

**City of Spirit Lake  
Regular City Council Meeting 5:30 p.m.  
Tuesday, October 11, 2016**

**City Council Chambers**

**Present: Mayor Andera. Councilmembers: Chappas, Fisher, Harbst, and Bice.**

Meeting called to order by Mayor Andera.

The pledge of allegiance to the flag was recited by those present.

**MINUTES**

Motion by Bice seconded by Fisher to approve the minutes of the September 27, 2016 council meeting.

Motion carried unanimously.

**BILLS**

Motion by Bice seconded by Fisher to approve the bill list for the month of October, 2016. Motion carried unanimously.

AGRIDRAIN CORP	RODENT GUARD	\$45.52
AHLERS & COONEY, PC	SEMINAR	\$50.00
BAKER & TAYLOR, INC.	BOOKS	\$452.87
BECK ENGINEERING, INC	ENG-DRAINAGE MISC	\$8,838.85
BIBLIONIX	ILS CATALOG	\$2,600.00
BLACK HILLS ENERGY	UTILITIES	\$385.24
BLACKTOP SERVICE CO	SEALCOAT PAY APP #1 FINAL	\$105,872.02
SHANE BREVIK	QTLY CLOTHING ALLOWANCE	\$200.00
BUSINESS TODAY	INDEX CARDS	\$13.78
CAMPUS CLEANERS & LAUNDERERS	MATS	\$89.68
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	\$216.30
CHASE CARD SERVICES	BERNING TRAINING @ IA CENTRAL	\$1,389.01
CITIBUSINESS CARD	BOOK/DVD	\$432.08
CITY CLERK	UTILITIES	\$1,070.87
CLASS C SOLUTIONS GROUP	EAR PLUGS, SCREWS, NUTS	\$318.59
COHRS CONSTRUCTION, INC.	CONE ROCK	\$742.32
SCOTT COLT	QTLY CLOTHING ALLOWANCE	\$200.00
CUTTING EDGE SALES & SERVICE	BLADE	\$50.35
D&K REPAIR	TIRES	\$850.00
DEWEY'S UPHOLSTERY & REPAIR	RECOVER TRUCK SEAT, FOAM	\$250.00
DICKINSON CO AIRPORT AUTHORITY	SUPPORT AGREEMENT OCT	\$500.00
DICKINSON CO CONSERV. BOARD	TV'S	\$427.00
DICKINSON CO NEWS	MINUTES	\$137.68
DICKINSON CO RECORDER	RECORDING FEE	\$17.00
DAREN DIERS	QTLY CLOTHING ALLOWANCE	\$200.00
DISCOVERY HOUSE	FY17 SUPPORT OCT	\$750.00
EFTPS	FED/FICA TAX	\$19,200.66
FERGUSON WATERWORKS #2516	SOFTWARE MAINT	\$1,000.00
FICK'S ACE HARDWARE	BULB, TOILET	\$291.76
NICK FIEBIG	REIMB CELL PHONE OCT	\$10.00
FOX INTERNATIONAL INC	SEAL	\$69.03

GALE GROUP	LARGE PRINT BOOKS	\$86.45
HACH COMPANY	CHEMICALS	\$1,433.21
JEFF HANSON	QTLY CLOTHING ALLOWANCE	\$200.00
HARRISON TRUCK CENTERS	AIR ELEMENT	\$105.16
HOME BUILDERS ASSOC NW IOWA	DUES 2016-2017	\$332.00
HR GREEN INC	ENG-CTR LK/12TH ST GENERATORS	\$1,356.25
IA DEPT OF NATURAL RESOURCES	CONSTRUCTION PERMIT APP	\$3,000.00
IA GREAT LAKES AREA CHAMBER	ANNUAL MEETING	\$28.00
IA LAKES ELECTRIC CO-OP	UTILITIES	\$1,001.98
IA LAW ENFORCEMENT ACADEMY	VOS TRAINING	\$6,525.00
IA STATE UNIVERSITY EXTENSION	FINANCE CLASS	\$75.00
IIMC	MEMBERSHIP 2017	\$160.00
IMWCA	WORK COMP FY17 5 OF 8	\$6,688.00
INGRAM LIBRARY SERVICES	CHILDREN'S BOOKS	\$120.63
IOWA LAKES REGIONAL WATER	METER LEASE	\$13.50
JACK'S UNIFORMS & EQUIPMENT	VEST-VOS, DIERS, BREVIK-GRANT	\$2,922.49
JENNINGS AUTO PARTS	VBELT, SEAL	\$57.94
DWIGHT JERGE	REIMB CELL PHONE OCT	\$10.00
KAPCO, INC	SHIPPING	\$27.32
JOSH KILPATRICK	QTLY CLOTHING ALLOWANCE	\$200.00
KOENIG PORTABLE TOILETS LLC	CLEAN 2 TIMES	\$75.00
KOLLASCH WELDING & MACHINE	TUBE	\$8.00
L & C TIRE SERVICE	TIRE REPAIR	\$28.65
LAKES AREA SENIOR CITIZENS	SUPPORT FY 17 OCT	\$416.50
LAKES PRINTING	SHIPPING LABELS	\$194.39
LAWSON PRODUCTS INC.	PAINT	\$337.78
LIBRARY CORPORATION	BARCODES	\$251.00
LOGO MARK LLC	SAFETY	\$166.75
DALLAS LOWRY	REIMB CELL PHONE OCT	\$10.00
MARCO	COPIES	\$30.03
MEDIACOM LLC	INTERNET	\$82.90
MEDICAL REIMBURSEMENT	MEDICAL REIMBURSEMENT	\$1,953.01
JESSE MILLER	QTLY CLOTHING ALLOWANCE	\$200.00
MUESKE ELECTRIC INC.	BULBS	\$647.50
MUNICIPAL PIPE TOOL CO	TAPS CUT	\$568.75
OKOBOJI MOTOR COMPANY	SERVICE '14 EXPLORER	\$57.00
OVERDRIVE INC	E BOOKS	\$115.93
PARTS CITY	FILTERS, DISC BRAKE ROTOR, OIL	\$1,036.84
PEDERSON ELECTRIC	HAND DRYER, EMERGENCY LIGHTS	\$1,047.67
PETTY CASH - LIBRARY	POSTAGE	\$111.90
RECORDED BOOKS, LLC	CD & AUDIO	\$134.99
NATHAN ROTH	QTLY CLOTHING ALLOWANCE	\$200.00
SAM WEDEKING EXCAVATING INC	NUISANCE DEMO	\$18,000.00

SCHAEFFER'S MFG CO	LUBRICANT	\$1,161.60
SHAMROCK RECYCLING, INC	RECYCLING SEPT	\$9,075.95
SHAW'S OF OKOBOJI II, LLC	GLASS	\$142.74
SHORT ELLIOTT HENRICKSON, INC	ENG-POLICE STATION IMPROVEMENT	\$1,308.00
SPENCER AUTO PARTS	BOOT KIT	\$13.83
SPIRIT LAKE CHAMBER COMMERCE	OCT-DEC SUPPORT	\$10,300.00
STOREY-KENWORTHY CO.	INK	\$363.19
TERRY STRUBBE	REIMB CELL PHONE OCT	\$10.00
BRETT TIGGES	REIMB CELL PHONE OCT	\$10.00
TRANSACT TECHNOLOGIES, INC	REGISTER TAPE	\$122.37
TREASURER STATE OF IOWA	SALES TAX 9/16-9/30	\$8,324.95
U.S. POSTAL SERVICE (BY-PHONE)	REFILL POSTAGE METER	\$1,500.00
U.S. POSTMASTER	PREPAY POSTAGE PERMIT #18	\$1,300.00
UNIVAR USA INC	ALUM	\$9,400.58
VAHLSING'S CLEAN SWEEP	JANITOR SEPT	\$745.00
WAGE ASSIGNMENT - IA	WAGE ASSIGN IA	\$481.20
WAGE ASSIGNMENT - MN	WAGE ASSIGN MN	\$185.50
WASTE MANAGEMENT OF WI-MN	LANDFILL FEES 9/16-9/30	\$13,013.88
WERTS WINDOW&AWNG CLEANING INC	WINDOW WASHING	\$25.00
WEX BANK	FUEL	\$5,054.64
WINTHER, STAVE & CO.,LLP	AUDIT PROGRESS FY16	\$8,000.00
XEROX CORPORATION	COPIER CONTRACT	\$245.95
Z-MACHINE INC	NUTS	\$55.32
TOTAL ACCOUNTS PAYABLE		\$267,527.83
PAYROLL CHECKS		\$54,045.34
DEPOSIT REFUNDS ON 10/12/2016		\$116.23
**** PAID TOTAL ****		\$321,689.40

#### **LIQUOR LICENSE**

Motion by Bice seconded by Fisher to approve a Class B beer permit for Pizza Ranch and a Class C beer permit for Dyno's #30. Motion carried unanimously.

#### **RESOLUTION NO. 2016-60**

##### **RESOLUTION APPROVING FY 2016 FINANCIAL REPORT**

Fisher introduced and caused to be read Resolution No. 2016-60 and moved for its adoption, which was seconded by Harbst. Aye: Fisher, Bice, Harbst, Chappas. Resolution duly adopted.

#### **RESOLUTION NO. 2016-61**

##### **RESOLUTION APPROVING CONTRACT WITH RIDES, INC. FOR TRANSPORTATION SERVICES**

Chappas introduced and caused to be read Resolution No. 2016-61 and moved for its adoption, which was seconded by Bice. Aye: Fisher, Bice, Harbst, Chappas. Resolution duly adopted.

#### **RESOLUTION NO. 2016-62**

##### **RESOLUTION APPROVING CHANGE ORDER #1 AND FINAL ACCEPTANCE OF THE**

**2016 CITY OF SPIRIT LAKE SEAL COAT PROJECT**

Harbst introduced and caused to be read Resolution No. 2016-62 and moved for its adoption, which was seconded by Chappas. Aye: Fisher, Bice, Harbst, Chappas. Resolution duly adopted.

**COMMENTS BY MAYOR, COUNCIL AND STAFF**

Owens explained to the Council the process of filing the vacancy left of the resignation of Councilman Tim Chapman.

**ADJOURNMENT**

Motion by Bice seconded by Fisher to adjourn the meeting. Motion carried unanimously.

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Blain Andera, Mayor

ATTEST:

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Gregg L. Owens, City Administrator