

**City of Spirit Lake
Regular City Council Meeting 5:30 p.m.
Tuesday, April 11, 2017**

City Council Chambers

Present: Mayor Pro Tem Bice, Councilmembers Fisher, Harbst, Chappas and Farmer. Absent: Andera
Meeting called to order by Mayor Pro Tem Bice.

The pledge of allegiance to the flag was recited by those present.

MINUTES

Motion by Farmer seconded by Chappas to approve the minutes of the March 28, 2017 regular council meeting. Motion carried unanimously.

BILLS

Motion by Farmer seconded by Chappas to approve the bill list for the month of April, 2017. Motion carried unanimously.

3 D BUILDERS	CHILDREN'S AREA UPDATE	\$9,926.92
AHLERS & COONEY, PC	PROF SVC-2017 WATER REV BND	\$6,644.86
ALLIANT ENERGY/IPL	UTILITIES	\$20,595.52
AWE ACQUISITION INC	SPECIAL CHILDREN'S COMPUTER	\$2,700.00
BAKER & TAYLOR, INC.	BOOKS	\$575.97
BECK ENGINEERING, INC	ENG-ENTERPRISE WATER MAIN	\$5,308.00
BEST CARE PET HOSPITAL	ANIMAL CARE	\$257.73
BLACK HILLS ENERGY	UTILITIES	\$3,726.48
BOB'S REPAIR & TOW	REPAIRS-MARCH	\$213.32
CHRISTOPHER WITT	BILLING COMPUTER	\$1,745.97
BOMGAARS SUPPLY INC	SUPPLIES	\$0.18
BRAMMER, RICK	SCIENCE PROGRAM	\$350.00
SHANE BREVIK	QTLY CLOTHING ALLOWANCE	\$200.00
BUSINESS TODAY	SERVICE CALL	\$164.00
CAMPUS CLEANERS & LAUNDERERS	MATS	\$91.28
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	\$298.94
CENTRAL BANK AND SPENSER'S	OLDE TOWN INCENTIVE	\$20,000.00
CENTRAL IOWA TELEVISION	SERVICE LATERAL CUTTING	\$900.00
CENTURY LINK	TELEMETRY	\$148.00
CHASE CARD SERVICES	CHEMICAL FEEDER-LOCKE WELL	\$2,745.31
CITY CLERK	UTILITIES	\$233.95
CITY OF ORLEANS	METER SURCHARGE JAN-MAR	\$5,142.67
CLASS C SOLUTIONS GROUP	SCREWS, BATTERIES	\$82.40
HUNTER CLAYTON	QTLY CLOTHING ALLOWANCE	\$200.00
COLIBRI SYSTEMS	BOOK COVERS	\$412.00
SCOTT COLT	QTLY CLOTHING ALLOWANCE	\$200.00
COMPASS POINTE	FY17 SUPPORT	\$3,300.00
CRANE SALES & SERVICE-SFSD	CYLINDER REPAIR	\$2,959.78
CRYSTAL CROSS ARTWORKS	MURAL	\$800.00
D&K REPAIR	GASKETS, REPAIR	\$3,535.08
DEMCO	SUMMER READING MATERIALS	\$229.66
DICKINSON COUNTY	ST MAINT AGREEMENT YR 2 OF 3	\$6,450.00
DICKINSON CO AIRPORT AUTHORITY	SUPPORT AGREEMENT APRIL	\$500.00
DICKINSON CO AUDITOR	FRANCIS SITES ENG PREP 50%	\$461.88
DICKINSON CO NEWS	MINUTES	\$372.17
DAREN DIERS	QTLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY17 SUPPORT APRIL	\$750.00
EFTPS	FED/FICA TAX	\$18,672.38
KRISTA ELMQUIST	BOOKS	\$30.98
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE MAY	\$275.50
ENGINEERING & CONSTRUCTION	PAY APP #1	\$21,850.00
FICK'S ACE HARDWARE	COUPLER, WRENCH, BULBS	\$91.87
NICK FIEBIG	REIMB CELL PHONE APRIL	\$10.00

GALE GROUP	CHILTON & PRICEIT	\$1,493.83
GALEN'S PRO-MOW	POLE SAW NUT/SCREW	\$5.05
GENERAL TRAFFIC CONTROLS,INC.	GRIDSMART CAMERA	\$16,265.00
GOLDEN HORSE LTD	BOOK	\$13.83
H.E.A.T. TACTICAL TEAM	TSF 2017 ICAP GRANT FUNDS	\$1,000.00
HACH COMPANY	TESTING SUPPLIES	\$971.01
JEFF HANSON	QTLY CLOTHING ALLOWANCE	\$200.00
HAWKINS, INC	CHEMICALS	\$4,181.75
HR GREEN INC	ENG-RAW WATER INTAKE	\$7,640.45
IA LAKES ELECTRIC CO-OP	UTILITIES	\$1,042.84
IA ONE CALL	LOCATES	\$57.20
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$360.14
IOWA LAKES REGIONAL WATER	METER LEASE	\$13.50
JENNINGS AUTO PARTS	FILTERS,O-RING,SEALS,BEARINGS	\$313.50
DWIGHT JERGE	REIMB CELL PHONE APRIL	\$10.00
JOSH KILPATRICK	QTLY CLOTHING ALLOWANCE	\$200.00
KIRKUS MEDIA LLC	PERIODICALS	\$199.00
KOLLASCH WELDING & MACHINE	REPAIR FUEL TANK	\$100.00
LISA LAIRD	PUPPET PROGRAM	\$330.00
LAKES AREA SENIOR CITIZENS	SUPPORT FY17 APRIL	\$416.50
LAKES NEWS SHOPPER	PARK HELP WANTED AD	\$44.45
LAKES PRINTING	FOLD/STUFF BILLS	\$104.95
LIBRARY FURNITURE INTL	SHELVING	\$532.00
DALLAS LOWRY	REIMB CELL PHONE APRIL	\$10.00
MARCO	COPIES	\$33.03
MEDIACOM LLC	INTERNET	\$82.90
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$525.19
MENARDS INC	TOOLS	\$226.21
JESSE MILLER	QTLY CLOTHING ALLOWANCE	\$200.00
NORTH CENTRAL INTERNATIONAL	PART	\$56.47
OFFICE SYSTEMS CO	QTLY PRINTER FEE	\$187.62
OLD DOMINION BRUSH	POLY BROOM	\$575.26
ONE OFFICE SOLUTION	LABELS	\$10.99
PARTS CITY	COUPLING, FILTERS, BRAKE PART	\$1,466.97
DARIN PETERSON	MEALS 3 PEOPLE	\$39.26
PETTY CASH - LIBRARY	POSTAGE	\$116.21
MIKE PRESTBY	MAGIC PROGRAM	\$225.00
NATHAN ROTH	QTLY CLOTHING ALLOWANCE	\$200.00
SAM WEDEKING EXCAVATING INC	HAUL SNOW	\$1,045.00
SHAMROCK RECYCLING, INC	RECYCLE MARCH	\$10,200.00
SHAW'S OF OKOBOJI II, LLC	PAINTING SUPPLIES	\$20.86
SHORT ELLIOTT HENRICKSON, INC	ENG-POLICE STATION IMPROVE	\$9,678.00
SNOOKS OF OKOBOJI LLC	FLOORING-NEW AREA 1/2 DOWN	\$3,461.72
SPIRIT LAKE CHAMBER COMMERCE	APR-JUNE SUPPORT	\$10,250.00
SPIRIT LAKE KIWANIS	17.4 TONS PAPER RECYCLE	\$261.00
STEAMWAY CLEANING	CLEAN LOBBY CARPET	\$125.00
STOREY-KENWORTHY CO.	COLOR PAPER, ENVELOPES, CUPS	\$80.00
TERRY STRUBBE	REIMB CELL PHONE APRIL	\$10.00
THE WATER CONNECTION	WATER	\$19.50
BRETT TIGGES	REIMB CELL PHONE APRIL	\$20.00
TIMELESS CONSIGNMENTS	TABLE	\$330.00
TREASURER STATE OF IOWA	EPAY SALES TAX 3/16-3/31	\$6,485.00
TRI-STATE LITHO, LTD.	BUSINESS CARDS	\$42.50
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,300.00
MATT VAHLSING	JANITOR MARCH	\$925.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$481.20
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$185.50
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 3/16-3/31	\$9,913.35
WERTS WINDOW& CLEANING INC	WINDOW WASHING 3/27	\$25.00
WEX BANK	FUEL MARCH	\$6,087.31
XEROX CORPORATION	COPIER CONTRACT	\$229.90
TOTAL ACCOUNTS PAYABLE		\$243,978.75
PAYROLL CHECKS		\$53,130.28

DEPOSIT REFUNDS ON 4/12/2017
PAID TOTAL

\$313.92
\$297,422.95

TAXI PERMIT

Motion by Farmer seconded by Chappas to approve a taxi renewal for Kris's Harley Rides. Motion carried unanimously.

TREASURER'S REPORT

Motion by Farmer seconded by Chappas to approve the Treasurer's Report for March, 2017. Motion carried unanimously. Revenue for March 2017 totaled \$635,612.72. Expenditures for March were as follows: General Fund \$190,876.50; Local Option Sales Tax \$50,000.00; Economic Development \$7,084.00; Road Use \$35,968.98; Trust & Agency \$44,174.55; Friends of the Library \$472.92; Police Station Improvements \$1,526.00; Water \$137,064.56; Water T&A \$985.03; Raw Water Improvement \$91,141.50; Sanitary Sewer \$12,305.97; Solid Waste Collection \$96,235.63; Partial Self-Funding Insurance \$4,610.82.

TRANSFERS AND ACH PAYMENTS FOR FIRST QUARTER 2017

Motion by Farmer seconded by Chappas to approve the Transfers and ACH Payments for the First Quarter, 2017. Motion carried unanimously. EFTPS \$137,171.89 total 941's; Treasurer State of Iowa \$24,609.00 state w/h; IPERS \$84,147.71; Treasurer State of Iowa \$20,849.00 sales tax; Treasurer State of Iowa \$563.81 unemployment; ING 457 Plan \$700.00; Collection Service Center \$3,368.40; MN Collection Service Payment Center \$1,298.50; Direct Deposit \$343,226.09; Transfer to Partial Self-Funding Insurance Acct \$5,520.87 total PSF claims paid; Write Off Uncollectible NSF fee \$7.00. Transfer between funds per Budget: \$150,000.00 from LOST to General Fund; \$60,738.75 from Water to Water Revenue Sinking Fund for Revenue Bond Requirements; \$9,990.00 from Employee Benefits to PSF Insurance; \$25,000.00 Transfer from Water to Building Reserve (roof); \$50,000.00 transfer from General Fund to Economic Development; \$90,000.00 from General Fund to 25th /Center Lake Drive Storm Project; \$80,000.00 transfer from General Fund to Police Building Improvements Project.

RESOLUTION NO. 2017-13

RESOLUTION ACCEPTING BID FOR WEED CONTROL

Chappas introduced and caused to be read Resolution No. 2017-13 and moved for its adoption, which was seconded by Fisher. Aye: Farmer, Harbst, Chappas, Bice, Fisher. Resolution duly adopted.

RESOLUTION NO. 2017-14

RESOLUTION APPROVING PAYMENT OF GRANT FOR 1801 HILL AVENUE UNDER THE CITY'S OLDE TOWN BETTERMENT INCENTIVE PROGRAM

Fisher introduced and caused to be read Resolution No. 2017-14 and moved for its adoption, which was seconded by Chappas. Aye: Farmer, Harbst, Chappas, Bice, Fisher. Resolution duly adopted.

DISCUSSION OF PARKING ON PIONEER BEACH ROAD

Motion by Harbst, seconded by Bice to approve no parking along the east side of Pioneer Beach Road. Motion carried unanimously.

COMMENTS BY PUBLIC

Derek Nelson, 1121 38th Street expressed concern of drainage issue in his back yard. He was invited to attend the Drainage District meeting on Monday, April 24th at noon.

COMMENTS BY MAYOR, COUNCIL AND STAFF

Harbst recommended the Police Department talk to downtown businesses, now that winter is over, about parking their vehicles somewhere other than in front of their businesses to allow parking for patrons and the coming tourists.

ADJOURNMENT

Motion by Farmer seconded by Chappas to adjourn the meeting. Motion carried unanimously.

Kevin Bice, Mayor Pro-Tem

ATTEST:

Gregg L. Owens, City Administrator