

## FREQUENTLY ASKED QUESTIONS ABOUT THE INTERNATIONAL BUILDING CODE

- 1. What is required for a contractor to work in Spirit Lake?** All permit-issued contractors are required to have a \$15,000 permit bond, liability and property damage insurance and a copy of their state registration number on file. This authorizes the contractor to work in Spirit Lake.
- 2. When do I need a permit?** Permits are required when any owner or authorized agent intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert, or replace any electrical, gas, mechanical, or plumbing system, the installation of which is regulated by the Spirit Lake Codes or to cause any such work to be done, shall first make application to the Building Official and obtain the required permits.
- 3. What information is required for submittal for plan review?** This is one of the biggest changes from the previous submittals. In addition to zoning review, an intensive plan review of materials and construction practices will be made. A garage submittal will include a plot plan, floor plan, and wall section indicating roof supporting members and wall descriptions. The permit holder must submit by either plan or specification sheet. Two copies are required for submittal and one will be stamped and returned to you. This is your building set and cannot be removed from the jobsite.
- 4. Where can we get books or study guides for testing?** The City of Spirit Lake will have all the code books for sale. All code books are available for review in the Spirit Lake Public Library.
- 5. Who may I call if I have a question?** Call the Spirit Lake City Hall at 712-336-1871 and ask for Code Enforcement. The inspector's office hours are 7-8 AM, 11:30-12 Noon and between 4 & 4:30.
- 6. How soon can I call for an inspection?** Calling two days in advance would insure you of your inspection time and is preferred. However, it may be possible to get a same day inspection if the inspection request comes between 7:00 – 8:00 AM of said day. Typically, an inspector has a window of 15 minutes before or after the expected time. Concrete placement and permit holders without electricity or city services have priority status.