

**City of Spirit Lake  
Regular City Council Meeting 5:30 p.m.  
Tuesday, September 26, 2017**

**City Council Chambers**

**Present: Mayor Andera, Councilmembers Bice, Fisher, Harbst, Chappas and Farmer.**

Meeting called to order by Mayor Andera.

The pledge of allegiance to the flag was recited by those present.

**MINUTES**

Motion by Bice seconded by Farmer to approve the minutes of the September 12, 2017 regular council meeting. Motion carried unanimously.

**BILLS**

Motion by Bice seconded by Farmer to approve the bill list for the month of September, 2017. Motion carried unanimously.

A1 TECH SOLUTIONS	MOVE PHONE	\$68.55
A1 WOODWORKING	CHAIR RAIL (CHILDREN'S)	\$95.00
ABDO-SPOTLIGHT-MAGIC WAGON	BOOK SALE PURCHASES	\$943.32
ALLIANT ENERGY/IPL	UTILITIES	\$27,069.94
AMERICAN FAMILY LIFE ASSURANCE	AFLAC ACCIDENT	\$1,061.76
BAKER & TAYLOR, INC.	BOOKS	\$1,334.26
BOMGAARS SUPPLY INC	BATTERY, GRINDER, MISC	\$1,068.20
BOOKPAGE	BOOK MAGAZINE	\$324.00
BUSINESS TODAY	SERVICE CALLS, TONER	\$578.98
CAMPUS CLEANERS & LAUNDERERS	MATS	\$72.26
CARROLL DISTR&CONSTR.SUPPLY	PAINT	\$85.79
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	\$250.06
CENTURY LINK	PHONE	\$203.85
CERTIFIED LABORATORIES	PREMALUBE	\$390.00
CHAPPAS JOHN	CORRIDOR MEETINGS	\$47.08
CHRISTIANS SHEET METAL HVAC	BLACK FLATS	\$127.60
CITIBUSINESS CARD	BOOKS/DVD'S	\$651.50
CLAY CO SHERIFF	FORFEITURE	\$521.75
CUTTING EDGE SALES & SERVICE	WEED EATER	\$417.83
DICKINSON CO ATTORNEY	FORFEITURES	\$52.18
DICKINSON CO CLERK OF COURT	COURT COSTS	\$120.00
DICKINSON CO CONSERV. BOARD	TV'S	\$339.00
DICKINSON CO NEWS	MINUTES	\$385.78
DICKINSON CO SHERIFF'S OFFICE	CO WAGE ASSIGN	\$240.67
EFTPS	FED/FICA TAX	\$19,750.87
KRISTA ELMQUIST	MANAGEMENT CLASS	\$369.06
EMC NATIONAL LIFE	POLICE LIFE INS OCT	\$229.50
FEAR COMPUTER SOLUTIONS	PRINTER/NETWORK SUPPORT	\$120.00
FERGUSON WATERWORKS #2516	SOFTWARE MAINTENANCE	\$1,300.00
GABE FLYNN	CHILDREN'S BOOKS	\$473.50
GALE GROUP	LARGE PRINT BOOKS (MEMORIAL \$)	\$181.65
GENERAL TRAFFIC CONTROLS,INC.	LOAD SWITCH WITH LED'S	\$44.00
HR GREEN INC	ENG-RAW WATER INTAKE	\$18,987.35
IA LEAGUE OF CITIES	DUES FY18	\$2,450.00
IA ONE CALL	LOCATES	\$99.10
IA STATE UNIVERSITY EXTENSION	CIC CLASS-HILL	\$35.00
CLYDE IHRKE	HBA MEETING	\$8.99
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$213.95

IOWA LAKES REGIONAL WATER	UTILITIES	\$59.49
IPERS	IPERS - REGULAR	\$25,170.63
KOENIG PORTABLE TOILETS LLC	CLEAN X 3	\$100.00
KOLLASCH WELDING & MACHINE	METAL	\$15.00
MARCO	COPIES	\$553.83
MATHESON TRI-GAS, INC	SHIELD CUP, DRAG, ELECTRODE	\$369.76
MEDIACOM LLC	INTERNET	\$129.95
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$253.33
MENARDS INC	PAVERS	\$17.76
CLASS C SOLUTIONS GROUP	BANDING ROLLS	\$132.82
MUESKE ELECTRIC INC.	CAPACITORS	\$701.50
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$59.78
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER 6/30-9/29	\$508.29
PLIC - SBD GRAND ISLAND	LIFE INS OCT	\$930.15
PROSECUTING ATTORNEY TRAINING	FORFEITURE	\$115.95
SECURE BENEFITS SYSTEMS	UNREIMB. MED	\$1,535.14
SHORT ELLIOTT HENDRICKSON INC	ENG-POLICE STATION IMPROVE	\$109.00
SPIRIT LAKE KIWANIS DUES	DUES/MEAL JUL-SEP 2017	\$131.00
STATE HYGIENIC LAB	TESTING	\$460.00
STATE LIBRARY OF IOWA	MARC RECORDS	\$244.00
STATE OF IOWA - PR TAXES	STATE TAX	\$7,081.00
TEI LANDMARK AUDIO	FRIENDS PURCHASES FROM GRANT	\$1,096.83
TOM'S PLUMBING & HEATING LLC	DAMPER/DIFFUSER MAINT	\$468.00
TREASURER STATE OF IOWA	SALES TAX 9/1-9/15	\$247.00
TRI-STATE LITHO, LTD.	DUMPSTER DECALS	\$140.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,200.00
UNIVERSAL, INC	TOWELS, TISSUE	\$518.90
VANDER HAAG'S, INC.	TANK	\$430.00
VERIZON WIRELESS	CELL PHONE	\$266.55
VFW CANTEEN	DEPOSIT-EMPLOYEE RECOGNITION	\$150.00
VOYA INSTITUTIONAL TRUST CO	VOYA DEF COMP	\$200.00
WADDELL & REED	W&R DEF COMP	\$900.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$481.20
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$185.50
WALMART COMMUNITY/GEMB	INK, USB DRIVES	\$93.21
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 9/1-9/15	\$12,606.31
WELLMARK	BCBS-FAMILY/+	\$29,840.08
WERTS WINDOW&AWNG CLEANING INC	OUTSIDE WINDOW CLEAN 9-11	\$75.00
WINDSTREAM	PHONE	\$605.84
XEROX CORPORATION	COPIER LEASE	\$212.65
ZEP SALES & SERVICE	TKO, FUZION	\$158.94
TOTAL ACCOUNTS PAYABLE		\$169,266.72
PAYROLL CHECKS		\$55,358.51
TOTAL		\$224,625.23

#### LIQUOR LICENSES

Motion by Bice seconded by Farmer to approve a Class C beer permit for Kabeles Trading Post, Class B wine permit for Custom Wines and Class E liquor license for Pronto. Motion carried unanimously.

#### RESOLUTION APPROVING PAY APPLICATION #7 AND CHANGE ORDER #2 FOR THE 2017 CITY OF SPIRIT LAKE RAW WATER IMPROVEMENTS PROJECT

No action was taken.

**RESOLUTION NO. 2017-51**  
**RESOLUTION SETTING HEARING AND BID LETTING FOR SPIRIT LAKE POLICE BUILDING**  
**IMPROVEMENTS PROJECT**

Fisher introduced and caused to be read Resolution No. 2017-51 and moved for its adoption, which was seconded by Chappas. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

**RESOLUTION NO. 2017-52**  
**RESOLUTION APPROVING FY 2017 ANNUAL FINANCIAL REPORT**

Chappas introduced and caused to be read Resolution No. 2017-52 and moved for its adoption, which was seconded by Farmer. Aye: Fisher, Bice, Chappas, Harbst, Farmer. Resolution duly adopted.

**APPOINTMENT TO PLANNING AND ZONING COMMISSION**

Motion by Chappas, seconded by Bice to approve the appointment of Marcia Hunt to the Planning & Zoning Commission. Motion carried unanimously.

**COMMENTS BY MAYOR, COUNCIL AND STAFF**

Mayor Andera announced the hiring of Nancy Verkamp to the Spirit Lake Chamber Office.

**ADJOURNMENT**

Motion by Bice seconded by Farmer to adjourn the meeting. Motion carried unanimously.

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Blain Andera, Mayor

ATTEST:

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Gregg L. Owens, City Administrator