

**City of Spirit Lake  
 Regular City Council Meeting 5:30 p.m.  
 Tuesday, April 14, 2015  
 City Council Chambers**

**Present: Mayor Andera, Councilmembers Bice, Chappas, Fisher, Harbst and Thee.**

**MINUTES**

Motion by Bice seconded by Chappas to approve the minutes of the March 24, 2015 council meeting.  
 Motion carried unanimously.

**BILLS**

Motion by Bice seconded by Chappas to approve the bill list for the month of April, 2015. Motion carried unanimously.

ALLIANT ENERGY ACCOUNTS PAY	UTILITIES	24,337.68
ANDREW RIES	WAT DEP REF-1406 JACKSON	100.00
BLACK HILLS ENERGY	UTILITIES	6,252.82
IHRKE/CLYDE	MILEAGE/ZONING WORKSHOP	129.38
U.S. POLICE CANINE ASSOC, INC	MEMBERSHIP	50.00
AMERICAN FAMILY LIFE ASSURANCE	SUPPLEMENTAL INS	863.15
CITY BUSINESS CARD	FRIENDS	2,406.46
COLT/SCOTT	HEADLIGHT	9.60
CUSIP GLOBAL SERVICES	SERVICES URBAN RENEWAL	374.00
ING LIFE INS & ANNUITY CO	ANNUITY	200.00
MEDIACOM LLC	INTERNET SERVICE	199.90
SECURE BENEFITS SYSTEMS	CAFETERIA PLAN	1,212.14
WADDELL & REED	ANNUITY	900.00
A-ONE WATER SPECIALIST	WATER	17.25
A-1 TECH SOLUTIONS	COMPUTER RELOCATION	61.10
BAKER & TAYLOR, INC.	BOOKS	557.16
BAKKER/RODNEY	QTLY CLOTHING ALLOWANCE	200.00
BECK ENGINEERING, INC	MARCH SERVICES	6,303.10
BOB'S REPAIR & TOW	SERVICE, REPAIRS-MARCH	1,582.62
BOMGAARS SUPPLY INC	PAINTING SUPPLIES	41.43
BRAND BUILDERS	K-9 TRIAL SHIRTS	907.32
BREVIK/SHANE	QTLY CLOTHING ALLOWANCE	200.00
BUSINESS TODAY	SRP PRINTING	37.00
CAMPUS CLEANERS & LAUNDERERS	PREPAID RUG CLEANING	200.00
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	194.71
CENTURY LINK	PHONE	323.71
CHASE CARD SERVICES	HARTFIEL AUTOMATION	2,335.22
CITI BUSINESS CARD	FRIENDS PURCHASES	359.40
CITY CLERK	UTILITIES	197.64
CLASS C SOLUTIONS GROUP	BLADE, TOWELS	372.35
COHRS CONSTRUCTION, INC.	GRAVEL	718.44
COLT/SCOTT	QTLY CLOTHING ALLOWANCE	200.00
COMPUTER ZONE	COMPUTER MAINTENANCE	99.00
CREATIVE PRODUCT SOURCE	SRP	129.98
CUTTING EDGE SALES & SERVICE	GAS CAP	15.02
DAVIS TYPEWRITER CO	CLEANING/PAPER SUPPLIES	326.09
DEWEY'S UPHOLSTERY & REPAIR	REPAIR FLAG	30.00
DICKINSON CO CONSERV. BOARD	RECYCLE BROWN GOODS	296.00
DICKINSON CO ENGINEER	2014-15 MAINT AGREE	5,160.00
DICKINSON CO NEWS	LEGALS	441.32
DICKINSON CO.AIRPORT AUTHORITY	AIRPORT SUPPORT APRIL	500.00
DIERS/DAREN	QTLY CLOTHING ALLOWANCE	200.00
DISCOVERY HOUSE	AGREEMENT-APRIL	1,000.00
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE MAY	275.50
FAREWAY STORES, INC.	DRANO, TOWELS	8.98
FERGUSON WATERWORKS #2516	METER	2,075.12
FICK'S ACE HARDWARE	PAINT, SANDER	470.18
FONS & PORTER	QUILTING DVD	29.94
GALE GROUP	DATABASES	1,406.01
GOLDEN HORSE LTD	BOOK	14.12

HANSON/JEFF	QTLY CLOTHING ALLOWANCE	200.00
IA LAKES ELECTRIC CO-OP	UTILITY SERVICE	1,008.18
IA MUNICIPAL FINANCE OFF.ASSOC	DUES 15-16	55.00
INGRAM LIBRARY SERVICES	BOOKS	251.99
INLAND TRUCK PARTS	COOLER	263.29
IOWA LAKES REGIONAL WATER	UTILITIES	66.65
JACK'S UNIFORMS & EQUIPMENT	KNIVES	100.00
JANITOR'S CLOSET	TOWELS	74.94
JB DOCK SERVICE	INSTALL DOCKS	360.00
JENNINGS AUTO PARTS	OIL	103.68
JERGE/DWIGHT	CELL PHONE REIMB APRIL	10.00
JOSH KILPATRICK	QTLY CLOTHING ALLOWANCE	200.00
KAPCO, INC	SHIPPING	39.06
KOLLASCH WELDING & MACHINE	METAL	58.00
LAKES AREA SENIOR CITIZENS	SUPPORT AGREEMENT APRIL	416.50
LAKES NEWS SHOPPER	GREEN WASTE HELP WANTED	88.90
LAKES PRINTING	ENVELOPES	428.40
LENDE SIGNS & GRAPHICS	SIGNS	213.00
LIBRARY JOURNAL	LIBRARY MAGAZINE	157.99
LOWRY/DALLAS	REIMB CELL PHONE APRIL	10.00
MARCO	COPIER	132.25
MATHESON TRI-GAS, INC	ACETYLENE	29.48
MEDIACOM LLC	INTERNET	275.80
MICHAEL TODD & COMPANY	BOBCAT BLADE	341.43
MICRO MARKETING LLC	AUDIOBOOK	25.95
MILLER/JESSE	QTLY CLOTHING ALLOWANCE	200.00
MUESKE ELECTRIC INC.	REPAIR LIGHTS	511.54
OFFICE SYSTEMS CO	MAINT 4/11-7/10/15	229.35
OKOBOJI GM TOYOTA	SERVICE EXPEDITION	99.84
PARTS CITY	PARTS & SUPPLIES	1,553.76
PETTY CASH - LIBRARY	POSTAGE	128.02
PHILLIPS ELECTRIC INC	ENCLOSURE	28.16
PIPER JAFFRAY INC:	FINANCIAL ADVISORY SVC	25,500.00
PLUMB SUPPLY CO.	PLUMBING PARTS	190.46
PLUMBING & HEATING WHOLESALE	LINE SET, THERMOSTAT	136.18
PRITTS/DIANA	BOOKS/DVDS	127.70
RECORDED BOOKS, LLC	DIGITAL MAGAZINES	2,079.22
ROTH/NATHAN	QTLY CLOTHING ALLOWANCE	200.00
SHAMROCK RECYCLING, INC	SERVICE-MARCH	9,075.95
SHAW'S OF OKOBOJI II, LLC	DOOR HINGE	779.24
STOREY-KENWORTHY CO.	PAID STAMP	94.75
STRUBBE/TERRY	CELL PHONE REIMB APRIL	10.00
TOM'S PLUMBING & HEATING LLC	BUILDING DUCT	452.90
TRANS IOWA EQUIPMENT, INC.	SHEAR PINS	40.38
TRITLE/MERLIN	CUSTODIAL MARCH	365.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT#18	1,200.00
ULTRA MAX	AMMO	694.00
UNIVAR USA INC	ALUM	9,082.84
UTILITY EQUIPMENT CO	HYDRANT EXT	815.46
VACUUM CLEANER CENTER	BAGS	24.95
VAHLSING'S CLEAN SWEEP	JANITORIAL MARCH	475.00
VAN WYHE/AARON	SAFETY GLASSES	156.86
VANDER HAAG'S, INC.	IGNITION SWITCH	50.00
VERIZON WIRELESS	CELL PHONE	739.95
VIEVU	BODY CAMERAS	250.00
WASTE MANAGEMENT OF WI-MN	LANDFILL MAR 16-31	11,092.24
WESTMAN FREIGHTLINER	DOOR HANDLE	17.05
WEX BANK	FUEL MARCH	6,134.14
XEROX CORPORATION	COPIER	195.57
	Final Totals...	141,991.84

### **LIQUOR LICENSES**

Motion by Bice seconded by Chappas to approve a Class C liquor license for Last Chance Stadium and a carry out wine privilege for Kum & Go #117. Motion carried unanimously.

### **TRANSFERS AND JOURNAL ENTRIES FOR MARCH, 2015**

Motion by Thee seconded by Chappas to approve the transfers and journal entries for March, 2015. Motion carried unanimously. Revenue for March, 2015 totaled \$620,882.46. Expenditures for March, 2015 are as follows: General Fund \$134,673.45; Road Use \$20,312.40; Trust & Agency \$31,338.17; Economic Development \$565.00; Friends of the Library \$6,138.72; Debt Service \$374.00; So. Hills Phase III \$3,812.50; City Hall Facilities Project \$553.20; Water \$92,307.15; Water T&A \$100.00; Sanitary Sewer \$8,243.66; Solid Waste \$67,882.77, Partial Self Fund Ins. \$8,813.56. ACH payments affecting cash, recorded by Manual Journal Entry for Jan-March, 2015. EFTPS 941 deposit \$111,870.41; Treasurer State of Iowa State Withholding \$19,342.00; IPERS \$70,515.94; Treasurer State of Iowa Sales Tax \$16,262.00; Treasurer State of Iowa Unemployment \$2,500.01; Collection Service Center \$2,887.20; MN Collection Service Payment Center \$2,186.00; Direct Deposit for payroll \$256,255.73; Transfer to Part Self Fund Ins \$14,340.38. Transfers between funds per Budget: From L.O.S.T to General Fund, net 60% of LOST receipts \$85,500.00; From Water to Water Rev Sinking Fund to Revenue Bond Requirements \$69,388.77; From Employee Benefit, Water, Sewer, Sanitation to PSF for insurance \$9,499.59.

### **SOUTHERN HILLS PHASE III INFRASTRUCTURE IMPROVEMENTS PROJECT PUBLIC HEARING**

The Mayor announced that this is the time and place to consider the Southern Hills Phase III Infrastructure Improvements Project. After receiving no oral or written comments, the Mayor closed the public hearing.

### **RESOLUTION NO. 2015-23 RESOLUTION ACCEPTING BID AND MAKING AWARD OF CONSTRUCTION CONTRACT**

Fisher introduced and caused to be read Resolution No. 2015-23 and moved for its adoption, which was seconded by Harbst. Aye: Thee, Fisher, Harbst, Chappas, Bice. Resolution duly adopted.

### **COMMENTS BY MAYOR, COUNCIL AND STAFF**

Mayor Andera reported the Spirit Lake Public Library will be hosting an Open House on Thursday, April 16<sup>th</sup> from 4-7PM and encouraged all to visit the library. Brad Beck reported the 15<sup>th</sup> Street Project is nearly complete and the Pioneer Beach Road project will commence again soon. Owens reported the Spirit Lake Green Waste Site has been operating well with the presence of an attendant and designated hours.

### **ADJOURNMENT**

Motion by Thee seconded by Bice to adjourn the meeting. Motion carried unanimously.

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Blain Andera, Mayor

ATTEST:

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Gregg L. Owens, City Administrator