATION	FY 19 SUPPORT	\$5,000.00
LAKES AREA SENIOR CITIZENS	FY19 SUPPORT AUG	\$416.50
LAKES AUTO SPORT LLC	REPAIR SERP BEL/CONTROL ARM	\$1,358.78
LAKES MARKETING AND PRINT	FOLD & STUFF BILLS & NEWSLETTE	\$270.08
LAKES NEWS SHOPPER	HELP WANTED AD	\$105.60
LAWSON PRODUCTS INC.	FLASHLIGHT	\$123.75
MARCO	COPIES	\$116.35
MATHESON TRI-GAS, INC	OXYGEN	\$46.00
MEDIACOM LLC	PHONE & INTERNET	\$391.57
MID-AMERICAN RESEARCH CHEMICAL	HAND CLEANERS & CHEMICALS	\$284.96
MIDWEST TURF IRRIGATION	NOZZLES	\$168.55
MSC INDUSTRIAL SUPPLY CO	BATT. TERMINAL, LUG, TUBING	\$101.66
MUESKE ELECTRIC INC.	REPAIR STREET LIGHTS	\$384.24
NASRO	TRAINING - CLAYTON	\$495.00
O'REILLY AUTOMOTIVE INC	OIL	\$41.24
OKOBOJI MOTOR COMPANY	OIL CHANGE & AIR FILTER	\$110.97
ONE OFFICE SOLUTION	CALENDARS	\$25.70
OVERDRIVE INC	E-BOOK CONTENT	\$869.20
PETTY CASH - LIBRARY	POSTAGE	\$88.86
PIXLER ELECTRIC OF SPENCER,INC	REPAIR	\$259.29
PLIC - SBD GRAND ISLAND	LIFE INS AUGUST	\$981.28
POWERPLAN	LATCHES	\$94.04
REHAB SYSTEMS, INC	MANHOLE REHAB	\$10,375.00
RELIEF WRITER LLC	BOOK	\$16.99
RON'S REPAIR INC	TRUCK SEAT	\$80.37
SECURE BENEFITS SYSTEMS	UNREIMB. MED	\$1,014.11
SHAMROCK RECYCLING, INC	73.02 TONS RECYCLE JULY	\$10,404.00
SHAW'S OF OKOBOJI II, LLC	REPLACE LOCK	\$75.00
SPIRIT LAKE KIWANIS	21.64 TONS PAPER RECYCLE	\$324.60

SPIRIT LAKE READY MIX	21ST & BOSTON	\$445.25
SPIRIT LAKE TOWN & COUNTRY VET	ANIMAL CONTROL	\$112.00
STATE HYGIENIC LAB	TESTING	\$309.50
STATE LIBRARY OF IOWA	GALE DATABASES	\$375.40
CAROLE STEPHENS	MUSIC CDS	\$40.00
STOREY-KENWORTHY CO.	CALCULATOR	\$444.58
TERRY STRUBBE	REIMB CELL PHONE AUG	\$10.00
THE WATER CONNECTION	WATER	\$19.50
BRETT TIGGES	REIMB CELL PHONE AUG	\$10.00
TOM'S PLUMBING & HEATING LLC	REPLACE THERMOSTAT&REPAIR A/C	\$891.91
TRAF-O-TERIA SYSTEM	PARKING TICKETS	\$226.74
TREASURER STATE OF IOWA	WATER EXCISE TAX 7/16-7/31	\$11,429.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,300.00
UNIVERSAL, INC	TOWELS & TISSUES	\$492.90
MATT VAHLSING	JANITOR JULY	\$931.00
VERIZON WIRELESS	CELL PHONES	\$861.05
VIEVU	CAMERA CLIPS	\$44.00
DON VOS	SAFETY BOOTS	\$111.95
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$1,006.14
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$305.48
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 7/16-7/31	\$18,304.65
WELLMARK	BCBS-FAMILY/+	\$32,750.37
WERTS WINDOW&AWNG CLEANING INC	WINDOW WASHING	\$25.00
WEX BANK	FUEL JULY	\$7,700.10
WORLD TRADE PRESS	TRAVEL DATABASE	\$200.00
XEROX CORPORATION	OLD COPIER	\$113.50
TOTAL ACCOUNTS PAYABLE		\$206,204.89
PAYROLL CHECKS		\$113,211.02
DEPOSIT REFUNDS ON 8/15/2018		\$242.55
TOTAL		\$319,658.46

#### **TREASURER'S REPORT**

Motion by Farmer seconded by Bice to approve the Treasurer's Report for July, 2018. Motion carried unanimously. Revenue for July 2018 totaled \$596,100.25. Expenditures for July 2018 were as followed: General Fund \$309,837.21; Local Option Sales Tax \$50,000.00; Economic Development \$500.00; Road Use \$17,321.12; Trust & Agency \$40,767.00; TIF \$10,449.49; Friends of Library \$2,602.11; Police Station Improvements Project \$16,456.86; Water \$121,383.43; Water T&A \$806.02; Raw Water Improvement Project \$186.00; Sanitary Sewer \$9,040.19; Solid Waste Collection \$89,682.22; Partial Self-funding Insurance \$379.49.

#### **LIQUOR LICENSE**

Motion by Farmer, seconded by Bice to approve a Class C Beer Permit for Casey's General Store #2487 and a Class C Liquor License for El Parian, Inc. Motion carried unanimously.

#### **IOWA LAKES CORRIDOR REPORT**

Kiley Miller, President & CEO of the Lakes Corridor Development Corporation, presented a highlight of the Corridor's successes in FY 2018 and discussed needs of the area. Miller thanked the Mayor and Council for their continued financial support of the Corridor.

#### **2018 CITY OF SPIRIT LAKE STANDBY GENERATOR PROJECT PUBLIC HEARING**

The Mayor announced that this is the time and place to consider the 2018 City of Spirit Lake Standby Lift Station Generator Project. After receiving no oral or written comments, the Mayor closed the public hearing.

**RESOLUTION NO. 2018-26**

**RESOLUTION ACCEPTING BID AND MAKING AWARD OF 2018 CITY OF SPIRIT LAKE STANDBY LIFT STATION GENERATOR PROJECT**

Farmer introduced and caused to be read Resolution No. 2018-26 and moved for its adoption, which was seconded by Harbst. Aye: Bice, Farmer, Harbst, James. Resolution duly adopted.

**RESOLUTION NO. 2018-27**

**RESOLUTION APPROVING 28E WATER MANAGEMENT AUTHORITY AGREEMENT**

Harbst introduced and caused to be read Resolution No. 2018-27 and moved for its adoption, which was seconded by Farmer. Aye: Bice, Farmer, Harbst, James. Resolution duly adopted.

**RESOLUTION NO. 2018-28**

**RESOLUTION APPROVING PAY APPLICATIONS AND FINAL ACCEPTANCE OF THE SPIRIT LAKE POLICE STATION**

Bice introduced and caused to be read Resolution No. 2018-28 and moved for its adoption, which was seconded by James. Aye: Bice, Farmer, Harbst, James. Resolution duly adopted.

**RESOLUTION NO. 2018-29**

**RESOLUTION APPROVING REAP GRANT SPONSORSHIP FOR DICKINSON COUNTY TRAILS**

Farmer introduced and caused to be read Resolution No. 2018-29 and moved for its adoption, which was seconded by Harbst. Aye: Bice, Farmer, Harbst. Nay: James. Resolution duly adopted.

**RESOLUTION NO. 2018-30**

**RESOLUTION DIRECTING OFFER FOR SALE OF PUBLIC PROPERTY**

James introduced and caused to be read Resolution No. 2018-30 and moved for its adoption, which was seconded by Bice. Aye: Bice, Farmer, Harbst, James. Resolution duly adopted.

**ADJOURNMENT**

Motion by Bice seconded by Farmer to adjourn the meeting. Motion carried unanimously.

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Bruce Keenan, Mayor

ATTEST:

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Gregg L. Owens, City Administrator