

**City of Spirit Lake
 Regular City Council Meeting 5:30 p.m.
 Tuesday, February 9, 2016
 City Council Chambers**

**Present: Mayor Andera, Councilmembers Bice, Chappas, Fisher, and Chapman.
 Absent: Harbst**

MINUTES

Motion by Bice seconded by Chappas to approve the minutes of the January 26th council meeting.
 Motion carried unanimously.

BILLS

Motion by Bice seconded by Chappas to approve the bill list for the month of February, 2016. Motion carried unanimously.

MOTOR INN	NEW TRUCK	25,376.00
CENTURY LINK	TELEMETRY	148.00
CITIBUSINESS CARD	TV, MISC	2,095.52
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE FEBRUARY	261.00
IA LAKES ELECTRIC CO-OP	UTILITIES	3,251.33
ING LIFE INS. & ANNUITY CO.	457 PLAN	200.00
SECURE BENEFITS SYSTEMS	CAFETERIA PLAN	1,146.07
WADDELL & REED	ANNUITY	900.00
WELLMARK	HEALTH/DENTAL INS FEB	26,521.71
VERIZON WIRELESS	PHONE	740.25
ALLIANT ENERGY ACCOUNTS PAY	UTILITIES	29,469.92
ALPHA WIRELESS COMMUNICATIONS	CONNECTOR	14.18
AUDIO EDITIONS	AUDIO BOOKS	49.28
BAKER & TAYLOR, INC.	BOOKS	913.25
BECK ENGINEERING, INC	ENG-SEWER LINING	14,873.25
CAMPUS CLEANERS & LAUNDERERS	MATS	67.50
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	210.30
CENTURY LINK	TELEMETRY	148.00
CHASE CARD SERVICES	WASH BAY CURTAINS-AKON	2,767.73
CITY CLERK	UTILITIES	212.79
CONTINENTAL RESEARCH CORP.	PLIERS, XTRA MUSCLE	452.96
CORNELL ABSTRACT COMPANY	SEARCH-FERGUSON/BRC LAND	25.00
CREATIVE PRODUCT SOURCE	BOOKMARKS	192.01
CUSIP GLOBAL SERVICES	2015B PROF SERVICES	400.00
DAILY REPORTER/THE	NEWSPAPER	99.00
DICKINSON CO NEWS	MINUTES	190.50
DICKINSON CO.AIRPORT AUTHORITY	SUPPORT AGREEMENT FEB	500.00
DISCOVERY HOUSE	SUPPORT AGREEMENT FEB	1,000.00
FAREWAY STORES, INC.	COFFEE, CLEANER	43.95
FERGUSON WATERWORKS #2516	METERS	12,442.21
FICK'S ACE HARDWARE	LP	15.99
FIEBIG/NICK	REIMB CELL PHONE FEB	10.00
FIVE STAR ROOFING	REPAIR ROOF	616.64
FONS & PORTER	DVD	29.94
FOX INTERNATIONAL, INC.	PART	52.72
GALE GROUP	BOOKS	120.00
GJERDE COLLISION CENTER	MARKER LAMP	49.00
HD SUPPLY WATERWORKS LTD	CLAMP, SOCKET	190.35
HR GREEN INC	CTR/12TH LIFT STATIONS	5,700.00
IA GREAT LAKES SANITARY DIST.	UTILITIES	725.33
IA LAKES ELECTRIC CO-OP	UTILITIES	980.49
IHRKE/CLYDE	NW IA INSPECTORS MEAL	7.50
INGRAM LIBRARY SERVICES	CHILDRENS BOOKS	554.69
INT'L ASSC OF CHIEFS OF POLICE	MEMBERSHIP	150.00
IOWA LAKES CORRIDOR DEV. CORP	FY16 FUNDING	5,000.00
JANITOR'S CLOSET	TISSUE, TOWELS	99.35
JAYCOX IMPLEMENT	DEXTRON	270.02
JENNINGS AUTO PARTS	DOMELIGHT	25.03
JERGE/DWIGHT	REIMB CELL PHONE FEB	10.00
JOHNSTON AUTOSTORES	PARTS	525.60
KAPCO, INC	SHIPPING	29.70
KOLLASCH WELDING & MACHINE	OIL LINE SKIDLOADER	25.00
LAKES AREA SENIOR CITIZENS	SUPPORT AGREE FEB	416.50
LAKES LUBE CENTER LLC	PROPANE	36.40
LAKES NEWS SHOPPER	GREEN WASTE HELP WANT AD	76.20

LAKES PRINTING	WINDOW ENVELOPES	368.37
LOWRY/DALLAS	REIMB CELL PHONE FEB	10.00
M&G DISTRIBUTORS	PART FOR LOCK, SERVICE	90.00
MANGO LANGUAGES	LANGUAGE LEARNING	1,040.00
MARCO	COPIES	35.03
MATHESON TRI-GAS, INC	OXYGEN, ACETYLENE	119.86
MCGHEE/PETE	BOOK	15.00
MEDIACOM LLC	INTERNET	185.85
MURPHY TRACTOR & EQUIP CO	ARMREST KIT	133.91
OKOBOJI GRAPHICS	DOOR LOGO	360.00
OKOBOJI MOTOR COMPANY	SERVICE, BATTERY	211.04
ONE OFFICE SOLUTION	OFFICE SUPPLIES	25.15
PARTS CITY	FILTERS, STUDS	1,194.36
PAUL/SHERYL	CLOTHING ALLOWANCE	42.00
PETTY CASH - LIBRARY	POSTAGE	155.14
PRITTS/DIANA	SUMMER READING PROGRAM	102.22
SAM WEDEKING EXCAVATING INC	HAUL SNOW	3,409.21
SHAMROCK RECYCLING, INC	RECYCLING JAN	9,075.95
SHAW'S OF OKOBOJI II, LLC	OFFICE KEYS	5.00
STATE HYGIENIC LAB	TESTING	744.00
STOREY-KENWORTHY CO.	OFFICE SUPPLIES	92.36
STRUBBE/TERRY	REIMB CELL PHONE FEB	10.00
TEI LANDMARK AUDIO	PLAYAWAYS (AUDIO)	110.48
THE WATER CONNECTION	WATER	13.00
TIGGES/BRETT	REIMB CELL PHONE FEB	10.00
TRITLE/MERLIN	CUSTODIAL JAN	370.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT#18	1,300.00
ULTRA MAX	AMMO	1,036.49
UNITY POINT CLINIC	DATA MEMBERSHIP DUES	100.00
UPSTART	SUMMER READING PROGRAM	217.93
VAHLSING'S CLEAN SWEEP	JANITOR JAN	425.00
VESSCO, INC	PARTS	3,132.24
VIEVU	BODY CAMERAS	250.00
WASTE MANAGEMENT OF WI-MN	LANDFILL FEE 1/16-1/31	9,744.48
WEX BANK	FUEL-JAN	5,740.59
XEROX CORPORATION	COPIER	203.72
	Final Totals...	180,506.54

MANUAL JOURNAL ENTRIES

Motion by Bice seconded by Chappas to approve the ach payments affecting cash, recorded by manual journal entry for October, November, December, 2015. EFTPS 941 deposits: \$117,821.20; Treasurer State of Iowa tax withholding: \$21,260.00; IPERS withholding: \$70,597.70; Treasurer State of Iowa sales tax: \$24,140.00; Treasurer State of Iowa unemployment: \$178.90; Collection Service Center: \$2,887.20; MN Collection Service Pmt Center: \$1,731.36; IA Finance Authority (SRF) \$225.00; Bankers Trust for Bond principal & interest & fees \$390,510.52; Transfers to Partial self-funding insurance \$9,334.26. Transfers between funds per Budget: Transfer from LOST to General Fund, net 60% of LOST receipts \$150,000.00; transfer from Water to Water Rev Sinking Fund for Revenue Bond requirements \$61,276.26; From Employee Benefit, Water, Sewer, Sanitation to PSF for insurance \$9,620.01; Transfer from Water, Sewer & Solid Waste to General for SHIELD draw \$4,000.00; transfer from Water, Solid Waste \$ Street (General) to equipment revolving \$32,500.00; Transfer from LOST, TIF, Water, Sewer % General to Debt Serviced for payments \$375,683.02.

FUND BALANCE REPORT

Motion by Bice seconded by Chappas to approve the Fund Balance Report for January, 2016. Motion carried unanimously. Revenues for January, 2016 totaled \$424,406.42. Expenditures for January, 2016 were as follows: General Fund \$259,614.59; Road Use \$22,415.67; Trust & Agency \$35,017.02; Economic Development \$500.00; Friends of the Library \$2,975.87; So. Hills Phase III \$58,130.17; City Hall Facilities Project \$76.00; Water \$87,956.71; Water Trust & Agency \$800.00; Sanitary Sewer \$22,358.15; Solid Waste \$65,587.62; Partial Self-funding Insurance \$5,478.22.

LIQUOR LICENSE

Motion by Bice seconded by Chappas to approve the Class C liquor license for Buck's Pub, Class C Beer permit for Wilder Thymes Natural Foods, and Class C Beer permit for Kabele's Trading Post. Motion carried unanimously.

IOWA GREAT LAKES CORRIDOR PRESENTATION

Kiley Miller, CEO of the Iowa Great Lakes Corridor, presented the 2015 Corridor Annual Report and requested funding for the current fiscal year and for FY17.

RESOLUTION No. 2016-08

RESOLUTION SETTING PUBLIC HEARING AND BID LETTING OF CENTER LAKE AND 12TH STREET SANITARY SEWER LIFT STATIONS EMERGENCY GENERATORS PROJECT

Fisher introduced and caused to be read Resolution No. 2016-08 and moved for its adoption, which was seconded by Bice. Aye: Bice, Chappas, Fisher, Chapman. Resolution duly adopted.

RESOLUTION NO. 2016-09

**RESOLUTION FIXING DATE FOR A MEETING ON THE PROPOSITION TO AUTHORIZE
A
LOAN AGREEMENT AND THE ISSUANCE OF NOTES TO EVIDENCE THE
OBLIGATIONS
OF THE CITY THEREUNDER**

Bice introduced and caused to be read Resolution No. 2016-09 and moved for its adoption, which was seconded by Chappas. Aye: Bice, Chappas, Fisher, Chapman. Resolution duly adopted.

ORDINANCE NO. 1-2016

AN ORDINANCE AMENDING CHAPTER 41.13 OF THE CODE OF ORDINANCES REGARDING SMOKING AT PUBLIC PARKS AND THE SPIRIT LAKE PUBLIC LIBRARY

THIRD CONSIDERATION

Motion by Chappas, seconded by Fisher to approve the third consideration of Ordinance No. 1-2016. Motion carried unanimously.

RESOLUTION NO. 2016-10

RESOLUTION APPROVING AGREEMENTS FROM JIM AND DONNA SCHMIDT OF HAWTHORN PARK TOWNHOMES, LLC, THE IOWA GREAT LAKES SANITARY DISTRICT AND THE CITY OF SPIRIT LAKE

Chappas introduced and caused to be read Resolution No. 2016-10 and moved for its adoption, which was seconded by Chapman. Aye: Bice, Chappas, Fisher, Chapman. Resolution duly adopted.

ADJOURNMENT

Motion by Bice seconded by Fisher to adjourn the meeting. Motion carried unanimously.

Blain Andera, Mayor

ATTEST:

Gregg L. Owens, City Administrator