

**City of Spirit Lake  
Regular City Council Meeting 5:30 p.m.  
Tuesday, June 14, 2016**

**City Council Chambers**

**Present: Mayor Andera, Councilmembers Bice, Chappas, Fisher, Harbst, and Chapman.**

Meeting called to order by Mayor Andera.

The pledge of allegiance to the flag was recited by those present.

**MINUTES**

Motion by Bice seconded by Fisher to approve the minutes of the May 24, 2016 council meeting.

Motion carried unanimously.

**BILLS**

Motion by Bice seconded by Fisher to approve the bill list for the month of June, 2016. Motion carried unanimously.

|                          |                                |                |
|--------------------------|--------------------------------|----------------|
| 3-D LAWN CARE            | SPRING WEED CONTROL            | \$3,642.50     |
| ACS                      | PRINTER TONER                  | \$235.38       |
| ALLIANT ENERGY/IPL       | UTILITIES                      | \$23,173.74    |
| ARNOLD MOTOR SUPPLY      | SERVICE VEHICLE                | \$68.01        |
| PHILIP L ASCHEMAN PHD    | PSYCH EVAL                     | \$140.00       |
| BAKER & TAYLOR, INC.     | BOOKS (USING BOOK SALE \$)     | \$785.25       |
| BANKERS TRUST            | EPAY BOND PRINCIPAL & INTEREST | \$7,619,061.25 |
| BARCO MUNICIPAL PRODUC   | BARRICADES                     | \$581.74       |
| BARRIER GROUP            | FIREWALL                       | \$350.00       |
| BECK ENGINEERING, INC    | ENG-SEWER REHAB                | \$5,851.25     |
| BECK EXCAVATING, INC     | FINAL PAY APP-SCHROM           | \$80,155.00    |
| BLACK HILLS ENERGY       | UTILITIES                      | \$1,251.09     |
| BLUE LAKE WEBSITES       | WEBSITE ADD BLUE ZONES         | \$27.50        |
| BOB'S REPAIR & TOW       | VEHICLE REPAIRS MAY            | \$329.00       |
| BOJI TECHNOLOGY          | COMPUTER & SETUP               | \$1,079.99     |
| BOMGAARS SUPPLY INC      | TANK, MISC                     | \$1,343.36     |
| BOYER TRUCKS             | REPAIRS-07 STERLING            | \$2,500.95     |
| BROWN SUPPLY             | PAINT                          | \$3,158.10     |
| BSN SPORTS LLC           | LITTLE LEAGUE PARK BLEACHERS   | \$7,956.00     |
| BUSINESS TODAY           | SUMMER READING, SIGN           | \$157.32       |
| C&D WASTE OIL            | WASTE OIL                      | \$55.00        |
| CAMPUS CLEANERS & LAU    | MATS                           | \$179.04       |
| CENTER POINT LARGE PRINT | LARGE PRINT BOOKS              | \$349.90       |
| CENTURY LINK             | PHONE                          | \$329.34       |
| CERTIFIED LABORATORIES   | LUBRA TORQUE PLUS              | \$226.25       |
| CHASE CARD SERVICES      | SIGHTS-LARUE TACTICAL          | \$8,333.56     |
| CITIBUSINESS CARD        | CREDIT CARD CHARGES            | \$657.96       |
| CITY CLERK               | UTILITIES                      | \$194.97       |
| CLASS C SOLUTIONS GROUP  | TISSUE, TOWELS                 | \$429.03       |
| COMPASS POINTE           | SAP EVAL                       | \$550.00       |
| CONTINENTAL RESEARCH     | BLADES                         | \$697.55       |
| CUTTING EDGE SALES       | REPAIRS                        | \$148.19       |
| D&K REPAIR               | BRAKE, BEARING                 | \$123.99       |
| DATA TECHNOLOGIES INC    | SOFTWARE CONVERSION/TRAINING   | \$8,168.76     |
| CINDY DAVIS              | GIFT FOR MERLIN RETIRE         | \$39.95        |
| DICKINSON CO AIRPORT     | SUPPORT AGREEMENT JUNE         | \$500.00       |
| DICKINSON CO NEWS        | MINUTES                        | \$397.35       |
| DICKINSON CO TRAILS      | FY16 FEE                       | \$7,835.00     |
| DISCOVERY HOUSE          | SUPPORT AGREEMENT JUNE         | \$1,000.00     |
| EFTPS                    | FED/FICA TAX                   | \$19,101.41    |
| EMC NATIONAL LIFE        | LIFE INS POLICE JUNE           | \$229.50       |
| EMPLOYEE BENEFIT SYSTEM  | ADMIN FEE JULY                 | \$268.25       |

|                           |                              |             |
|---------------------------|------------------------------|-------------|
| CHARLIE EVANS             | RECYCLE APPLIANCES           | \$450.00    |
| FAREWAY STORES, INC.      | COFFEE, BLEACH, WATER        | \$52.18     |
| FERGUSON WATERWORKS       | ANTENNA                      | \$160.50    |
| FICK'S ACE HARDWARE       | CRACK STOP, QUIKRETE         | \$148.19    |
| NICK FIEBIG               | REIMB CELL PHONE JUNE        | \$10.00     |
| GALE GROUP                | BOOKS (MEMORIALS)            | \$200.19    |
| GENERAL TRAFFIC CONTROLS  | SIGNAL PARTS                 | \$645.00    |
| GRAYMONT CAPITAL, INC     | LIME                         | \$4,695.29  |
| HAWKINS, INC              | CHEMICALS                    | \$2,908.00  |
| HR GREEN INC              | CTR LK/12TH LIFT GENERATORS  | \$1,515.50  |
| IA DEPT PUBLIC SAFETY     | IA ONLINE WARRANTS 7/14-6/15 | \$1,200.00  |
| IA LAKES ELECTRIC CO-OP   | UTILITIES                    | \$908.05    |
| IA ONE CALL               | LOCATES                      | \$100.90    |
| IASRO                     | CLASS DIERS                  | \$50.00     |
| INGRAM LIBRARY SERVICES   | CHILDREN'S BOOKS             | \$380.34    |
| IOWA CODIFICATION, INC    | CODIFICATION                 | \$1,700.00  |
| IOWA LAKES REGIONAL WA    | WATER                        | \$54.59     |
| JACK'S UNIFORMS & EQUIP   | UNIFORM-VOS                  | \$1,598.04  |
| JAYCOX IMPLEMENT LAKE     | KUBOTA BOLTS                 | \$29.04     |
| JENNINGS AUTO PARTS       | BATTERY                      | \$104.60    |
| DWIGHT JERGE              | REIMB CELL PHONE JUNE        | \$10.00     |
| JUNIOR LIBRARY GUILD      | CHILDREN'S BOOKS             | \$21.00     |
| KAPCO, INC                | SHIPPING                     | \$141.31    |
| SALENA KOSTER             | BAL DEPOSIT REF 2401 KEOKUK  | \$66.37     |
| KUOO                      | ONE CALL SPOTS               | \$20.00     |
| KUXX                      | ONE CALL SPOTS               | \$10.00     |
| AUBREY LAFOY              | BOOKS                        | \$50.00     |
| LAKES AREA SENIOR CITIZEN | SUPPORT AGREEMENT JUNE       | \$416.50    |
| LAKES LUBE CENTER LLC     | OIL CHANGE                   | \$39.17     |
| LAKES NEWS SHOPPER        | WATER QUALITY REPORT         | \$584.20    |
| LAKES PRINTING            | FOLD/STUFF BILLS             | \$103.65    |
| LAWSON PRODUCTS INC.      | PAINT                        | \$316.59    |
| DALLAS LOWRY              | REIMB CELL PHONE JUNE        | \$10.00     |
| MARCO                     | COPIES                       | \$60.06     |
| MEDIACOM LLC              | INTERNET                     | \$275.80    |
| MEDICAL REIMBURSEMENT     | MEDICAL REIMBURSEMENT        | \$7,887.53  |
| MICHAEL TODD & COMPANY    | BROOM WIRE                   | \$363.56    |
| MUESKE ELECTRIC INC.      | BULB                         | \$595.00    |
| NW IA PLANNING & DEVELOP  | SHIELD FINAL DRAW FY 16      | \$3,500.00  |
| ONE OFFICE SOLUTION       | OFFICE SUPPLIES              | \$16.48     |
| OVERHEAD DOOR SALES       | INSTALL SPRING               | \$263.49    |
| PARTS CITY                | FILTERS, CLAMP, BELT         | \$473.62    |
| PEDERSON ELECTRIC         | OUTDOOR LIGHT                | \$34.97     |
| PETTY CASH - LIBRARY      | POSTAGE                      | \$100.24    |
| PLIC - SBD GRAND ISLAND   | LIFE INS JUNE                | \$858.88    |
| RECORDED BOOKS, LLC       | AUDIO BOOKS                  | \$188.54    |
| SHAMROCK RECYCLING        | RECYCLE MAY                  | \$9,075.95  |
| SPENCER AUTO PARTS        | CAP SCREW                    | \$14.12     |
| SPIRIT LAKE READY MIX     | REPAIRS                      | \$481.50    |
| STATE REVOLVING FUND      | ACH PAY SRF BOND PRINC & INT | \$15,262.50 |
| STEAMWAY CLEANING         | CLEAN CARPETS                | \$703.63    |
| STOREY-KENWORTHY CO.      | INK, PAPER                   | \$885.88    |
| TERRY STRUBBE             | REIMB CELL PHONE             | \$10.00     |
| SUNSET CONDOS             | ACH PAYMENT FROM WRONG ACCT  | \$25.67     |
| TEI LANDMARK AUDIO        | AUDIO BOOKS                  | \$814.09    |
| THE WATER CONNECTION      | WATER                        | \$13.00     |
| BRETT TIGGES              | REIMB CDL                    | \$28.00     |
| TREASURER STATE OF IOWA   | EPAY SALES TAX 5/16-5/31     | \$9,050.00  |

|                        |                                |                |
|------------------------|--------------------------------|----------------|
| TRI-STATE LITHO, LTD.  | BUSINESS CARDS-VOS             | \$42.50        |
| MERLIN TRITLE          | JANITOR MAY                    | \$370.00       |
| U.S. POSTMASTER        | PREPAY POSTAGE PERMIT #18 JUNE | \$1,347.00     |
| UNITY POINT CLINIC     | PRE EMPLOY TEST                | \$37.00        |
| VAHLSING'S CLEAN SWEEP | JANITOR MAY                    | \$475.00       |
| AARON VAN WYHE         | SAFETY ALLOWANCE REIMB         | \$115.00       |
| VANDER HAAG'S, INC.    | CLUTCH ASSEMBLY                | \$492.69       |
| VERIZON WIRELESS       | CELL PHONES                    | \$738.79       |
| KRIS VIPOND            | IIMC CONFERENCE OMAHA REIMB    | \$795.57       |
| WAGE ASSIGNMENT - IA   | WAGE ASSIGN IA                 | \$481.20       |
| WAGE ASSIGNMENT - MN   | WAGE ASSIGN MN                 | \$185.50       |
| WASTE MANAGEMENT       | LANDFILL 5/16-5/31             | \$19,925.21    |
| WERTS WINDOW& INC      | WINDOW WASHING 5/16            | \$25.00        |
| WESTMAN FREIGHTLINER   | AIR ELEMENT                    | \$52.58        |
| WEX BANK               | FUEL MAY                       | \$5,131.86     |
| XEROX CORPORATION      | COPIER                         | \$227.21       |
| TOTAL ACCOUNTS PAYABLE |                                | \$7,901,786.25 |
| PAYROLL CHECKS         |                                | \$53,290.54    |
| **** PAID TOTAL ****   |                                | \$7,955,076.79 |

#### **LIQUOR LICENSE**

Motion by Bice, seconded by Fisher to approve a Class C liquor license for Hibachi 88 and a Class C liquor license for VFW Service Club. Motion carried unanimously.

#### **TREASURER'S REPORT**

Motion by Bice, seconded by Fisher to approve the Treasurer's Report for May, 2016. Motion carried unanimously.

#### **CIGARETTE/TOBACCO PERMITS**

Motion by Bice, seconded by Fisher to approve the cigarette/tobacco permit renewals. Motion carried unanimously.

#### **RESOLUTION NO. 2016-38**

#### **RESOLUTION APPROVING THE FINAL PAYMENT AND ACCEPTANCE OF THE 2016 SCHROM DEVELOPMENT INFRASTRUCTURE IMPROVEMENTS PROJECT**

Harbst introduced and caused to be read Resolution No. 2016-38 and moved for its adoption, which was seconded by Chappas. Aye: Fisher, Bice, Chappas, Harbst, Chapman. Resolution duly adopted.

#### **RESOLUTION NO. 2016-39**

#### **RESOLUTION APPROVING AGREEMENT WITH NW IOWA PLANNING AND DEVELOPMENT COMMISSION FOR SAFETY PROGRAM**

Fisher introduced and caused to be read Resolution No. 2016-39 and moved for its adoption, which was seconded by Chappas. Aye: Fisher, Bice, Chappas, Harbst, Chapman. Resolution duly adopted.

#### **STREET CLOSURE REQUEST FROM CHAMBER OF COMMERCE**

Motion by Bice, seconded by Chapman to approve street closure on June 25, 2016 for the annual Cruise-In; street closure on July 9, 2016 for BRASL bike ride; and use of Memorial Park for Movie in a Park on August 19, 2016. Motion carried unanimously.

#### **COMMENTS BY PUBLIC**

Lori Hellert, 609 20<sup>th</sup> Street, presented a 'tiny house' proposal to the Council. The Council stated they would refer the proposal to the Planning and Zoning Commission.

#### **COMMENTS BY MAYOR, COUNCIL AND STAFF**

The Mayor thanked the Street Department, Water Department and Police Department for their extra efforts during the recent strong wind events. Councilmember Chappas thanked the Parks Department for getting the splash pad running again at Memorial Park. City Administrator Gregg Owens introduced Isaac Plunkett as an intern working at City Hall for the next three weeks.

#### **ADJOURNMENT**

Motion by Bice seconded by Harbst to adjourn the meeting. Motion carried unanimously.

Blain Andera, Mayor

Gregg L. Owens, City Administrator