

**City of Spirit Lake**  
**Regular City Council Meeting 5:30 p.m.**  
**Tuesday, December 13, 2016**  
**City Council Chambers**

**Present: Mayor Andera, Councilmembers Chappas, Fisher, Harbst and Farmer. Absent: Bice**  
 Meeting called to order by Mayor Andera. The pledge of allegiance to the flag was recited by those present.

**MINUTES**

Motion by Farmer seconded by Chappas to approve the minutes of the November 22, 2016 council meeting. Motion carried unanimously.

**BILLS**

Motion by Farmer seconded by Chappas to approve the bill list for the month of December, 2016. Motion carried unanimously.

AIR LIQUIDE AMERICA CORP.	CO2	\$2,481.65
ALLIANT ENERGY/IPL	UTILITIES	\$22,873.48
BAKER & TAYLOR, INC.	BOOKS	\$1,095.15
BANKERS TRUST	ACH BOND PRINC & INT	\$372,146.69
BECK ENGINEERING, INC	ENG-CENTER LAKE STORM SEWER	\$8,072.50
BLACK HILLS ENERGY	UTILITIES	\$912.65
BOB'S REPAIR & TOW	SNOW TIRES, SERVICE NOV	\$821.77
BROWN SUPPLY	METERS	\$10,074.00
BUSINESS TODAY	COPIER PAPER, LEGAL SIZE	\$37.98
CAMPUS CLEANERS & LAUNDERERS	MATS	\$160.90
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	\$274.91
CENTRAL SALT, LLC	DE-ICING SALT	\$1,739.61
CENTURY LINK	PHONE	\$331.30
CERTIFIED TESTING SERVICE INC	TESTING-CENTER LAKE STORM	\$2,500.50
CHASE CARD SERVICES	OVERHAUL KIT-ENVIRONMENTAL PRO	\$2,080.50
CINTAS CORPORATION	1ST AID SUPPLIES	\$67.15
CITIBUSINESS CARD	BOOKS/DVD'S	\$209.03
CITY CLERK	UTILITIES	\$301.03
CITY OF ORLEANS	METER SURCHARGE JUL-DEC	\$10,285.34
CITY OF SPENCER	ADS-HIRING COOP	\$297.23
CLASS C SOLUTIONS GROUP	HOSE, NUTS, TAPE, TIES	\$290.69
CLEANING CENTER	VACUUM BAGS	\$24.95
COHRS CONSTRUCTION, INC.	DE-ICING SAND	\$1,083.82
DATA TECHNOLOGIES INC	2017 LICENSE & SUPPORT	\$3,745.85
DICKINSON COUNTY	SHIELD SUPPORT	\$2,025.00
DICKINSON CO AIRPORT AUTHORITY	SUPPORT AGREEMENT DEC	\$500.00
DICKINSON CO NEWS	MINUTES	\$477.89
DISCOVERY HOUSE	FY17 SUPPORT DEC	\$750.00
EFTPS	FED/FICA TAX	\$21,663.85
EMPLOYEE BENEFIT SYSTEM INC	ADMIN FEE JAN	\$275.50
FAREWAY STORES, INC.	WATER, SOAP, COFFEE	\$48.06

FERGUSON WATERWORKS #2516	1 1/2 HP TURBINE	\$1,021.84
FICK'S ACE HARDWARE	CABLE TIE	\$23.97
NICK FIEBIG	REIMB CELL PHONE DEC	\$10.00
FOX INTERNATIONAL INC	FREIGHTLINER MAINT	\$1,116.31
GALE GROUP	LARGE PRINT	\$531.77
HD SUPPLY WATERWORKS LTD	CLAMP	\$147.11
HR GREEN INC	ENG-RAW WATER INTAKE	\$9,095.00
IA GREAT LAKES AREA CHAMBER	DUES	\$170.00
IA LAKES ELECTRIC CO-OP	UTILITIES	\$1,134.85
IA ONE CALL	LOCATES	\$100.90
IASRO	TRAINING-DIERS	\$75.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$186.62
IOWA LAKES REGIONAL WATER	UTILITIES	\$54.59
IPERS	EMPLOYER SHARE L JERGE ADJ	\$185.89
JANITOR'S CLOSET	ROLL TOWELS	\$103.52
JAYCOX IMPLEMENT WTGN	SKID SHOES, CUTTING EDGE	\$248.96
JB DOCK SERVICE	REMOVE DOCKS	\$1,041.00
JENNINGS AUTO PARTS	OIL	\$95.81
DWIGHT JERGE	REIMB CELL PHONE DEC	\$10.00
K&J CURB GRINDING	GRIND AT LAKE STREET	\$225.00
KAPCO, INC	SHIPPING	\$90.50
KOENIG PORTABLE TOILETS LLC	CLEAN 2X	\$50.00
KOLLASCH WELDING & MACHINE	ANGLE	\$24.00
LAKES AREA SENIOR CITIZENS	SUPPORT FY17 DEC	\$416.50
LAKES PRINTING	BOOKMARKS	\$270.92
LOGO MARK LLC	CLOTHING ALLOWANCE	\$70.46
DALLAS LOWRY	REIMB CELL PHONE DEC	\$10.00
MARCO	COPIES	\$33.03
MEDIACOM LLC	INTERNET	\$282.80
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$64.12
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$3,735.88
MICRO MARKETING LLC	AUDIO BOOKS	\$119.97
MIDAMERICAN TECHNOLOGY, INC	REPAIR	\$354.00
MS MARGIES	WINTER PLANTERS	\$1,400.00
MUESKE ELECTRIC INC.	REPAIR LIGHTS-HILL	\$758.18
NW IA PLANNING & DEVELOP COMM	SHIELD DRAW #2 & #3 FY17	\$6,000.00
OKOBOJI TOURISM	FY17 FIRST HALF SUPPORT	\$13,750.00
OVERDRIVE INC	AUDIO BOOKS	\$28.50
PARTS CITY	FILTERS, BULBS	\$962.54
PETTY CASH - LIBRARY	POSTAGE	\$187.82
PHILLIPS ELECTRIC INC	WIRE GENERATOR/TRANSFORMER	\$1,771.05
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER 9/30-12/29	\$508.29
PLIC - SBD GRAND ISLAND	LIFE INS DEC	\$888.51
DIANA PRITTS	BLOCKS, DVD'S	\$40.83
REGIONAL TRANSIT AUTHORITY	2ND QTR FY17	\$2,250.00

SECURE BENEFITS SYSTEMS	ADMIN FEE	\$55.00
SHAMROCK RECYCLING, INC	RECYCLING NOV	\$9,075.95
SHARE CORP.	SOAP	\$102.94
SHIELD TECHNOLOGY CORPORATION	2017 SOFTWARE SUPPORT	\$3,192.50
SPIRIT LAKE READY MIX	CONCRETE NEAR BARBER	\$120.00
STATE HYGIENIC LAB	TESTING	\$444.00
STATE INDUSTRIAL PRODUCTS	D-STROY, SPRAYER TRIGGER	\$239.78
STOREY-KENWORTHY CO.	SUPPLIES	\$94.03
TERRY STRUBBE	REIMB CELL PHONE DEC	\$10.00
THE WATER CONNECTION	WATER	\$13.00
BRETT TIGGES	REIMB CELL PHONE DEC	\$10.00
TOM'S PLUMBING & HEATING LLC	REPAIR RADIANT HEATERS	\$3,076.33
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,300.00
VAHLSING'S CLEAN SWEEP	JANITOR NOV	\$1,075.00
VALLEY CONTRACTING, INC.	PAY APP #2-25TH STORM SEWER	\$52,028.42
VIEVU	BODY CAMERA	\$250.00
VW DOCK	DOCK	\$3,348.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$481.20
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$185.50
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 11/16-11/30	\$11,727.52
WELLMARK	M STEVENS HEALTH INS JAN	\$1,114.15
WERTS WINDOW&AWNG CLEANING	WINDOW WASHING	\$25.00
WEX BANK	FUEL NOV	\$4,996.52
XEROX CORPORATION	COPIER CONTRACT	\$193.38
ZALAZNIK EQUIPMENT CO	BLADE	\$209.42
TOTAL ACCOUNTS PAYABLE		\$610,662.66
PAYROLL CHECKS		\$51,952.94
DEPOSIT REFUNDS ON 12/14/2016		\$372.71
**** PAID TOTAL *****		\$662,988.31

#### TREASURER'S REPORT

Motion by Farmer seconded by Chappas to approve the Treasurer's Report for July-October, 2016. Motion carried unanimously. Revenue totaled 8,169,060.48. Expenditures were as follows: General Fund 1,207,839.47; Local Option Sales Tax \$566,307.27; Economic Development \$7,703.20; Road Use \$375,464.49; T & A 180,337.20; Friends of Library \$7,976.45; 25<sup>th</sup> /Center Lake Storm Sewer Project \$4,562.31; TIF \$2,090,382.90; Debt Service \$7,417,296.61; Schrom Infrastructure \$80,155; Southern Hills Phase II \$65,870.24; Water \$1,000,995.53; Police Station Improvement \$3,907.72; Hill Ave Sidewalk Trail \$8,786.07; 15<sup>th</sup> Street Reconstruction Project \$6,892.46; Water T&A \$3,505.91; Raw Water Improvements Project \$99,560.00; Sanitary Sewer \$389,897.71; Water Revenue Sinking \$230,052.50; Sanitary Sewer Improv/Reliner \$135,439.25; Solid Waste Collection \$385,891.46; Partial self-funding insurance \$20,894.42.

#### TREASURER'S REPORT

Motion by Farmer seconded by Chappas to approve the Treasurer's Report for November, 2016. Motion carried unanimously. Revenue totaled \$944,757.86. Expenditures were as follows: General Fund \$154,102.38; Local Option Sales Tax \$50,000.00; Economic Development \$40,500.00; Road Use

\$24,463.73; Trust & Agency \$34,827.43; Friends of Library \$829.36; 25<sup>th</sup> Street/Center Lake Storm Sewer \$52,187.42; Water \$100,304.06; Water T&A \$773.35; Raw Water Improvement \$18,645.00; Sanitary Sewer \$9,452.48; Solid Waste Collection \$77,337.11; Partial Self-Fund Ins \$339.62.

**ICAP RENEWAL**

Joyce Wadell presented a check to the Spirit Lake Police Department from ICAP for a 2016 Public Safety Project, and she presented the ICAP renewal proposal to the Mayor and Council. Motion by Harbst, seconded by Fisher to approve the ICAP Renewal for 2017. Motion carried unanimously.

**RESOLUTION NO. 2016-73**

**RESOLUTION APPROVING TAX ABATEMENT APPLICATIONS**

Chappas introduced and caused to be read Resolution No. 2016-73 and moved for its adoption, which was seconded by Farmer. Aye: Fisher, Chappas, Harbst, Farmer. Resolution duly adopted.

**RESOLUTION APPROVING AGREEMENT WITH SHAMROCK RECYCLING, INC.**

Item tabled to a future meeting.

**SPIRIT LAKE PUBLIC LIBRARY REMODELING PROJECT**

Cindy Davis, director of the Spirit Lake Public Library, discussed proposed plans for a remodel of the interior of the library. Motion by Fisher, seconded by Harbst, to authorize the Library Board to proceed with the proposed remodel of the Spirit Lake Public Library. Motion carried unanimously.

**ADJOURNMENT**

Motion by Farmer seconded by Fisher to adjourn the meeting. Motion carried unanimously.

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Blain Andera, Mayor

ATTEST:

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Gregg L. Owens, City Administrator