

City of Spirit Lake

Regular City Council Meeting 5:30 p.m.

Tuesday, November 14, 2017

City Council Chambers

Present: Mayor Andera, Councilmembers Bice, Fisher, Harbst, Chappas and Farmer.

Meeting called to order by Mayor Andera.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Bice seconded by Farmer to approve the minutes of the October 24, 2017 regular council meeting. Aye: Fisher, Bice, Chappas, Farmer. Nay: Harbst. Motion carried.

BILLS

Motion by Bice seconded by Farmer to approve the bill list for the month of November, 2017. Councilmember Harbst questioned payment to the Spirit Lake Chamber. After some discussion, the vote was taken. Aye: Fisher, Bice, Chappas, Farmer. Nay: Harbst. Motion carried.

A&B BUSINESS SOLUTIONS	COPIER CONTRACT	\$223.41
A1 WOODWORKING	LABEL HOLDERS	\$310.10
ALLIANT ENERGY/IPL	UTILITIES	\$25,159.21
ARNOLD MOTOR SUPPLY	OIL SEAL	\$51.08
BAKER & TAYLOR, INC.	BOOKS	\$1,212.94
BARCO MUNICIPAL PRODUCTS, INC	SAFETY	\$68.19
BECK ENGINEERING, INC	ENG-ENTERPRISE AVE WATER MAIN	\$4,353.75
BLACK HILLS ENERGY	UTILITIES	\$445.43
BOB'S REPAIR & TOW	REPAIRS OCTOBER	\$237.87
BOMGAARS SUPPLY INC	CLOTHING	\$818.62
BUSINESS TODAY	REPAIRS, SUPPLIES, LABOR	\$1,258.98
CAMPUS CLEANERS & LAUNDERERS	MATS	\$113.30
CENTER POINT LARGE PRINT	MEMORIALS-LARGE PRINT	\$247.20
CENTURY LINK	TELEMETRY	\$148.00
CERTIFIED TESTING SERVICE INC	TESTING-9/71 SAIL PAD	\$1,586.50
DONNA CHAPPAS	INSERVICE	\$7.76
CHASE CARD SERVICES	GALCO INDUSTRIAL	\$1,067.12
CINTAS CORP (CHICAGO)	SUPPLIES	\$121.16
CINTAS CORPORATION	1ST AID SUPPLIES	\$127.40
CITIBUSINESS CARD	HOTEL/TRAVEL 2 PEOPLE	\$1,197.12
CITY CLERK	UTILITIES	\$1,050.85
CITY OF ORLEANS	METER SURCHARGE JUL-SEP	\$4,367.46
COHRS CONSTRUCTION, INC.	DE-ICING SAND	\$839.32
CORE & MAIN LP	CLAMPS	\$808.33
CTRL MARKETING	SAFETY	\$155.89
CUTTING EDGE SALES & SERVICE	BLADES	\$30.62
D&K REPAIR	TIRES	\$1,768.84
DATA TECHNOLOGIES INC	2018 LICENSE & SUPPORT	\$5,113.54
CINDY DAVIS	CONFERENCE TRAVEL/MEALS	\$353.11
DIAMOND CONCRETE & CONSTR, INC	PAY APP #1-SAIL PAD	\$27,986.05
DICKINSON CO AIRPORT AUTHORITY	FY18 SUPPORT-NOV	\$500.00
DICKINSON CO COMMUNITY GARDENS	2017 GROW SEASON SUPPORT	\$600.00
DICKINSON CO CONSERV. BOARD	TV'S	\$296.00
DICKINSON CO NEWS	MINUTES	\$294.60
DICKINSON CO RECORDER	RECORDING FEES	\$17.00
DICKINSON CO SHERIFF'S OFFICE	CO WAGE ASSIGN	\$240.67

DISCOVERY HOUSE	FY18 SUPPORT NOV	\$750.00
EFTPS	FED/FICA TAX	\$20,426.26
KRISTA ELMQUIST	CONFERENCE MEALS	\$48.78
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE DEC	\$275.50
FASTENAL COMPANY	PARTS	\$170.49
FICK'S ACE HARDWARE	ANTIFREEZE, FILTER, LOCK	\$68.48
NICK FIEBIG	REIMB CELL PHONE NOV	\$10.00
FRANK DUNN CO	1 PALLET PATCH	\$789.00
MICHAEL FREDERICK	BOOK	\$25.00
GALE GROUP	LARGE PRINT & HOSTING	\$220.06
GRAYMONT CAPITAL, INC	LIME	\$4,603.70
HACH COMPANY	TESTING SUPPLIES	\$583.77
HAWKINS, INC	CHEMICALS	\$4,072.02
HOLIDAY INN AIRPORT	FALL IMFOA	\$285.60
HRDIRECT	ATTENDANCE CARDS	\$62.69
HYDRO-KLEAN LLC	SEWER REHAB PAY APP #2 FINAL	\$6,823.25
IA CITY/COUNTY MGMT ASSOC	17/18 DUES	\$150.00
IA GREAT LAKES AREA CHAMBER	DUES	\$198.00
IA LAKES ELECTRIC CO-OP	UTILITIES	\$1,118.14
IA LAW ENFORCEMENT ACADEMY	TRAINING-DIERS	\$300.00
IA ONE CALL	LOCATES	\$143.50
IA RURAL WATER ASSOCIATION	DUES 2018	\$325.00
CLYDE IHRKE	HBA MEETING	\$8.99
IMWCA	FY18 PREMIUM 6 OF 8	\$5,553.00
INDEPENDENT SALT CO	BULK HIGHWAY SALT	\$3,166.81
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$51.71
JANITOR'S CLOSET	RECYCLE CANS	\$3,142.94
JENNINGS AUTO PARTS	FILTERS	\$77.47
DWIGHT JERGE	REIMB CELL PHONE NOV	\$10.00
KAPCO, INC	SHIPPING	\$17.20
KOENIG PORTABLE TOILETS LLC	CLEAN	\$25.00
KOLLASCH WELDING & MACHINE	PUNCH HOLES	\$25.00
KUHLMAN LAKE SERV&WELDING INC	WELD LIGHT POLE	\$134.75
L & C TIRE SERVICE	TIRES	\$2,265.00
LAKES AREA SENIOR CITIZENS	SUPPORT FY18 NOV	\$416.50
LAKES AUTO SPORT L.L.C.	REPAIR/REPLACE HEATER CORE	\$973.28
LAKES MARKETING AND PRINT	WATER WORK ORDERS	\$236.75
LAWSON PRODUCTS INC.	PAINT	\$440.18
DALLAS LOWRY	REIMB CELL PHONE NOV	\$10.00
MARCO	COPIES 10/9-11/8	\$234.84
MATHESON TRI-GAS, INC	TIP STANDOFF	\$40.85
MEDIACOM LLC	INTERNET	\$172.85
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$2,588.01
MEGAN & CO	OLDE TOWN BETTERMENT INCENTIVE	\$17,123.13
MICHAEL TODD & COMPANY	SIGNS	\$4,536.29
MID-IOWA SOLID WASTE EQUIP CO	SWEEPER PARTS	\$280.62
MIDAMERICAN TECHNOLOGY, INC	METROTECH ATTACHMENT	\$127.00
CLASS C SOLUTIONS GROUP	PARTS	\$163.44
MUESKE ELECTRIC INC.	BULBS	\$1,339.02
NATIONWIDE	PERFORMANCE BOND	\$1,248.00
NORSOLV SYSTEMS ENVIRON. SERV	SERVICE	\$167.95
NORTH CENTRAL INTERNATIONAL	WATER PUMP	\$151.45
OKOBOJI MOTOR COMPANY	REPAIR/REPLACE BULB	\$57.95
OLD DOMINION BRUSH	BROOM	\$578.04

ONE OFFICE SOLUTION	PAPER	\$13.25
TOM ORTHEL	SAFETY	\$320.00
PARTS CITY	PARTS	\$1,758.87
PEDERSON ELECTRIC	ELECTRIC	\$1,022.90
PETTY CASH - LIBRARY	POSTAGE	\$114.65
POLE PAINTING PLUS	PAINT 31 POLES/BASES	\$13,020.00
POWERPLAN	ARMREST KIT	\$129.56
DIANA PRITTS	SUMMER READING	\$78.59
PRODUCTIVITY PLUS ACCOUNT	PARTS-JAYCOX	\$38.40
RON'S REPAIR INC	TOOL	\$35.81
ROURKE PUBLISHING GROUP	CHILDREN'S BOOK	\$22.95
BECCA SCHULTZ	INSERVICE	\$7.76
SHAMROCK RECYCLING, INC	61.94 TONS RECYCLE OCT	\$10,200.00
SHORT ELLIOTT HENDRICKSON INC	ENG-POLICE STATION IMPROVEMENT	\$1,344.24
SIOUX CITY JOURNAL	NEWSPAPER	\$310.25
SPIRIT LAKE CHAMBER COMMERCE	FY18 SUPPORT OCT-DEC	\$10,250.00
SPIRIT LAKE KIWANIS	20.68 TONS PAPER RECYCLE	\$310.20
STATE HYGIENIC LAB	TESTING	\$536.00
STATE INDUSTRIAL PRODUCTS	DRAIN ROCKET	\$207.57
STEAMWAY CLEANING	CLEAN CARPETS	\$648.89
STOREY-KENWORTHY CO.	OFFICE SUPPLIES	\$55.25
TERRY STRUBBE	REIMB CELL PHONE NOV	\$10.00
BRETT TIGGES	REIMB CELL PHONE NOV	\$10.00
TRANS IOWA EQUIPMENT, INC.	PUMP WORK	\$1,826.95
TREASURER STATE OF IOWA	SALES TAX 10/16-10/31	\$12,096.00
TRI-STATE LITHO, LTD.	BUSINESS CARDS-BREVIK	\$42.50
U.S. POSTAL SERVICE (BY-PHONE)	REFILL POSTAGE METER	\$1,500.00
UNITY POINT CLINIC	RANDOM TESTING	\$74.00
VAHLSING'S CLEAN SWEEP	JANITOR OCTOBER	\$881.25
VANDER HAAG'S, INC.	HYDRAULIC REPAIRS	\$526.57
KRIS VIPOND	REIMB MILEAGE-BUDGET UPDATE	\$66.88
DON VOS	CLOTHING	\$49.99
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$481.20
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$185.50
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 10/16-10/31	\$14,321.71
WATERSHED, INC	REPAIR JACKET	\$65.28
WERTS WINDOW&AWNG CLEANING INC	WINDOWS-IN & OUT-11/7	\$150.00
WEX BANK	FUEL OCTOBER	\$6,731.53
WINTHER, STAVE & CO.,LLP	FY17 AUDIT PROGRESS	\$2,500.00
XEROX CORPORATION	OLD COPIER	\$113.50
TOTAL ACCOUNTS PAYABLE		\$252,048.68
PAYROLL CHECKS		\$56,322.10
DEPOSIT REFUNDS ON 11/15/2017		\$359.73
TOTAL		\$308,730.51

LIQUOR LICENSES

Motion by Bice seconded by Farmer to approve a Class B beer permit for Boji Craft Beer. Aye: Fisher, Bice, Chappas, Farmer. Nay: Harbst. Motion carried.

TREASURER'S REPORT

Motion by Bice seconded by Farmer to approve the Treasurer's Report for October, 2017. Aye: Fisher, Bice, Chappas, Farmer. Nay: Harbst. Motion carried. Revenue for October, 2017 totaled \$2,454,136.15.

Expenditures for October, 2017 were as follows: General Fund \$ 153,476.42; Local Option Sales Tax \$50,000.00; Economic Development \$500.00; Road Use \$13,746.99; Trust & Agency \$34,982.55; Friends of the Library \$897.18; Police Station Improvement \$5,651.89; 15th Street Reconstruction \$1,698.86; Water \$108,116.15; Water T&A \$918.87; Raw Water Improvement \$122,645.74; Sanitary Sewer \$8,878.85; Solid Waste Collection \$87,937.61; Partial Self-funding Insurance \$3,368.74.

RESOLUTION NO. 2017-57

**RESOLUTION APPROVING PAY APPLICATION #2 AND FINAL ACCEPTANCE OF THE
2016 CITY OF SPIRIT LAKE SANITARY SEWER REHABILITATION PROJECT**

Chappas introduced and caused to be read Resolution No. 2017-57 and moved for its adoption, which was seconded by Bice. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

RESOLUTION NO. 2017-58

**RESOLUTION APPROVING PAYMENT OF GRANT FOR 1711 HILL AVENUE
UNDER THE CITY'S OLDE TOWN BETTERMENT INCENTIVE PROGRAM**

Harbst introduced and caused to be read Resolution No. 2017-58 and moved for its adoption, which was seconded by Farmer. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

COMMENTS BY MAYOR, COUNCIL AND STAFF

Chappas stated he would be attending the Corridor Annual meeting on Wednesday and the Corridor would appoint someone to fill his position on their board. Fisher suggested the City get the financials from agencies requesting funding at budget time to see how the city's funding works into their plan. City Administrator Gregg Owens reported the City is making progress towards automatic waste management and hope to switch to automatic pickup next spring.

ADJOURNMENT

Motion by Chappas seconded by Fisher to adjourn the meeting. Motion carried unanimously.

Blain Andera, Mayor

ATTEST:

Gregg L. Owens, City Administrator